

ISNAD

Citation Style

Second Edition

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İSNAD

Citation Style

İSNAD Atıf Sistemi

Second Edition



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Presentation

Sivas Cumhuriyet University is a university with high targets both in education and supporting and developing academic publications. In order to support and develop academic publications, our university has designated the field of theology in the social sciences as the thematic area by supporting the academic researches in the field. For this purpose, The Center of Religious Studies (DIMER), which is the first and only center for the field of religious sciences in Turkey, was established at our university.

According to the regulation published in *the Official Gazette*, DIMER's duties are to carry out studies that aim at reaching the national and international academic publishing standards of the theology journals, to spread the use of common language in scientific publications produced in the field of theology, to establish *the Religious Studies Citation Index*, to index articles from the scientific periodicals in the field of theology and to present them to readers, and to carry out studies that will ensure the harmonization of national and international academic publishing in the field of religious sciences.

Within the scope of the related regulation, *the ISNAD Citation Style* has been developed in order to provide coexistence in academic researches and writings in the field of theology, and its first edition was launched on 12 March 2018. In a short time, this national reference system has spreaded widely and it is being used today in many areas of theology journals both in Turkey and the Turkish Republics, and it is becoming widespread day by day. The aim of this second edition to make *the ISNAD* an international academic writing and citation system that is used not only in the field of theology but also in all social sciences.

I hope that the second edition of *the ISNAD*, which we have published, will bring a spirit to academic life and contribute to the increase of the quality in the studies carried out in the field of theology and social sciences in our country.

Prof. Dr. Alim Yıldız

Rector

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Presenting

Sivas Cumhuriyet University, Faculty of Theology and Sivas Cumhuriyet University, *the Center of Religious Studies (DIMER)* have been working intensively to contribute to the academic development of our country, especially in the fields of theology education and research and publication. Graduates of our faculty take part in the fields of education, religious services and academic research and contribute to the development of our country successfully. In the field of academic publication, our refereed journal has achieved significant success. As of September 2019, *Cumhuriyet Theology Journal* is indexed by national and international indexes such as *TUBITAK TR Index*, *Web of Science Emerging Sources Citation Index*, *EBSCO Humanities International Index*, *EBSCO Humanities Source Ultimate*, *ATLA Religion Database*, *MLA International Bibliography*, *ProQuest Central*, *ProQuest Turkey Database*, *Index Islamicus* and *SCOPUS*. Along with the quality of the academic publication reached in the journal, the need for a local and national academic writing and citation system has been more closely realized, and in this context, the opportunities of our university, faculty and *DIMER* have been mobilized and the “Journal Editors’ Workshop in the Field of Theology - I” was organized in 2018 with the participation of fifty-five editors. As a result of the coordination of Dr. Abdullah Demir who is editor of our journal, the first edition of the *ISNAD Citation Style* was launched in 2018 as a result of the demands and contributions of the relevant institutions and organizations. The studies in this area have been continued and the “Journal Editors’ Workshop in the Field of Theology - II” was held on 19 January 2019 with the participation of sixty-six editors. After this workshop, the feedback and requests from valuable editors and related institutions were evaluated and the second edition of *ISNAD* was prepared so that it could be used in all branches of social sciences.

We would like to thank to who contributed to the preparation of the new edition of *ISNAD* for publication first of all to Prof. Dr. Alim YILDIZ, rector of our University, Dr. Abdullah Demir, *DIMER* Deputy Director, who wrote *ISNAD*, Dr. Ahmet Celik, Deputy Director of our Faculty, who follow up the workshop and printing processes, and our Editor Dr. Sema Yilmaz and valuable researchers of *the Theological Citation Index Project*, the devoted editors of theology journals and valuable academicians who contributed to *ISNAD*.

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Preface

The ISNAD Citation Style is a Turkey-based academic writing and referencing style developed to be used in studies carried out in the fields of Humanities and Social Science such as Anthropology, Archeology and Art History, Geography, Language and Literature, Education, Philosophy, Folklore, Law, Economics and Administrative Sciences, Theology, Psychology, Arts, Social Work, Sociology and History. The word “isnād (pl. asānīd)” is derived from the root “sanad (pl. asnād)” in Arabic, meaning “to rely on, to lean, to put one’s trust in” in dictionary. Therefore, it means “to ground, to base upon, to take the word back to its owner, to indicate the way through which a word or a narration has been arrived, or to take it back to its origin”. It is used to question and indicate the source of the word as in the example of “what is the origin of your word?” Taking this sense of the word into account, “ISNAD” was chosen as a name for the citation style by the majority (70.4%) of editors who work for the journals publishing in the field of Theology in Turkey.

The ISNAD contains all the rules necessary to know and apply in academic writings such as how to determine the title of an academic work, what information should be included in its abstract, how to select the keywords, how the outlining format should be, how to create the tables and figures, how to write the names of authors and the titles of studies carried out in Arabic, Persian or English, how to indicate dates and centuries, what should be considered in the context of publication ethics, how to quote directly or indirectly from the source work, how to cite the references in text or footnotes and how to create bibliography. “Citation” is one of the essentiality of the scientific nature of knowledge as well as a requirement of respect for intellectual property and copyrights. It is a crime of publication ethics when the original source of the text is not cited (plagiarism). Therefore, the sources of a scientific study must be cited correctly and completely with its all bibliographic components so that other researchers can easily access to them.

The ISNAD was developed first as “Citation Style for Theological Studies” in 2017, and its first version was published on 12 March 2018 in printed form and online for free of charge. Having gained interest in the journals belong to the field of Theology and also demanded in other academic fields in Turkey and Turkic Republics, its updated version has been put into service to be used in all of social sciences in September 2018 as the second version of *the ISNAD*. From now on, *the ISNAD* can be used in all the fields Humanities and Social Sciences.

The ISNAD has been, within a short period of time, adopted by peer-reviewed academic journals and book publications as well as by the faculty deans (in writing graduation thesis) and the Administration of the Institutes of Social Sciences (in writing Master and Ph.D. theses). It also has been integrated into indexes and journal platforms such as TUBITAK (*The Scientific and Technological Research Council of Turkey*) TR Index and TUBITAK DergiPark (*Journal Park Platform*) as one of the citation styles. In ISNAD citation style, the templates are created in a similar fashion to those of library and world-wide citation management programs like Zotero, Mendeley and EndNote. It is the only citation style launched free of charge for the first time and also the only national citation style. For Turkish to be recognized as a scientific language around the world, it was indispensable to develop a scientific citation style. Having developed in Turkish language and launched free of charge, *The ISNAD* is more convenient and easier to be learnt and used by Turkish middle school and university students, as compared to the other citation styles that are in English and unaffordable. The scientists in Turkish speaking countries will help strengthen Turkish as a scientific language by preparing their scientific researches such as symposium papers, articles and books according to *the ISNAD Citation Style*.

By *the ISNAD*, it is targeted to use a common citation style in Turkey and Turkic Republics in the publications prepared in the fields of Humanities and Social Sciences. The use of *the ISNAD* will help detect the citation and the degree of influence by standardizing the citation style in the fields of Humanities and Social Sciences in Turkish speaking countries and will make the scientific communication easier in Turkish speaking World.

The ISNAD has been initiated for students, academicians, writers who research and write in the Humanities and Social Sciences and for those institutions and organizations publishing in the same field. Many journals who publish in the field of Social Sciences have started using *the ISNAD*. The number of universities who prefer using *the ISNAD* in BA senior thesis, MA and Ph.D. thesis is increasing. Furthermore, institutions and organizations organizing national and international symposiums and conferences have started asking their participants to prepare their papers according to *the ISNAD*. This style, that has been initiated free of cost, having user-friendly interface and citation software add-ons, is gaining acceptance and is being adopted rapidly. Students, writers, researchers and academicians can carry out their “reference and citation” processes easily, fast and free of mistake with the help of *the ISNAD*’s citation management software add-ons like EndNote, Zotero and

Mendeley. The use of *the ISNAD* continues to increase in Turkey and Turkic Republics.

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Introduction

ISNAD Citation Style

What is the ISNAD Citation Style?

The ISNAD Citation Style is a Turkey based academic writing and referencing style developed to be used in studies carried out in the fields of Humanities and Social Sciences such as Anthropology, Archaeology and Art History, Geography, Language and Literature, Education, Philosophy, Folklore, Law, Economics and Administrative Sciences, Theology, Psychology, Arts, Social Work, Sociology and History.

What does it include?

The ISNAD covers the basic principles of academic research and writing, definitions of publishing ethics and types of academic ethics violations, and the rules and examples of referencing forty-one different data types from book to music sheet.

Why is it called 'ISNAD'?

The word “isnād” (pl. asānīd) is derived from the root “sanad (pl. asnād)” in Arabic, meaning “to rely on, to lean, to put one’s trust in” in dictionary. Therefore, it means “to ground, to base upon, to take the word back to its owner, to indicate the way through which a word or a narration has been arrived, or to take it back to its origin”. It is used to question and indicate the source of a word as in the example of “what is the origin of your word?” In this sense, the word “ISNAD” was chosen as a name for the citation style by the majority (70.4%) of editors who work for the journals publishing in the field of Theology in Turkey.

What is the main idea of the ISNAD Citation Style?

In *the ISNAD Citation Style*, the bibliographic information of a cited source, following the general rule of its use in the relevant field of social science, can be given as follows: in the text as “Author – Date” information or in the footnote as “Author – Title” information). As for bibliography, it is essential to separate bibliographic components by inserting a dot (.).

Why is it necessary?

Citation is one of the essentiality of the scientific nature of knowledge as well as a requirement of respect for intellectual property and copyrights. It is a crime of publication ethics when the original source of the text is not cited (plagiarism). Therefore, the sources of a scientific study must be cited correctly and completely with its bibliographic components so that other researchers can easily access to them. *The ISNAD* citation style, which has been developed in Turkish language and is free to be used, is more convenient and easier to be learnt and used by the middle school and university students, as compared to the other citation styles, that are English in origin and are unaffordable.

What is the purpose?

The ISNAD Citation Style has been developed to meet the citation requirements in the fields of Humanities and Social Sciences for Turkey and other Turkic Republics.

What is the benefit?

The use of *the ISNAD Citation Style* will help minimizing errors in footnote citations and bibliographies. It will also detect the citations and the degree of influence by standardizing the citation style in the fields of Humanities and Social Sciences in Turkish speaking countries.

Where and when was it developed?

The ISNAD Citation Style has been developed as a part of the project called “The National Citation Project for İlahiyat” and supported by the administration of Sivas Cumhuriyet University within the scope of Sivas Cumhuriyet University Religious Sciences Implementation and Research Center (DIMER) between 2017- 2018.

Who can use it?

The ISNAD can be used by anyone conducting studies in the fields of Humanities and Social Sciences.

Is it free of charge?

The ISNAD's printed manual, PDF text and online version are all free and open to access.

Is the ISNAD Citation Style compatible to Zotero, Mendeley and Endnote?

Template plugins in *the ISNAD Citation Style*, compatible to library and reference management softwares like Zotero, Mendeley and EndNote.

First Chapter

Academic Writing

There are some ethical, academic and linguistic principles and rules to be followed when writing a scientific study. In this section, a brief information about these principles and rules will be given.

1. Publication Ethics

“Publication Ethics may be defined as a self-regulatory mechanism insisting on integrity on the part of authors, peer reviewers and publishers to establish higher standards of editorial processing”.¹ Ethical standards for publication exist to ensure high-quality scientific publications, public trust in scientific findings, and that people receive credit for their ideas.

- ❖ “Ethical researchers do not plagiarize or claim credit for the results of others.
- ❖ They do not misreport sources or invent results.
- ❖ They do not submit data whose accuracy they have reason to question, unless they raise the questions.
- ❖ They do not conceal objections that they cannot rebut.
- ❖ They do not caricature or distort opposing views.
- ❖ They do not destroy or conceal sources and data important for those who follow”.²

1.1. Violations of Publication Ethics

“Violation of publication ethics is a global problem which includes duplicate submission, multiple submissions, plagiarism, gift authorship, fake affiliation, ghost authorship, pressured authorship, salami publication and fraud (fabrication and falsification) but excludes the honest errors committed by the authors.”³

¹ K. K. Mueen Ahmed vd., “Violation of publication ethics in manuscripts: Analysis and perspectives”, *Journal of Pharmacology and Pharmacotherapeutics* 6/2 (2015), 94.

² Wayne C. Booth et al., *The Craft of Research* (Chicago: The University of Chicago Press, 2003), 286.

³ Mueen Ahmed vd., “Violation of publication ethics in manuscripts”, 94.

Data fabrication and falsification: “Data fabrication means the researcher did not actually do the study but made up data. Data falsification means the researcher did the experiment, but then changed some of the data. Both of these practices make people distrust scientists. If the public is mistrustful of science, then it will be less willing to provide funding support”.⁴

Plagiarism: “In an instructional setting, plagiarism occurs when a writer deliberately uses someone else’s language, ideas, or other original (not common-knowledge) material without acknowledging its source.”⁵

“Students plagiarise in four main ways;

1. Stealing material from another source and passing it off as their own, e.g.
 - (a) buying a paper from a research service, essay bank or term paper mill (either pre-written or specially written),
 - (b) copying a whole paper from a source text without proper acknowledgement,
 - (c) submitting another student’s work, with or without that student’s knowledge (e.g. by copying a computer disk).
2. Submitting a paper written by someone else (e.g. a peer or relative) and passing it off as their own.
3. Copying sections of material from one or more source texts, supplying proper documentation (including the full reference) but leaving out quotation marks, thus giving the impression that the material has been paraphrased rather than directly quoted.
4. Paraphrasing material from one or more source texts without supplying appropriate documentation”.⁶

Multiple submissions of a paper: “It is unethical to submit the same manuscript to more than one journal at the same time. This is also a waste of time for editors and peer reviewers and can give rise to prejudices at the reputation of journals if published in more than one”.⁷

⁴ Springer (Springer Nature), “Publication ethics” (9 May 2020).

⁵ The Council of Writing Program Administrators (WPA), “Defining and Avoiding Plagiarism: The WPA Statement on Best Practices” (30 December 2019).

⁶ Chris Park, “In Other (People's) Words: Plagiarism by university students-literature and lessons”, *Assessment & Evaluation in Higher Education* 28/5 (2003), 475.

⁷ Nature, “Publication ethics”.

Redundant publications (or ‘salami’ publications): “This means publishing many very similar manuscripts based on the same experiment. It can make readers less likely to pay attention to your manuscripts”.⁸

Improper author contribution or attribution: “All listed authors must have made a significant scientific contribution to the research in the manuscript and approved all its claims. Don’t forget to list everyone who made a significant scientific contribution”.⁹

1.2. Statement of Publication Ethics

If a work prepared for publication is produced from a master’s, doctoral thesis or a book section, unpublished paper text, this should be stated on the first page of the study.

* This article is extracted from my master thesis/doctorate dissertation entitled “...”, (Master’s Thesis/Ph.D. Dissertation, University, City/State, Year).

* This paper is the final version of an earlier announcement called “...”, not previously printed, but orally presented at a symposium called “...”, the content of which has now been developed and partially changed.

In order for the studies produced from such unpublished works to be evaluated in the type of research paper, the author must make a declaration of publication ethics. Because Re-Publication (scientific deception, multicast, duplication) is against publication ethics. Re-publication is to submit the same research results to more than one journal for publication.

2. Titles

The main and subheadings must be created in decimal system order, using digits and then dots. A space must be left between the title number and the first letter of the title.

✘ Misuse: 1.1.Sociology ✔ Correct Use: 1.1. Sociology

3. Author Name and Institution Information

The name and surname of the author should be written in bold, with only the first letters uppercase/capital, while the oblique spelling should not be used. The name of the university, faculty and department should be written, and the city and

⁸ Nature, “Publication ethics”.

⁹ Nature, “Publication ethics”.

country where the institution is located should also be indicated. The e-mail address that is actively used by the author must also be added. Author information is important in using to determine and follow up the impact value of the study in the categories “Author, University, Department, City and Country”. Also, the author’s ORCID number must be added to the contact information field. The ORCID number can be obtained free of charge from the ORCID web page.¹⁰

Example:

Seher Demir

Prof. Dr., Sivas Cumhuriyet Üniversitesi, İlahiyat Fakültesi, Kelam Anabilim Dalı
 Professor, Sivas Cumhuriyet University, Faculty of Theology, Department of Kalam
 Sivas, Turkey
 seherdemir@cumhuriyet.edu.tr
 orcid.org/0000-0001-7825-6573

4. Abstract and Summary

Turkish and English abstracts should be included at the beginning of academic publications such as articles and papers. It should consist of at least 150 words and 250 words at most, summarizing the subject in a short and understandable way. In the Summary/Abstract section, the basic methodological framework of the research, such as subject, scope, importance, purpose and method, should be stated. However, the results and the sources should not be mentioned. Abstract should be written in one paragraph. In writing non-Turkish specific name (religion, sect, person, Surah, etc.), *the TDV Encyclopaedia of Islam* should be observed. As for the English abstract, the 3th edition of Encyclopaedia of Islam should be considered for the transliteration alphabet.

5. Keywords

Keywords consisting of minimum five and maximum eight concepts should be placed immediately after the Abstract and Summary sections. Keywords help to scan and index the publication electronically. It is also of great importance in finding the publication easily by researchers. Therefore, the following considerations should be observed:

- a) Concepts that accurately reflect the relevant article should be selected.
- b) It must be sorted from general to special.

¹⁰ Open Researcher Contributor ID (ORCID), “Register”, <https://orcid.org/register>

- c) The first concept must be the name of the related branch of Science (Political History, Sociology, Psychology, Tafsir, Hadith, Kalām, etc.).
- d) The second concept should be one that is subject reflecting. They should be designated as the name of country, city, person or work (War, migration, Mustafa Kemal Atatürk, Speech, Qadar, Mu‘tazila, al-Māturidī, Kitāb al-Tawhīd, etc.).
- e) Concepts that reflect the content of the article should be added later (National struggle, Sakarya Meydan War, Human Acts, Kasb, Istiṭā‘a)
- f) If the focus of the work is a person or a work, the name of the relevant person or work should be added in the keywords.
- g) Words that have no conceptual meaning should not be preferred as a keyword concept.
- h) Keywords should be written with capital letters, whether they are special names or not.

Example: *Kalām, Qadar, Māturidiyya, al-Māturidī, Kasb, Istiṭā‘a.*

The following web pages might be helpful in selecting keywords:

- ❖ **The Religious Studies Citation Index**
<https://www.davet.org.tr>
- ❖ **Library of Congress/Keyword Authorities**
<https://authorities.loc.gov>
- ❖ **TDV Encyclopaedia of Islam**
<https://islamansiklopedisi.org.tr>
- ❖ **Index Islamicus/Thesaurus**
<http://bibliographies.brillonline.com/browse/index-islamicus#browse-tab-1>
- ❖ **Encyclopaedia of Islam Three**
<http://referenceworks.brillonline.com/browse/encyclopaedia-of-islam-3>
- ❖ **CERL (Consortium of European Research Libraries)**
<https://thesaurus.cerl.org/cgi-bin/search.pl>

6. Writing of Author Names

- ❖ In writing Arabic and Persian author names in Turkish in first reference *the TDV Encyclopaedia of Islam* should be observed. Example: “Fahredden er-Râzî” and “îmâmü’l-Haremeyn el-Cüveynî”. In subsequent references, the famous name should be preferred: Râzî, Cüveynî.
- ❖ The dates of death of persons who died before the 20th century should be stated where they first appear in the text as “(death. as Hijri/Common Era)”: Abū Ishāq Ibrāhîm al-Şaffār al-Bukhārî (death. 534/1139).

- ❖ “Hyphen/Hyphen mark (-)” should be added between author names, leaving spaces before and after.

Example: Bekir Topaloğlu - İlyas Çelebi

7. Writing of Turkish Reference Titles

Each word that constitute the titles of the works that are published/prepared in Turkish such as books, journals, encyclopaedias, theses and newspapers should start with capital letters. Titles of works should be formatted in *italic*.

Example: *İslâm'da Bilim ve Teknik, Türkiye Diyanet Vakfı İslâm Ansiklopedisi, Resmî Gazete*

8. Writing of Arabic Reference Titles

In writing titles of Arabic sources in Turkish, as a general rule, only the first letter of the first word should be capitalized. However, if there is a specific name (person, country, city or other book name) within the title of the book, it is capitalized. Titles of works should be formatted in *italic*.

Example (in Turkish text): *Telhîşü'l-edille li-ḳavâ'id-i't-tevhîd, Şerhu'l-Maḳâsîd, el-Ḳand fî zikri 'ulemâ'i Semerkand, Kur'ân-ı Kerîm*

Example (in English text): *Talkhîş al-adilla li-qawâ'id al-tawhîd, Sharḥ al-Maḳâsîd, al-Qand fî dhikr 'ulamâ' Samarqand, al-Qur'ân al-Karîm*

9. Writing of Persian Reference Titles

Each word that constitute the titles of Persian references such as books, journals, theses, newspapers and articles should start with capital letters. Titles of works should be formatted in *italic*.

Example: *Gülzâr-ı Savâb | Burhân-ı Kâti'*

10. Writing of English Reference Titles

The titles of works, published in languages other than Turkish, Arabic and Persian, should be preserved in the same way as they are written on their covers or generics, they should not be written all in capital letters. If a title of a work is written in capital letters on its cover or generic, see Library of Congress website (<https://www.loc.gov/books>) how to write the titles in lowercase.

Example: *Geschichte des arabischen Schrifttums*¹¹

¹¹ See <https://www.loc.gov/books/?all=true&q=Geschichte+des+arabischen+Schrifttums>

11. Writing of Religion and Sect Names

In writing names of religions and sects, consider the title of the relevant article in The TDV Encyclopaedia of Islam.

Example: *Hıristiyanlık | Hinduism | Şîa | Hâricîler.*

12. Writing of Publisher Names

Brand names or brand name abbreviations of publishers should be written as they are on their publications. This is a requirement for the protection of the brand names of publishers and for the statistical tracking of the impact values of their published works

13. Writing of Concepts

- ❖ Foreign origin concepts like in Arabic and Latin should be written in *italic* where they are first mentioned.
- ❖ The Arabic letter ‘ayn should be indicated with ‘ayn (‘), not hamzah (‘).

Example: *Furū’*

- ❖ ‘Ayn (‘) and hamzah (‘) are indicated at the beginning of the syllable after a voiceless.

Example: *Mut’im, Juz’î.*

14. Writing of Poetry Lines/Verses

- ❖ Poems are written in *italic* everywhere.

Example:

*Fear not; For the crimson banner that proudly ripples in this glorious dawn, shall not fade,
Before the last fiery hearth that is ablaze within my homeland is extinguished.*

For that is the star of my people, and it will forever shine;

It is mine; and solely belongs to my valiant nation.

Mehmet Akif Ersoy

- ❖ When the verses of a poem are written side by side, a slash (/) is added between them, leaving a space before and after.

Example:

Fear not; For the crimson banner that proudly ripples in this glorious dawn, shall not fade / Before the last fiery hearth that is ablaze within my homeland is extinguished / For that¹ is the star of my people, and it will forever shine / It is mine; and solely belongs to my valiant nation.

15. Writing of Numerals

- ❖ Hours, amount of money, measurement and statistical data are written in numbers:
Example: at 17.30 | 1.500.000 TL | 150 kilometres | 15 meters' fabric | 1.250.000 people
- ❖ When writing percentage and thousandth marks, leave no space between the number and the mark:
Example: 25% | 50%
- ❖ Numbers can be written as words:
Example: since the Millennium | fourteen days | fifth day of the week | quarterly | one hundred questions
- ❖ The words thousand, million, billion and trillion are written as words for the sake of easy reading of four or more-digit numbers:
Example: 1 billion 500 million people | 3 thousands 55 items / 8 trillion 412 billion.
- ❖ Numbers consisting of multiple words are written separately:
Example: two hundred / three hundred sixty-five | one thousand two hundred fifty-one
- ❖ Distributive numerals are indicated as words:
Example: two by two | nine by nine | hundred by hundred.¹²

16. Writing of Dates and Centuries

- ❖ Dates dating back 20th centuries should be indicated as Hijri/Common Era (H/CE).
 - ❌ Misuse: Abū Ishāq Ibrāhīm al-Şaffār al-Bukhārī (d. 1139)
 - ✅ Correct Use: Abū Ishāq Ibrāhīm al-Şaffār al-Bukhārī (d. 534/1139)
- ❖ Dates are written without abridging them:
 - ❌ Misuse: 1810-11 | 1914-15
 - ✅ Correct Use: 1810-1811 | 1914-1915

¹² Turkish Language Authority (TDK), "Spelling rules" (Accessed 16 April 2019)

17. Literature Review

In the introduction part of an academic study, a literature review should be given place by evaluating the previous studies on the subject. Especially the doctoral theses prepared on that subject should not be ignored. In addition, all the works that have been referred to should be mentioned in the bibliography.

18. Citation and Citing

Citation/Indirect Reference: If the reference is made to a certain page or range of the source, the page number should be indicated. If the reference is made to the whole source, that is, if the author asks the readers to examine the whole source, the referred source should be specified after the expression “See for the matter”, “See for the view”, “See for the discussion” or just “see.”

Quotation: The direct quotation in text should be specified by using single quotation mark. If a quotation is longer than three lines (more than forty words), it should be given in a separate paragraph. In order to distinguish the long quotation from the main text, set the font-size to a smaller size than that of the text. Some words, sentences, or paragraphs can be omitted from the quoted text, provided that it does not change the meaning. Triple dot (...) is added in place of the removed parts.

19. Citing a Primary Source in a Secondary Source

It is essential to reach primary sources in a research. The citation of both primary and secondary sources together can be made in an exceptional case. First the original source is written and then the quoted source is indicated.

Example: Citation in-text citations

... (Saffar, 2001, 2/143 trans. Demir, 2014, 122).

Example: Citation in-footnote citations

- ¹ Abū Ishāq Ibrāhīm b. Ismā‘īl al-Zāhid al-Şaffār al-Bukharī, *Talkhīş al-adilla li-qawā‘id al-tawhīd*, Critical ed. Angelika Brodersen (Beirut: al-Ma‘had al-Almānī li’l-Abḥāth al-Sharqiyya, 1432/2011), 2/143 trans. Abdullah Demir, *Ebū İshâk Zâhid es-Saffâr’ın Kelâm Yöntemi* (İstanbul: İSAM Yayınları, 2018), 122.

20. Footnote

❖ A footnote consists of the footnote reference number displayed in the text and the text of the footnote. The footnote reference number is placed right after the punctuation marks.

✘ Misuse: ... died in 534/11391.

✔ Correct Use: ... died in 534/1139.2

- ❖ If more than one source is to be written in a footnote, the sources should be sorted in chronological order: classical sources, new research and reviews (books/articles) and encyclopaedias. The bibliographical information for the two works is separated by a semicolon (;). In Arabic texts, the mark (؛) is used.
Example: Abū Ishāq Ibrāhīm b. Ismā‘īl al-Zāhid al-Ṣaffār al-Bukharī, *Talkhīṣ al-adilla li-qawā‘id al-tawhīd*, Critical ed. Angelika Brodersen (Beirut: al-Ma‘had al-Almānī li’l-Abḥāth al-Sharqiyya, 1432/2011), 2/143; Uzunpostalcı, “Ebû Hanîfe”, 132.

21. Tables and Figures

- ❖ When creating a table, only the necessary information should be provided in accordance with the objectives of the study. The information in the table should be expressed in the text, but unnecessary repetitions should be avoided. Tables should also be understandable in a way that they can be understood dependently of the text. Separate tables should not be created for information that can be expressed in a single table.
- ❖ The row and column headings specified in the table must be short and clear. The decimal numbers of the numeric information shown in the table must be the same and the numbers must be centred in the cell.
- ❖ Tables should be given titles beginning with the phrase “table” and numbered with consecutive numbers. The title should be short, clear, and descriptive, consistent with the contents of the table. Very general or detailed titles should not be used. Tables should be shown to be the same width as the text width.
- ❖ Only the top and bottom borders should be used in the representation of tables. The top and bottom borders should be straight line in a ratio of 1½ nk. The title line in the table should be 1 nk and bold.

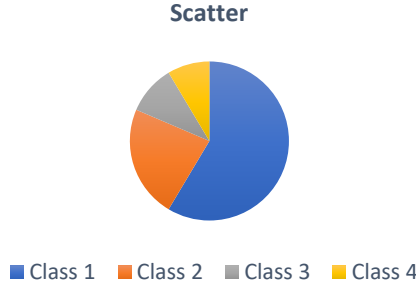
Table 1: Sample Table Representation

Items	Number	Rate
A	1	0,25
B	2	0,26
C	3	0,27
D	4	0,28

- ❖ Figures can be black and white, or they can be coloured depending on their use in the work. The figures used in the study should be referred to in the text. The quality of the shapes should be at the appropriate print resolution (300-600 dpi range). In addition, the shapes must be angular and the text in the shape must be readable.

- ❖ The figures should be given titles beginning with the phrase “figure” and numbered with consecutive numbers. Painting, graphics, drawing, etc. should not be started with. Borders in figures should also not be used.

Figure 1: Sample Figure Representation



22. List of Abbreviations (Turkish -English-Arabic)

The List of Commonly Used Abbreviations is prepared following Turkish Language Institution (TDK) *Abbreviations Index*,¹³ *AACR2 Abbreviations (Roman Alphabet)*¹⁴ and *Oxford English Dictionary Abbreviations*,¹⁵ *TDV Encyclopaedia of Islam*,¹⁶ *İSAM Tahkikli Neşir Kılavuzu*,¹⁷ *The Guide to Arabic Manuscripts*¹⁸ and *Understanding Illuminated Manuscripts: A Guide to Technical Terms*.¹⁹

	Kısaltmalar	Abbreviations	الاختصارات
a	Yazma Eserde a Varağın Ön/Vech Sayfası	The front of a folio/Recto	وجه

¹³ See Şükrü Halûk Akalın et al., “Türkçe Sözlükte Kullanılan Kısaltmalar”, *Türkçe Sözlük* (Ankara: Türk Dil Kurumu, 11. Edition, 2011), XXIX; Türk Dil Kurumu (TDK), “Kısaltmalar Dizini” (Erişim 18 September 2019).

¹⁴ Yale University Library (YU), “AACR2 Abbreviations (Roman Alphabet)” (Access 18 September 2019).

¹⁵ See Oxford English Dictionary (OED), “Abbreviations” (Access 18 September 2019).

¹⁶ Türkiye Diyanet Vakfı İslâm Ansiklopedisi (DİA), “Genel Kısaltmalar” (Access 18 September 2019).

¹⁷ Okan Kadir Yılmaz, *İSAM Tahkikli Neşir Kılavuzu* (Ankara: İSAM Yayınları, 2018), 122.

¹⁸ Adam Gacek, *Arapça Elyazmaları İçin Rehber*, trans. Ali Benli - M. Cüneyt Kaya (İstanbul: Klasik, 2017), 343, 395-402.

¹⁹ Michelle P. Brown, *Understanding Illuminated Manuscripts: A Guide to Technical Terms* (J. Paul Getty Museum: Malibu and British Library: London, 1994).

Kısaltmalar		Abbreviations		الاختصارات	
a.mlf.	Aynı Müellif	Id	The same Person	نفس المؤلف	نفس المؤلف
Akk.	Akkadca	Akk.	Akkadian	اللغة الأكادية	الأكادية
akt.	Aktaran	narrator	Narrator	نقل	نقل
Alm.	Almanca	Ger.	German	اللغة الألمانية	الألمانية
anat.	Anatomi	Anat.	Anatomy	علم التشريح	تشريح
Ar.	Arapça	Arab.	Arabic	اللغة العربية	العربية
ark.	Arkeoloji	Archaeol.	Archaeology	علم الآثار	علم الآثار
Arm.	Ârâmicé	Arc.	Aramaic	اللغة الآرامية	الآرامية
astr.	Astronomi	Astr.	Astronomy	علم الفلك	علم الفلك
b	Yazma Eserde b Varağın Arka/Zahr Sayfası		The back of a folio/Verso	ظهر	ظ
b.	bin, ibn (Oğlu)	b.	bin, ibn (Son)	بن \ ابن	بن \ ابن
b.y.	Basım Yeri Yok	s.l.	<i>Sine Loco</i> (when place of publication unknown)	دون مكان النشر	د. م.
bağ.	Bağlaç	conj.	Conjunction	حرف العطف	حرف العطف
bibl.	Bibliyografya	Bibliogr.	Bibliography	المراجع	المراجع
bk.	Bakınız	See	See	انظر	انظر
bnt.	binti	bint	bint (Daughter)	بنت	بنت
Böl.	Bölüm	Sec.	Section	قسم	قسم
bs.	Basım	ed.	Edition Information	رقم الطبعة	ط.
C	Cilt	vol.	Volume	مجلد	مج.
cm	Santimetre	cm	Centimeter	سنتيمتر	سم
coğ.	Coğrafya	Geog.	Geography	جغرافيا	جغرافيا
çev.	Çeviren	trans.	Translator	اسم المترجم	مترجم
çoğ.	Çoğul	pl.	Plural	جمع	ج
çz.	Çizim	drw	Drawing	رسم	رسم
D	Doğu	E.	East	الشرق	الشرق
db.	Dilbilgisi	Gram.	Grammar	قواعد اللغة	قواعد اللغة
din b.	Din Bilgisi	Relig. Sci.	Religious Sciences	العلوم الدينية	العلوم الدينية
dip.	Dipnot	Fn.	Footnote	حاشية	حاشية
dk.	Dakika	min.	Minute	دقيقة	دقيقة
doğ.	Doğum Tarihi	b.	Born	ميلاد	ميلاد
drl.	Derleyen	comp.	Complier	جمعت	جمع/جمعت
ed.	Editör	ed.	Editor, edited by	اسم المحرر	تحرير
Ed.	Edebiyat	Lit.	Literature	المؤلفات	المؤلفات

Kısaltmalar		Abbreviations		الاختصارات	
Ek	Ek	Suppl.	Supplement	ملحق	ملحق
ekon.	Ekonomi	Econ.	Economy	اقتصاد	اقتصاد
Ens.	Enstitüsü	Inst.	Institute	معهد	معهد
Er.	Erkek	masc.	Masculine	مذكر	مذ
Erişim	Erişim Tarihi	Accessed	Date Accessed	تاريخ الدخول	تاريخ الدخول
Erm.	Ermenice	Arm.	Armenian	اللغة الأرمينية	الأرمينية
evr.	Evrak	Doc.	Document(s)	أوراق	أوراق
f.	Fiil	vb.	Verb	فعل	فعل
F.	Fiyatı	pr	Price	سعر	سعر
Fak.	Fakültesi	Fac	Faculty	كلية	كلية
Far.	Farsça	Pers.	Persian	اللغة الفارسية	الفارسية
fas.	Fasikül	fasc.	Fascicle	ملزمة	ملزمة
fel.	Felsefe	Phil.	Philosophy	فلسفة	فلسفة
fiz.	Fizik	Phy.	Physics	فيزيا	فيزيا
fizy.	Fizyoloji	Phys.	Physiology	علم وظائف الأعضاء	علم وظائف الأعضاء
Fr.	Fransızca	Fr.	French	اللغة الفرنسية	الفرنسية
g	Gram	g	Gram	غرام	غرام
geom.	Geometri	Geom.	Geometry	علم الهندسة	علم الهندسة
H	Hicrî	A.H.	Anno Hijra (in the year of the Hijra)	هجري	هـ
haz.	Hazırlayan	ed.	Editor	التي أعدتها \ الذي أعدها	الإعداد
HŞ	Hicrî-Şemsî	H Sh	Hijri Shamsî	هجري شمسي	هدش.
Hz.	Hazreti	Hazrat	Hazrat	حضرة	حضرة
İbr.	İbranice	Heb.	Hebrew	اللغة العبرية	العبرية
İng.	İngilizce	Eng.	English	اللغة الإنجليزية	الإنجليزية
İs.	İsim	n.	Noun	اسم	اسم
İsp.	İspanyolca	Span.	Spanish	اللغة الإسبانية	الإسبانية
İt.	İtalyanca	Ital.	Italian	اللغة الإيطالية	الإيطالية
jeol.	Jeoloji	Geol.	Geology	جيولوجيا	جيولوجيا
kal	Kalori	Cal	Calorie	السعر الحراري	السعر الحراري
Kd.	Kadın	fem.	Feminine	مؤنث	مؤ
kg	Kilogram	kg	Kilogram	كيلوغرام	كيلوغرام
kim.	Kimya	Chem.	Chemistry	كيمياء	كيمياء
km	Kilometre	km	Kilometer	كيلومتر	كيلومتر
krş.	Karşılaştırmız	cf.	confer, 'compare'	قارن	قارن

	Kısaltmalar		Abbreviations		الاختصارات
Ktp.	Kütüphanesi	Lib.	Library		مكتبة مكتبة
l	Litre	l	Liter		لتر لتر
Lat.	Latince	Lat.	Latin		اللغة اللاتينية اللاتينية
m	Metre	m	Meter		متر متر
M	Milâdî	A.D.	Anno Domini		ميلادي م
md.	Madde	art.	Article (Law)		مادة مادة
mec.	Mecazi Anlam	metaphor.	Metaphorical		المعنى المجازي المجازي
ml	Mililitre	ml	Milliliter		مللي لتر مل
mlf.	Müellif, Yazar	Auth.	Author		المؤلف المؤلف
mm	Milimetre	mm	Millimeter		مليمتر ملم
MÖ	Milâttan önce	B.C.	Before Christ		قبل الميلاد ق.م.
MS	Milâttan sonra	A.D.	Anno Domini		بعد الميلاد ب.م.
müz.	Müzik	Mus.	Music		موسيقى موسيقى
No.	Numara	no.	Number		رقم رقم
nşr.	Neşreden	ed.	Editor, edited by		الناشر الناشر
öl.	Ölüm Tarihi	d.	Died		تاريخ الوفاة ت.
ör.	Örnek	e.g.	Exempli Gratia (for example)		مثال مثال
ped.	Pedagoji	Ped.	Pedagogy		البيداغوجيا البيداغوجيا \ علم التربية
Port.	Portekizce	Por.	Portuguese		اللغة البرتغالية البرتغالية
pskol.	Psikoloji	Psychol.	Psychology		علم النفس علم النفس
R	Rûmî	R	Rûmî Calendar		التقويم الرومي الرومي
r.a.	Radıyallahu anh	RA	Rađiy-Allāhu ‘anhu (May Allah be pleased with him)		رضي الله عنه رض
r.anhâ	radıyallahu anhâ	RA	Rađiy-Allāhu ‘anhâ (May Allah be pleased with her)		رضي الله عنها رض
rs.	Resim	Pict.	Picture		رسم رسم
Rus.	Ruşça	Russ.	Russian		اللغة الروسية الروسية
S	Sayı	no.	Issue		العدد العدد
s.	Sayfa	p.	Page		رقم الصفحة ص.
s.a.s.	Sallallāhü aleyhi	PBUH	Peace be upon		صلى الله عليه وسلم صلعم
s.a.v.	ve sellem		him		
s.nşr.	Sadeleştirerek Neşreden	Simplifying pub.	Simplifying Publisher		الناشر بعد التبسيط الناشر بعد التبسيط
sa.	Saat	h	Hour		ساعة ساعة
sad.	Sadeleştiren	Simplifier	Simplifier		تبسيط تبسيط

Kısaltmalar		Abbreviations		الاختصارات	
salt.	Saltanat Yılları	A.R.	Anno Regni (Year of Reign)	سنوات الحكم	سنوات الحكم
sf.	Sıfat	adj.	Adjective	صفة	صفة
sn.	Saniye	sec	Second	الثانية	الثانية
sos.	Sosyoloji	Sociol.	Sociology	علم الاجتماع	علم الاجتماع
ss.	Sayfalar	pp.	Pages	صفحات	صفحات
St.	Saint	St.	Saint	قدیس	قدیس
str.	Satır	l.	Line	سطر	سطر
T.	Türkçe	tr	Turkish	اللغة التركية	التركية
tah.	Tahmini	c	Circa (in dates)	تقريبا	تقريبا
tar.	Tarih	d.	Date	تاریخ	تاریخ
tek.	Tekil	sing.	Singular	مفرد	م
tekn.	Teknik	techn.	Technical	تقني	تقني
tekno.	Teknoloji	Technol.	Technology	تكنولوجيا	تكنولوجيا
thk.	Tahkik Eden	Critical ed.	Critical ed.	المحقق	مح.
Tıpkıbs.	Tıpkıbasım	repr.	Reprint Edition	إعادة طبع	إعادة طبع
ts.	Tarihsiz	n.d.	no date	دون تاریخ	د. ت.
tsh.	Tashih Eden	Proofreader	Proofreader	مصصح	مصصح
Ü	Üniversite, Üniversitesi	Univ.	University	جامعة	جامعة
vb.	ve benzerleri	etc.	et cetera	إلى آخره	إلخ
vd.	ve devamı	etc.	et cetera	إلى آخره	إلخ
vd.	ve diğerleri	et al.	et alia (and others)	وآخرون	وآخرون
vr.	Varak	fol.	Folio	ورقة	ق.
y.y.	Yayıncı Yok	s.n.	sine nomine (when publisher unknown)	دون ناشر \ لا يوجد دار نشر	د. ن.
Yay.	Yayınları	Pub.	Publications	دار النشر	ن.
YE	Yazma Eser, Yazması (EY)	El MS	Manuscript, Handwritten	مخطوطة	مخطوطة
yk.	Yaklaşık, Takriben	approx.	approximately	تقريبا	تقريبا
Yun.	Yunanca	Grc.	Greek	اللغة اليونانية	اليونانية
yy.	Yüzyıl	c.	Century	عصر	عصر
zf.	Zarf	adv.	Adverb	ظرف	ظرف
zm.	Zamir	pron.	Pronoun	ضمير	ضمير
zool.	Zooloji	Zool.	Zoology	علم الحيوان	علم الحيوان

23. Transliteration

The ISNAD Citation Style for Transliteration Alphabet is prepared following Turkish Language Institution, TDV Encyclopaedia of Islam, and the third edition of Brill's Encyclopaedia of Islam.

Harfler	Türkçe	İngilizce
ء	ʾ	ʾ
ب	b	b
پ	p	p
ت	t	t
ث	s	th
ج	c	j
چ	ç	ç
ح	h	h
خ	h	kh
د	d	d
ذ	z	dh
ر	r	r
ز	z	z
ژ	j	zh
س	s	s
ش	ş	sh
ص	ş	ş

Harfler	Türkçe	İngilizce
ض	ḍ / ź	ḍ
ط	ṭ	ṭ
ظ	ẓ	ẓ
ع	ʿ	ʿ
غ	ğ	gh
ف	f	f
ق	q	q
ك	k	k
گ	g	g
ل	l	l
م	m	m
ن	n	n
ڭ	ñ	ñ
و	v	v/w
ه	h	h
ي	y	y
ة	ta	a

Second Chapter

ISNAD (Author-Title System)

1. Basics

- ❖ Put a single hyphen (-) with space before and after between two authors' names.

Example:

Bekir Topaloğlu - İlyas Çelebi, *Kelâm Terimleri Sözlüğü* (İstanbul: İSAM Yayınları, 4. Edition, 2015), 55.

- ❗ The authors whose first and last names are not separated, such as Ömer Seyfettin and Ahmed Cevdet Paşa, are entered to EndNote by adding one single comma (,) at the end of name. In Zotero, they are entered as they are without any punctuation mark.

EndNote First Name Field : Ömer Seyfettin,
Ahmed Cevdet Paşa,

Zotero Name Field : Ömer Seyfettin
Ahmed Cevdet Paşa

- ❖ If you cite more than one source by the same author successively in the same footnote, use the abbreviation “Id. (the same person)” in the place of author’s first and last name in subsequent references.

Example:

Sönmez Kutlu, *Türklerin İslâmlaşma Sürecinde Mürcie ve Tesirleri* (Ankara: TDV Yay., 2010), 56; Id., “İlk Mürcî Metinler ve Kitâbü'l-İrcâ”, *Ankara Üniversitesi İlahiyat Fakültesi Dergisi* 37 (1997), 317-331.

- ❖ For references with three or more authors you use the abbreviation “et al.” after first author’s name in footnote. The same applies to bibliography.
- ❖ For references with three or more editors you use the abbreviation “et al.” after first editor’s name. The same applies to bibliography.
- ❖ As a general rule, the main elements of the citation in footnote are separated with *comma* (,), and in bibliography with *dot* (.).
- ❖ If you cite two or more sources by different authors, put *semicolons* (;) between your references to separate them from each other.

Example: Author’s last name, title of work, page; Author’s last name, *title of work*.

- ❖ The abbreviation “p.” is not used to indicate page

- ❖ The abbreviation “vol.” is not used to indicate volume number. Use a slash (/) between volume and page number.

Example: Ömer Faruk Akün, “Âlî Mustafa Efendi”, *Türkiye Diyanet Vakfı İslâm Ansiklopedisi* (Ankara: TDV Yayınları, 1989), 2/416.

- ❖ Roman numerals are not used to indicate volume number

✘ Misuse: V/11

✔ Proper use: 5/11

- ❖ Part numbers in the volumes of works consisting of two parts are indicated in parentheses.

Example: *al-Muğnî* 6(1)/33-34; *al-Muğnî* 6(2)/121; *MEB İslam Ansiklopedisi* 5(1)/13.

- ❖ In citing articles use a slash (/) between volume and page number of the journal.

Example: *Cumhuriyet İlahiyat Dergisi* 19/1 (June 2015), 23.

- ❖ Number of editions of a work is indicated as “x. Edition”, without using the abbreviation “ed.”. This information is stated in bibliography before publication date. No need to indicate first edition of a work as “1. Edition”.

! In softwares such as EndNote and Zotero, number of editions is written only with numbers; Dot and the word “Edition” (. Edition) are not written. For studies where no edition information is found, do not write “No Edition Number”.

Example:

al-Şaffār al-Bukharī, Abū Ishāq Ibrāhīm b. Ismā‘īl al-Zāhid. *Talkhīṣ al-adilla li-qawā‘id al-tawhīd*. Critical ed. Angelika Brodersen. 2 Volumes. Beirut: al-Ma‘had al-‘Almānī li’l-Abḥāth al-Sharqīyya, 2011.

al-Bukhārī, Abū ‘Abdallāh Muḥammad b. Ismā‘īl. *al-Jāmi‘ al-ṣaḥīḥ*. ed. Muḥammad Zuhayr b. Nasr. 8 Volumes. s.l.: Dār Tawq al-Najāt, 2. Edition, 1422/2001.

- ❖ Titles of works (like Book, Journal, Encyclopedia, Dictionary, Manuscript, Thesis & Dissertation, Report, Newspaper etc.) should be *italicized*. Do not shorten titles of works with the abbreviations “Ibid” or “Id.”. Instead, use a proper “*Short Title*” by shortening title of work properly.

Example for First Reference: Abū Ishāq Ibrāhīm b. Ismā‘īl al-Zāhid al-Şaffār al-Bukharī, *Talkhīṣ al-adilla li-qawā‘id al-tawhīd*, Critical ed. Angelika Brodersen (Beirut: al-Ma‘had al-‘Almānī li’l-Abḥāth al-Sharqīyya, 2011), 2/143.

Example for Subsequent References: al-Şaffār al-Bukharī, *Talkhīṣ al-adilla*, 2/143.

- ❖ Book Chapters, Dictionary Articles, Encyclopedia Articles, Article Titles, Paper Titles, Social Media Posts, TV Broadcasts and Musical Pieces should be written indouble-quote.

- ❖ In citing publications like Book Chapters, Published Meeting Papers and Encyclopedia Articles in bibliography, page range should be indicated before printing information, not at the end.

Example:

Akün, Ömer Faruk. “Âlî Mustafa Efendi”. *Türkiye Diyanet Vakfı İslâm Ansiklopedisi*. 2/416-417. Ankara: TDV Yayınları, 1989.

Türcan, Galip. “Kelâm’ın Meşrûiyeti Sorunu: Ehl-i Sünnet Kelâmı ve Olgusal Gerçeklik Arasındaki İlişki”. *Marife* 5/3 (2005), 175-193.

- ❖ In first reference, no comma is added before the parentheses containing the printing information of cited work.
 - ✘ Misuse: Halil İnalçık, “Selim I”, *The Encyclopaedia of Islam New Edition* (Leiden: Brill, 1997), 9/117-118.
 - ✔ Proper Use: Halil İnalçık, “Selim I”, *The Encyclopaedia of Islam New Edition* (Leiden: Brill, 1997), 9/117-118.
- ❖ URL is added only in bibliography. Writing it in footnote causes difficulties in typesetting work. No colon (:) is added after the word “Access”. Likewise, no dot is added after URL. Adding dot to the end of URL can lead to its failure.

- ! When saving volume and edition number to softwares such as EndNote and Zotero, the words “Volume” and “x. Edition” are not typed. These are already included in the template.
- ! Article DOI (Digital Object Identifier) number is saved to EndNote library as 10.18505/cuifd.12582 without the extension <https://doi.org/>, since it is already included in the template.

- ❖ Publication dates of classical sources are indicated as A.H./A.D. “534/1139”.

Example:

Ḥāfiẓ al-Dīn Muḥammad al-Bazzāzī, *al-Fatāwā al-Bazzāziyya* (Bulaq: al-Maṭba’a al-Kubrā al-Amīriyya, 1310/1892), 243.

- ! In publications where publication date is indicated as A.H./A.D., it is entered to the field of Year as 1422/2001 in EndNote.

2. Book

2.1. Book-With No Author and Anonymous

First Reference	<i>Title of Book</i> , ed. Editor, trans. Translator (Place of Publication: Publisher, Year of Publication), Volume/Page Number.
Example	<i>İş Kanunları ve İlgili Mevzuatı</i> (Ankara: Adalet Yayınevi, 2014), 12. <i>Rasā'il Ikhwān al-Şafā'</i> , ed. Buṭrus al-Bustānī (Beirut: s.n., 1376-1377/1957), 1/45.
Subsequent References	<i>Short Title of Book</i> , Volume/Page Number.
Example	<i>İş Kanunları ve İlgili Mevzuatı</i> , 32. <i>Rasā'il Ikhwān al-Şafā'</i> , 1/45-46.
Bibliography	<i>Title of Book</i> . ed. Editor, trans. Translator. x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	<i>İş Kanunları ve İlgili Mevzuatı</i> . 2 Volumes. Ankara: Adalet Yayınevi, 2. Edition, 2014. <i>Rasā'il Ikhwān al-Şafā'</i> .ed. Buṭrus al-Bustānī. 4 Volumes. Beirut: s.n., 1376-1377/1957.

2.2. Book-By A Single Author

First Reference	Author's First and Last Name, <i>Title of Book</i> (Place of Publication: Publisher, Year of Publication), Page Number.
Example	Afet İnan, <i>Piri Reis'in Hayatı ve Eserleri</i> (Ankara: Türk Tarih Kurumu, 2018), 22. Fuat Sezgin, <i>Geschichte des arabischen Schrifttums</i> (Leiden: Brill, 1967-2015), 1/44-45.
Subsequent References	Author's Last Name, <i>Short Title of Book</i> , Page Number.
Example	İnan, <i>Piri Reis'in Hayatı ve Eserleri</i> , 34. al-Şaffār al-Bukharī, <i>Talkhīṣ al-adilla</i> , 2/143. Sezgin, GAS, 1/48-56.
Bibliography	Author's Last Name, First Name. <i>Title of Book</i> . x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	İnan, Afet. <i>Piri Reis'in Hayatı ve Eserleri</i> . Ankara: Türk Tarih Kurumu, 2. Edition, 2018. Sezgin, Fuat. <i>Geschichte des arabischen Schrifttums</i> . 17 Volumes. Leiden: Brill, 1967-2015.

- ❗ The names of authors are saved to softwares like EndNote and Zotero as Last Name, First Name. When saving an Arabic name, enter “Kunya Ism Nisba Laqab” in the field of Author’s Name, and well-known name in the field of Last Name.
- ❗ When saving a publication of this type to EndNote and Zotero, enter number of volumes and editions in numerals in the field that indicated by “x” in the above examples. Dot and the word “Edition” (x. Edition) are not written.

2.3. Book-By Two Authors

First Reference	Author’s First and Last Name - Author’s First and Last Name, <i>Title of Book</i> (Place of Publication: Publisher, Year of Publication), Volume/Page Number.
Example	Arı İnan - İsmet Parmaksızoğlu, <i>Düşünceleriyle Atatürk</i> (Ankara: Türk Tarih Kurumu Yayınları, 2018), 54-58. Ömer Lütfi Barkan - Ekrem Hakkı Ayverdi, <i>İstanbul Vakıfları Tahrir Defteri 953 Tarihli</i> (İstanbul: İstanbul Fetih Cemiyeti, 1973), 520.
Subsequent References	Author’s Last Name – Author’s Last Name, <i>Short Title of Book</i> , Volume/Page Number.
Example	İnan - Parmaksızoğlu, <i>Düşünceleriyle Atatürk</i> , 62. Barkan - Ayverdi, <i>İstanbul Vakıfları Tahrir Defteri</i> , 159.
Bibliography	Author’s Last Name, First Name - Author’s Last Name, First Name. <i>Title of Book</i> . x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	Barkan, Ömer Lütfi - Ayverdi, Ekrem Hakkı. <i>İstanbul Vakıfları Tahrir Defteri 953 Tarihli</i> . İstanbul: İstanbul Fetih Cemiyeti, 2. Edition, 1973. İnan, Arı - Parmaksızoğlu, İsmet. <i>Düşünceleriyle Atatürk</i> . Ankara: Türk Tarih Kurumu Publication, 2018.

- ❖ Use a single hyphen (-) with space before and after between two authors’ names.

2.4. Book-By Multiple Authors

First Reference	Author's First and Last Name et al., <i>Title of Book</i> (Place of Publication: Publisher, Year of Publication), Volume/Page Number.
Example	Bekir Topaloğlu et al., <i>İslam'da İnanç Esasları</i> (İstanbul: MÜ İlahiyat Fakültesi Vakfı Yayınları, 1998), 25. Mitchell L. Eisen et al., <i>Memory and Suggestibility in the Forensic Interview</i> (Mahwah, NJ: L. Erlbaum Associates, 2002), 65.
Subsequent References	Author's Last Name et al., <i>Short Title of Book</i> , Volume/Page Number.
Example	Topaloğlu et al., <i>İslam'da İnanç Esasları</i> , 36. Eisen et al., <i>Memory and Suggestibility in the Forensic Interview</i> , 67.
Bibliography	First Author's Last Name, First Name et al. <i>Title of Book</i> . x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	Eisen, Mitchell L. et al. <i>Memory and Suggestibility in the Forensic Interview</i> . Mahwah, NJ: L. Erlbaum Associates, 2002. Topaloğlu, Bekir et al. <i>İslam'da İnanç Esasları</i> . İstanbul: MÜ İlahiyat Fakültesi Vakfı Yayınları, 1998.

- ❖ For references with three or more authors use the abbreviation "et al." after first author's name in footnote. The same applies to bibliography.

❗ When saving a publication of this type to EndNote and Zotero, enter number of volumes and editions in numerals in the field that indicated by "x" in the above examples. Dot and the word "Edition" (x. Edition) are not written.

2.5. Book-With Editor(s)

First Reference	Editor's First Name and Last Name (ed.), <i>Title of Book</i> (Place of Publication: Publisher, Year of Publication), Volume/Page Number.
Örnek	Mete Kaan Kaynar (ed.), <i>Türkiye'nin 1950'li Yılları</i> (İstanbul: İletişim Yayınları, 2015), 78. Suraiya Faroqhi (ed.), <i>Türkiye Tarihi 1603-1839</i> (İstanbul: Kitap Yayınevi, 2011), 3/23. Ahmet Hamdi Furat et al. (ed.), <i>Sahn-ı Semân'dan Dârülfünûn'a Osmanlı'da İlim ve Fikir Dünyası (Âlimler, Müesseseler ve Fikrî Eserler)-XVIII. Yüzyıl</i> (İstanbul: Zeytinburnu Belediyesi Kültür Yayınları, 2018), 10-12.
Subsequent References	Editor's Last Name, <i>Short Title of Book</i> , Volume/Page Number.
Example	Kaynar, <i>Türkiye'nin 1950'li Yılları</i> , 67. Faroqhi, <i>Türkiye Tarihi 1603-1839</i> , 2/23-45. Furat et al., <i>Sahn-ı Semân'dan Dârülfünûn'a Osmanlı'da İlim ve Fikir Dünyası</i> , 65-56.
Bibliography	Editor's Last Name, First Name (ed.). <i>Title of Book</i> . x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	Faroqhi, Suraiya (ed.). <i>Türkiye Tarihi 1603-1839</i> . 3 Volumes. İstanbul: Kitap Yayınevi, 2. Edition, 2011. Furat, Ahmet Hamdi et al. (ed.). <i>Sahn-ı Semân'dan Dârülfünûn'a Osmanlı'da İlim ve Fikir Dünyası (Âlimler, Müesseseler ve Fikrî Eserler) XVIII. Yüzyıl</i> . 2 Volumes. İstanbul: Zeytinburnu Belediyesi Kültür Yayınları, 2018. Kaynar, Mete Kaan (ed.). <i>Türkiye'nin 1950'li Yılları</i> . İstanbul: İletişim Yayınları, 2015.

- ❖ For references with three or more editors use the abbreviation “et al.” after first editor's name in footnote. The same applies to bibliography.

2.6. Book-Electronic

First Reference	Author's First and Last Name, <i>Title of Book</i> (Publication Format: Publisher, Year of Publication), Page Number.
Example	Derya Şahin, <i>Amisos Mozaïği</i> (PDF: Kültür ve Turizm Bakanlığı Yayınları, 2004), 44. Şule Yüksel Şenler, <i>Huzur Sokağı</i> (Epub: Timaş Yayınları, 2016), 56.
Subsequent References	Author's Last Name, <i>Short Title of Book</i> , Page Number.
Example	Şahin, <i>Amisos Mozaïği</i> , 98. Şenler, <i>Huzur Sokağı</i> , 59-60.
Bibliography	Author's Last Name, First Name. <i>Title of Book</i> . Publication Format: Publisher, x. Edition, Year of Publication. Source
Example	Şahin, Derya. <i>Amisos Mozaïği</i> . PDF: Kültür ve Turizm Bakanlığı Yayınları, 2004. http://www.kulturvarliklari.gov.tr/Eklenti/38967,amisos-mozaigi.pdf Şenler, Şule Yüksel. <i>Huzur Sokağı</i> . Epub: Timaş Yayınları, 2016.

- ❗ Programs such as EndNote and Zotero do not need to write the "e-Book" when recording such a publication, it is contained in the template.
- ❗ When using word processing softwares such as Microsoft Word, no dot is placed after URL. Adding dot to the end of URL can lead to its failure.

2.7. Book-Translated

First Reference	Author's First and Last Name, <i>Title of Book</i> , trans. Translator's First Name and Last Name (Place of Publication: Publisher, Year of Publication), Volume/Page Number.
Example	Francis Dvornik, <i>Konsiller Tarihi, İznik'ten II. Vatikan'a</i> , trans. Mehmet Aydın (Ankara: Türk Tarih Kurumu Yayınları, 1990), 11. Abdülhalim Mahmud, <i>Muhâsibî Hayatı Eserleri Fikirleri</i> , trans. M. Beşir Eryarsoy (İstanbul: İnsan Yayınları, 2005), 33.
Subsequent References	Author's Last Name, <i>Short Title of Book</i> , Volume/Page Number.
Example	Dvornik, <i>Konsiller Tarihi</i> , 23. Mahmud, <i>Muhâsibî Hayatı Eserleri Fikirleri</i> , 34-54.
Bibliography	Author's Last Name, First Name. <i>Title of Book</i> . trans. Translator's First Name and Last Name. x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	Dvornik, Francis. <i>Konsiller Tarihi İznik'ten II. Vatikan'a</i> . trans. Mehmet Aydın. Ankara: Türk Tarih Kurumu Yayınları, 1990. Mahmud, Abdülhalim. <i>Muhâsibî Hayatı Eserleri Fikirleri</i> . trans. M. Beşir Eryarsoy. İstanbul: İnsan Yayınları, 2005.

- ❖ If the number of translators is three or more, use the abbreviation “et al.” after giving the first translator's first name and last name. Similarly, use the abbreviation “et al.” after the first translator's surname and name are mentioned in the bibliography.
- ❖ The titles on the cover of books that translated into Turkish should be preserved.
- ❖ Indicate translator's name in second and subsequent references as different translations of the same work might be available and used together in the study.

Example:

Dvornik, *Konsiller Tarihi*, trans. Mehmet Aydın, 23.

2.8. Book-Edited

First Reference	Author's First and Last Name, <i>Title of Book</i> , ed. Editor's First and Last Name (Place of Publication: Publisher, Year of Publication), Volume/Page Number.
Example	Ṭāshkubrīzāda (Tashköprüzade) Aḥmad b. Muştafā, <i>Miftāḥ al-sa'āda wa-miṣbāḥ al-siyāda</i> , ed. 'Abd al-Wahhāb Abū l-Nūr-Kāmil Kāmil Bakrī (Cairo: Dār al-Kutub al-Ḥadītha, 1968), 3/142. Sa'd al-Dīn et-Al-Taftāzānī, <i>Sharḥ al-Aqā'idī'n-Nasafiyya</i> , ed. Ahmad Ḥijāzī al-Saqqā (Cairo: Maktaba al-Kulliyat al-Azhariyya, 1408/1988), 43.
Subsequent References	Author's Last Name, <i>Short Title of Book</i> , Volume/Page Number.
Example	Ṭāshkubrīzāda (Tashköprüzade) Aḥmad b. Muştafā, <i>Miftāḥ al-sa'āda</i> , 2/162. al-Taftāzānī, <i>Sharḥ al-Aqā'id</i> , 73.
Bibliography	Author's Last Name, First Name. <i>Title of Book</i> . ed. Editor's First and Last Name. x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication A.H./A.D.
Example	Ṭāshkubrīzāda (Tashköprüzade) Aḥmad b. Muştafā. <i>Miftāḥ al-sa'āda wa-miṣbāḥ al-siyāda</i> . ed. 'Abd al-Wahhāb Abū l-Nūr-Kāmil Kāmil Bakrī. 3 Volumes. Cairo: Dār al-Kutub al-Ḥadītha, 3. Edition, 1968. al-Taftāzānī, Sa'd al-Dīn. <i>Sharḥ al-Aqā'idī'n-Nasafiyya</i> . ed. Ahmad Ḥijāzī al-Saqqā. Cairo: Maktaba al-Kulliyat al-Azhariyya, 1408/1988.

- ❖ Indicate editor's name in the second and subsequent references as different editors of the same work might be available and used together in the study.

Example:

Teftāzānī, . *Sharḥ al-Aqā'id*, ed. Ahmed Hicāzī es-Sekkā, 73.

- ❗ The names of authors are saved to softwares like EndNote and Zotero as Last Name, First Name.
- ❗ When saving an Arabic name, enter "Kunya Ism Nisba Laqab" in the field of Author's Name, and well-known name in the field of Last Name.
Örnek: al-Bukhārī, Abū 'Abdallāh Muḥammad b. Ismā'īl al-Ghazzālī, Abū Ḥāmid Muḥammad
- ❗ "Editor" is saved to EndNote as "Editor", but in Zotero as "Series Editor"..

2.9. Book-Critical Edition

Critical edition is the attempt to reach out the original form of a manuscript based on its different copies. When citing a critical edition of a book in the field of Social Sciences, the abbreviation “Critical ed.” is added before the name of its critical editor. (Example: Abū Ishāq al-Şaffār, *Talkhīş al-adilla*, Critical ed. Angelika Brodersen). In academic writing systems such as APA, MLA and Chicago, the expression “Edited by” or the abbreviation “ed.” is preferred instead of “critical edition”. (Example: Abū Ishāq al-Şaffār, *Talkhīş al-adilla*, ed. Angelika Brodersen). In fact, a critical edition of a work is different than an editorial publication; therefore, we need to differentiate between the two by using a distinguishing abbreviation. For this reason, in *the ISNAD Citation Style*, it is required to use the abbreviation “Critical ed.” when citing a critical edition of a work in English academic writings, and the abbreviation “thk.” (for *taḥqīq*) in Turkish.

First Reference	Author’s First and Last Name, <i>Title of Book</i> , Critical ed. Critical Editor’s First and Last Name (Place of Publication: Publisher, Year of Publication), Volume/Page Number.
Example	Abū Ishāq Ibrāhīm b. Ismā‘īl al-Zāhid al-Şaffār al-Bukharī, <i>Talkhīş al-adilla li-qawā‘id al-tawḥīd</i> , Critical ed. Angelika Brodersen (Beirut: al-Ma‘had al-Almānī li’l-Abḥāth al-Sharqiyya, 1432/2011), 2/34.
Subsequent References	Author’s Last Name, <i>Short Title of Book</i> , Volume/Page Number.
Example	al-Şaffār al-Bukharī, <i>Talkhīş al-adilla</i> , 2/52.
Bibliography	Author’s Last Name, First Name. <i>Title of Book</i> . Critical ed. Critical Editor’s First and Last Name. Place of Publication: Publisher, x. Edition, Year of Publication A.H./A.D.
Example	al-Şaffār al-Bukharī, Abū Ishāq Ibrāhīm b. Ismā‘īl al-Zāhid. <i>Talkhīş al-adilla li-qawā‘id al-tawḥīd</i> . Critical ed. Angelika Brodersen. 2 Volumes. Beirut: al-Ma‘had al-Almānī li’l-Abḥāth al-Sharqiyya, 1432/2011.

- ❖ Indicate critical editor’s name in second and subsequent references as different critical editions of the same work might be available and used together in the study.

Example:

Şaffār, *Talkhīş al-adilla*, Critical ed. Angelika Brodersen, 2/52.

! In EndNote software “critical editor’s name” is entered in the field of “Muḥaqiq”. As for Zotero, it is entered in the field of “Series Editor”.

2.10. Book-Simplified

First Reference	Author's First and Last Name, <i>Title of Book</i> , Simplifier Simplifier's First and Last Name (Place of Publication: Publisher, Year of Publication), Volume/Page Number.
Example	Ahmed Cevdet Paşa, <i>Sadeleştirilmiş Mecelle</i> , Simplifier İbrahim Ural-Salih Özcan (İstanbul: Fey Vakfı, 1995), 420.
Subsequent References	Author's Last Name, <i>Short Title of Book</i> , Volume/Page Number.
Example	Ahmed Cevdet Paşa, <i>Sadeleştirilmiş Mecelle</i> , 234-235.
Bibliography	Author's Last Name, Adı. <i>Title of Book</i> . Simplifier Simplifier's First and Last Name. Place of Publication: Publisher, x. Edition, Year of Publication A.H./A.D.
Example	Ahmed Cevdet Paşa. <i>Sadeleştirilmiş Mecelle</i> . Simplifier İbrahim Ural - Salih Özcan. İstanbul: Fey Vakfı, 1995.

- ❖ Indicate Simplifier's name in second and subsequent references as different simplified versions of the same work might be available and used together in the study.

Example:

Ahmed Cevdet Paşa, *Sadeleştirilmiş Mecelle*, Simplifier. İbrahim Ural - Salih Özcan, 234-235.

- ❗ In EndNote software "Simplifier's name" is entered in the field of "Simplifier". As for Zotero, it is entered in the field of "Series Editor".
- ❗ When saving a publication of this type to EndNote and Zotero, enter number of volumes and editions in numerals in the field that indicated by "x" in the above examples. No need to indicate first edition of a work as "1. Edition".
- ❗ The authors whose first and last names are not separated, such as Ömer Seyfettin and Ahmed Cevdet Paşa, are entered to EndNote by adding one single comma (,) at the end of name. In Zotero, they are entered as they are without any punctuation mark.

EndNote : Ömer Seyfettin,
Ahmed Cevdet Paşa,

Zotero : Ömer Seyfettin
Ahmed Cevdet Paşa

3. Chapter in a Book

3.1. Chapter-In a Book with Editor(s)

First Reference	Author's First and Last Name, "Title of Chapter", trans. Translator's First and Last Name, <i>Title of Book</i> , ed. Editor's First and Last Name (Place of Publication: Publisher, Year of Publication), Volume/Page Number.
Example	Ulrich Rudolph, "Mâtürîdîliğin Ortaya Çıkışı", trans. Ali Dere, <i>İmam Mâturîdî ve Mâturidilik</i> , ed. Sönmez Kutlu (Ankara: Kitâbiyât Yayınları, 2003), 297. John D. Kelly, "Seeing Red: Mao Fetishism, Pax Americana and the Moral Economy of War", <i>Anthropology and Global Counterinsurgency</i> , ed. John D. Kelly et al. (Chicago: University of Chicago Press, 2010), 77.
Subsequent References	Author's Last Name, "Short Title of Chapter", Volume/Page Number.
Example	Rudolph, "Mâtürîdîliğin Ortaya Çıkışı", 298-299. Kelly, "Seeing Red", 81-82.
Bibliography	Author's Last Name, First Name. "Title of Chapter". trans. Translator's First and Last Name. <i>Title of Book</i> . ed. Editor's First and Last Name. Volume/Page Range. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	Kelly, John D. "Seeing Red: Mao Fetishism, Pax Americana and the Moral Economy of War". <i>Anthropology and Global Counterinsurgency</i> . ed. John D. Kelly et al. 67-83. Chicago: University of Chicago Press, 2010. Rudolph, Ulrich. "Mâtürîdîliğin Ortaya Çıkışı". trans. Ali Dere. <i>İmam Mâturîdî ve Mâturidilik</i> . ed. Sönmez Kutlu. 295-304. Ankara: Kitâbiyât Yayınları, 2003.

- ❖ Sections in a book with editors such as foreword, introduction, preface, afterwords and appendix are also cited in this format.
- ❖ For references with three or more editors use the abbreviation "et al." after first editor's name in footnote. The same applies to bibliography.

3.2. Chapter-In an Edited Book

First Reference	Chapter Author's First and Last Name, "Title of Chapter", <i>Title of Book</i> , auth. Author's First and Last Name (Place of Publication: Publisher, Year of Publication), Volume/Page Number.
Example	Hishām Ibrāhīm Maḥmūd, "Muqaddima", <i>Talkhīṣ al-adilla li-qawā'id al-tawḥīd</i> , auth. Abū Ishāq Ibrāhīm b. Ismā'īl al-Zāhid al-Ṣaffār al-Bukharī (Cairo: Dār al-Salām, 1431/2010), 1/14.
Subsequent References	Chapter Author's First and Last Name, "Title of Chapter", Volume/Page Number.
Example	Mahmud, "Muqaddima", 1/34.
Bibliography	Chapter Author's First and Last Name, "Title of Chapter". <i>Title of Book</i> .auth. Author's First and Last Name. Volume/Page Range. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	Maḥmūd, Hishām Ibrāhīm. "Muqaddima". <i>Talkhīṣ al-adilla li-qawā'id al-tawḥīd</i> . auth. Abū Ishāq Ibrāhīm b. Ismā'īl al-Zāhid al-Ṣaffār al-Bukharī. 1/5-44. Cairo: Dār al-Salām, 1431/2010.

- ❖ Sections in an edited book or critical edited book, such as foreword, introduction, preface, afterwords and appendix, are also cited in this format.

4. The Qur' ān

4.1. Translation of the Qur'ān-In Print

No quotation marks are used when quoting an original Qur'ānic verse. As for its translation, it should be *italicized* and in double quotes. Chapter (sūra) and verse numbers are indicated in footnote. Observe the definite (al-) articles at the start of chapter names and the long vowels (ā) in them. If the translation of a verse is taken from a published translation of the Qur'ān, its translator, publisher and printing information should be indicated in its first reference in footnote.

Example:

إِنَّمَا الْمُؤْمِنُونَ الَّذِينَ إِذَا ذُكِرَ اللَّهُ وَجِلَّتْ قُلُوبُهُمْ وَإِذَا تُلِيَتْ عَلَيْهِمْ آيَاتُهُ زَادَتْهُمْ إِيمَانًا وَعَلَىٰ رَبِّهِمْ يَتَوَكَّلُونَ

“The believers are only those who, when Allah is mentioned, their hearts become fearful, and when His verses are recited to them, it increases them in faith; and upon their Lord they rely.”¹

¹ *Kur'ān-ı Kerîm Meâlî*, trans. Halil Altuntaş - Muzaffer Şahin (Ankara: Diyanet İşleri Başkanlığı Yayınları, 2009), al-Anfāl 8/2.

² al-Anfāl 8/6.

First Reference	Title of Translation, trans. Translator's First Name and Last Name (Place of Publication: Publisher, Year of Publication), Name of Chapter (sūra) Chapter Number/Verse Number.
Example	<i>Kur'ân-ı Kerîm Meâli</i> , trans. Halil Altuntaş - Muzaffer Şahin (Ankara: Diyanet İşleri Başkanlığı Yayınları, 2009), al-Anfâl 8/2. <i>Kur'an Mesajı: Meal-Tefsir</i> , trans. Muhammed Esed, Turkish trans. Cahit Koytak - Ahmet Ertürk (Ankara: İşaret Yayınları, 2002), al-Bakara 2/4.
Subsequent References	Name of Chapter Chapter Number/Verse Number.
Example	al-Bakara 2/12. al-Bakara 2/14.
Bibliography	Title of Translation. trans. Translator's First Name and Last Name. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	<i>Kur'ân-ı Kerîm Meâli</i> . trans. Halil Altuntaş - Muzaffer Şahin. Ankara: Diyanet İşleri Başkanlığı Yayınları, 3. Edition, 2009. <i>Kur'an Mesajı: Meal-Tefsir</i> . trans. Muhammed Esed, Turkish trans. Cahit Koytak - Ahmet Ertürk. Ankara: İşaret Yayınları, 2002.

List of Chapters in the Qur'ân

No	Sûre Adı	Kısa	Arapça	Kısa	İngilizce	Kısa
1	Fâtiha Sûresi	el-Fâtiha	سُورَةُ الْفَاتِحَةِ	الْفَاتِحَةِ	Sûrat al-Fâtiha	al-Fâtiha
2	Bakara Sûresi	el-Bakara	سُورَةُ الْبَقَرَةِ	الْبَقَرَةِ	Sûrat al-Baqara	al-Baqara
3	Âl-i İmrân Sûresi	Âl-i İmrân	سُورَةُ آلِ عِمْرَانَ	آلِ عِمْرَانَ	Sûrat Âl 'İmrân	Âl 'İmrân
4	Nisâ Sûresi	en-Nisâ	سُورَةُ النِّسَاءِ	النِّسَاءِ	Sûrat al-Nisâ ³	al-Nisâ ³
5	Mâide Sûresi	el-Mâide	سُورَةُ الْمَائِدَةِ	الْمَائِدَةِ	Sûrat al-Mâ'ida	al-Mâ'ida
6	En'âm Sûresi	el-En'âm	سُورَةُ الْأَنْعَامِ	الْأَنْعَامِ	Sûrat al-An'âm	al-An'âm
7	A'râf Sûresi	el-A'râf	سُورَةُ الْأَعْرَافِ	الْأَعْرَافِ	Sûrat al-A'râf	al-A'râf
8	Enfâl Sûresi	el-Enfâl	سُورَةُ الْأَنْفَالِ	الْأَنْفَالِ	Sûrat al-Anfâl	al-Anfâl
9	Tevbe Sûresi	et-Tevbe	سُورَةُ التَّوْبَةِ	التَّوْبَةِ	Sûrat al-Tawba	al-Tawba
10	Yûnus Sûresi	Yûnus	سُورَةُ يُوسُفَ	يُوسُفَ	Sûrat Yûnus	Yûnus
11	Hûd Sûresi	Hûd	سُورَةُ هُودَ	هُودَ	Sûrat Hûd	Hûd
12	Yûsuf Sûresi	Yûsuf	سُورَةُ يُوسُفَ	يُوسُفَ	Sûrat Yûsuf	Yûsuf
13	Ra'd Sûresi	er-Ra'd	سُورَةُ الرَّعْدِ	الرَّعْدِ	Sûrat al-Ra'd	al-Ra'd
14	İbrâhîm Sûresi	İbrâhîm	سُورَةُ إِبْرَاهِيمَ	إِبْرَاهِيمَ	Sûrat İbrâhîm	İbrâhîm
15	Hicr Sûresi	el-Hicr	سُورَةُ الْحَجَرِ	الْحَجَرِ	Sûrat al-Hicr	al-Hicr
16	Nahl Sûresi	en-Nahl	سُورَةُ النَّحْلِ	النَّحْلِ	Sûrat al-Nahl	al-Nahl
17	İsrâ Sûresi	el-İsrâ	سُورَةُ الْإِسْرَاءِ	الْإِسْرَاءِ	Sûrat al-İsrâ ³	al-İsrâ ³

No	Sûre Adı	Kısa	Arapça	Kısa	İngilizce	Kısa
18	Kehf Sûresi	el-Kehf	سُورَةُ الْكَهْفِ	الكهف	Sûrat al-Kahf	al-Kahf
19	Meryem Sûresi	Meryem	سُورَةُ مَرْيَمَ	مریم	Sûrat Maryam	Maryam
20	Tâhâ Sûresi	Tâhâ	سُورَةُ طه	طه	Sûrat Tâ Hâ	Tâ Hâ
21	Enbiyâ Sûresi	el-Enbiyâ	سُورَةُ الْأَنْبِيَاءِ	الانبياء	Sûrat al-Anbiyâ ³	al-Anbiyâ ³
22	Hac Sûresi	el-Hac	سُورَةُ الْحَجِّ	الحج	Sûrat al-Hajj	al-Hajj
23	Mü'minûn Sûresi	el-Mü'minûn	سُورَةُ الْمُؤْمِنُونَ	المؤمنون	Sûrat al-Mu'minûn	al-Mu'minûn
24	Nûr Sûresi	Nûr	سُورَةُ النُّورِ	النور	Sûrat al-Nûr	al-Nûr
25	Furkân Sûresi	el-Furkân	سُورَةُ الْفُرْقَانِ	الفرقان	Sûrat al-Furqân	al-Furqân
26	Şuarâ Sûresi	eş-Şuarâ	سُورَةُ الشُّعَرَاءِ	الشعراء	Sûrat al-Shu'arâ ³	al-Shu'arâ ³
27	Neml Sûresi	en-Neml	سُورَةُ النَّمْلِ	النمل	Sûrat al-Naml	al-Naml
28	Kasas Sûresi	el-Kasas	سُورَةُ الْقَصَصِ	القصاص	Sûrat al-Qaşaş	al-Qaşaş
29	Ankebût Sûresi	el-Ankebût	سُورَةُ الْعَنْكَبُوتِ	العنكبوت	Sûrat al-Ankabût	al-Ankabût
30	Rûm Sûresi	er-Rûm	سُورَةُ الرُّومِ	الروم	Sûrat al-Rûm	al-Rûm
31	Lokmân Sûresi	Lokmân	سُورَةُ لُقْمَانَ	لقمان	Sûrat Luqmân	Luqmân
32	Secde Sûresi	es-Secde	سُورَةُ السَّجْدَةِ	السجدة	Sûrat al-Sajda	al-Sajda
33	Ahzâb Sûresi	el-Ahzâb	سُورَةُ الْأَحْزَابِ	الاحزاب	Sûrat al-Ahzâb	al-Ahzâb
34	Sebe' Sûresi	Sebe'	سُورَةُ سَبَأٍ	سبأ	Sûrat Sabâ ³	Sabâ ³
35	Fâtır Sûresi	Fâtır	سُورَةُ فَاطِرٍ	فاطر	Sûrat Fâtır	Fâtır
36	Yâsîn Sûresi	Yâsîn	سُورَةُ يَسِّ	يس	Sûrat Yâ Sîn	Yâ Sîn
37	Sâffât Sûresi	es-Sâffât	سُورَةُ الصَّافَّاتِ	الصافات	Sûrat al-Şâffât	al-Şâffât
38	Sâd Sûresi	Sâd	سُورَةُ صَ	ص	Sûrat Şâd	Şâd
39	Zümer Sûresi	ez-Zümer	سُورَةُ الزُّمَرِ	الزمر	Sûrat al-Zumar	al-Zumar
40	Mü'min Sûresi	el-Mü'min	سُورَةُ الْمُؤْمِنِ	المؤمن	Sûrat al-Mu'min	al-Mu'min
41	Fussilet Sûresi	Fussilet	سُورَةُ فَصَّلَتْ	فصلت	Sûrat Fuşşilat	Fuşşilat
42	Şûrâ Sûresi	eş-Şûrâ	سُورَةُ الشُّرَى	الشورى	Sûrat al-Shûrâ	al-Shûrâ
43	Zuhruf Sûresi	ez-Zuhruf	سُورَةُ الزُّحْرَفِ	الزحرف	Sûrat al-Zukhruf	al-Zukhruf
44	Duhân Sûresi	ed-Duhân	سُورَةُ الدُّخَانِ	الدخان	Sûrat al-Dukhân	al-Dukhân
45	Câsiye Sûresi	el-Câsiye	سُورَةُ الْجَاثِيَةِ	الجاثية	Sûrat al-Jâthiya	al-Jâthiya
46	Ahkâf Sûresi	el-Ahkâf	سُورَةُ الْأَحْقَافِ	الاحقاف	Sûrat al-Ahqâf	al-Ahqâf
47	Muhammed Sûresi	Muhammed	سُورَةُ مُحَمَّدٍ	محمد	Sûrat Muḥammad	Muḥammad
48	Fetiḥ Sûresi	el-Fetiḥ	سُورَةُ الْفَتْحِ	الفتح	Sûrat al-Fatḥ	al-Fatḥ
49	Hucurât Sûresi	el-Hucurât	سُورَةُ الْحُجُرَاتِ	الحجرات	Sûrat al-Ḥujurât	al-Ḥujurât
50	Kâf Sûresi	Kâf	سُورَةُ قَ	ق	Sûrat Qâf	Qâf
51	Zâriyât Sûresi	ez-Zâriyât	سُورَةُ الذَّارِيَاتِ	الذاريات	Sûrat al-Dhâriyât	al-Dhâriyât
52	Tûr Sûresi	et-Tûr	سُورَةُ الطُّورِ	الطور	Sûrat al-Ṭûr	al-Ṭûr
53	Necm Sûresi	en-Necm	سُورَةُ النَّجْمِ	النجم	Sûrat al-Najm	al-Najm
54	Kamer Sûresi	el-Kamer	سُورَةُ الْقَمَرِ	القمر	Sûrat al-Qamar	al-Qamar
55	Rahmân Sûresi	er-Rahmân	سُورَةُ الرَّحْمَنِ	الرحمن	Sûrat al-Raḥmân	al-Raḥmân
56	Vâkıa Sûresi	el-Vâkıa	سُورَةُ الْوَاقِعَةِ	الواقعة	Sûrat al-Wâqı'a	al-Wâqı'a
57	Hadîd Sûresi	el-Hadîd	سُورَةُ الْحَدِيدِ	الحديد	Sûrat al-Ḥadîd	al-Ḥadîd
58	Mücâdele Sûresi	el-Mücâdele	سُورَةُ الْمُجَادَلَةِ	المجادلة	Sûrat al-Mujâdala	al-Mujâdala
59	Haşr Sûresi	el-Haşr	سُورَةُ الْحَشْرِ	الحشر	Sûrat al-Ḥaşhr	al-Ḥaşhr
60	Mümtehine Sûresi	el-Mümtehine	سُورَةُ الْمُمتَحِنَةِ	الممتحنة	Sûrat al-Mumtaḥina	al-Mumtaḥina
61	Saf Sûresi	es-Saf	سُورَةُ الصَّفِّ	الصف	Sûrat al-Şaff	al-Şaff

No	Sûre Adı	Kısa	Arapça	Kısa	İngilizce	Kısa
62	Cuma Sûresi	el-Cuma	سُورَةُ الْجُمُعَةِ	الْجُمُعَةُ	Sûrat al-Jumu'â	al-Jumu'â
63	Münâfikûn Sûresi	el-Münâfikûn	سُورَةُ الْمُنَافِقِينَ	الْمُنَافِقِينَ	Sûrat al-Munâfiqûn	al-Munâfiqûn
64	Tegâbûn Sûresi	et-Tegâbûn	سُورَةُ التَّغَابُنِ	التَّغَابُنِ	Sûrat al-Taghâbun	al-Taghâbun
65	Talâk Sûresi	et-Talâk	سُورَةُ الطَّلَاقِ	الطَّلَاقِ	Sûrat al-Talâq	al-Talâq
66	Tahrîm Sûresi	et-Tahrîm	سُورَةُ التَّحْرِيمِ	التَّحْرِيمِ	Sûrat al-Taḥrîm	al-Taḥrîm
67	Mülk Sûresi	el-Mülk	سُورَةُ الْمُلْكِ	الْمُلْكِ	Sûrat al-Mulk	al-Mulk
68	Kalem Sûresi	el-Kalem	سُورَةُ الْقَلَمِ	الْقَلَمِ	Sûrat al-Qalam	al-Qalam
69	Hâkka Sûresi	el-Hâkka	سُورَةُ الْحَاقَّةِ	الْحَاقَّةِ	Sûrat al-Hâqqa	al-Hâqqa
70	Meâric Sûresi	el-Meâric	سُورَةُ الْمَعَارِجِ	الْمَعَارِجِ	Sûrat al-Ma'ârij	al-Ma'ârij
71	Nûh Sûresi	Nûh	سُورَةُ نُوحٍ	نُوحٍ	Sûrat Nûḥ	Nûḥ
72	Cin Sûresi	el-Cin	سُورَةُ الْجِنِّ	الْجِنِّ	Sûrat al-Jinn	al-Jinn
73	Müzzemmil Sûresi	el-Müzzemmil	سُورَةُ الْمُزَّمِّلِ	الْمُزَّمِّلِ	Sûrat al-Muzzammil	al-Muzzammil
74	Müddessir Sûresi	el-Müddessir	سُورَةُ الْمُدَّثِّرِ	الْمُدَّثِّرِ	Sûrat al-Muddaththir	al-Muddaththir
75	Kiyâmet Sûresi	el-Kiyâmet	سُورَةُ الْقِيَامَةِ	الْقِيَامَةِ	Sûrat al-Qiyâma	al-Qiyâma
76	İnsân Sûresi	el-İnsân	سُورَةُ الْإِنْسَانِ	الْإِنْسَانِ	Sûrat al-İnsân	al-İnsân
77	Mürselât Sûresi	el-Mürselât	سُورَةُ الْمُرْسَلَاتِ	الْمُرْسَلَاتِ	Sûrat al-Mursalât	al-Mursalât
78	Nebe Sûresi	en-Nebe	سُورَةُ النَّبَاِ	النَّبَاِ	Sûrat al-Nabâ'	al-Nabâ'
79	Nâziât Sûresi	en-Nâziât	سُورَةُ النَّازِعَاتِ	النَّازِعَاتِ	Sûrat al-Nâzi'ât	al-Nâzi'ât
80	Abese Sûresi	Abese	سُورَةُ عَبَسَ	عَبَسَ	Sûrat 'Abasa	'Abasa
81	Tekvîr Sûresi	et-Tekvîr	سُورَةُ التَّكْوِيْرِ	التَّكْوِيْرِ	Sûrat al-Takwîr	al-Takwîr
82	İnfitâr Sûresi	el-İnfitâr	سُورَةُ الْاِنْفِطَارِ	الْاِنْفِطَارِ	Sûrat al-İnfiṭâr	al-İnfiṭâr
83	Mutaffifin Sûresi	el-Mutaffifin	سُورَةُ الْمُطَفِّفِيْنَ	الْمُطَفِّفِيْنَ	Sûrat al-Muṭaffifîn	al-Muṭaffifîn
84	İnşikâk Sûresi	el-İnşikâk	سُورَةُ الْاِنشِقَاقِ	الْاِنشِقَاقِ	Sûrat al-İnshiqâq	al-İnshiqâq
85	Burûc Sûresi	el-Burûc	سُورَةُ الْبُرُوجِ	الْبُرُوجِ	Sûrat al-Burûj	al-Burûj
86	Târik Sûresi	et-Târik	سُورَةُ الطَّارِقِ	الطَّارِقِ	Sûrat al-Târiq	al-Târiq
87	A'lâ Sûresi	el-A'lâ	سُورَةُ الْاَعْلَى	الْاَعْلَى	Sûrat al-A'lâ	al-A'lâ
88	Gâşiye Sûresi	el-Gâşiye	سُورَةُ الْغَاشِيَةِ	الْغَاشِيَةِ	Sûrat al-Ghâshiya	al-Ghâshiya
89	Fecr Sûresi	el-Fecr	سُورَةُ الْفَجْرِ	الْفَجْرِ	Sûrat al-Fajr	al-Fajr
90	Beled Sûresi	el-Beled	سُورَةُ الْبَلَدِ	الْبَلَدِ	Sûrat al-Balad	al-Balad
91	Şems Sûresi	eş-Şems	سُورَةُ الشَّمْسِ	الشَّمْسِ	Sûrat al-Shams	al-Shams
92	Leyl Sûresi	el-Leyl	سُورَةُ اللَّيْلِ	اللَّيْلِ	Sûrat al-Layl	al-Layl
93	Duhâ Sûresi	ed-Duhâ	سُورَةُ الضُّحَى	الضُّحَى	Sûrat al-Ḍuḥâ	al-Ḍuḥâ
94	İnşirâh Sûresi	el-İnşirâh	سُورَةُ الْاِنشِرَاحِ	الْاِنشِرَاحِ	Sûrat al-İnshirâḥ	al-İnshirâḥ
95	Tîn	et-Tîn	سُورَةُ التِّينِ	التِّينِ	Sûrat al-Tîn	al-Tîn
96	Alak Sûresi	el-Alak	سُورَةُ الْعَلَقِ	الْعَلَقِ	Sûrat al-'Alaq	al-'Alaq
97	Kadr Sûresi	el-Kadr	سُورَةُ الْقَدْرِ	الْقَدْرِ	Sûrat al-Qadr	al-Qadr
98	Beyyine Sûresi	el-Beyyine	سُورَةُ الْبَيِّنَةِ	الْبَيِّنَةِ	Sûrat al-Bayyina	al-Bayyina
99	Zilzâl Sûresi	el-Zilzâl	سُورَةُ الزَّلْزَلِ	الزَّلْزَلِ	Sûrat al-Zilzâl	al-Zilzâl
100	Âdiyât Sûresi	el-Âdiyât	سُورَةُ الْعَادِيَّاتِ	الْعَادِيَّاتِ	Sûrat al-'Âdiyât	al-'Âdiyât
101	Kâria Sûresi	el-Kâria	سُورَةُ الْقَارِعَةِ	الْقَارِعَةِ	Sûrat al-Qâri'â	al-Qâri'â
102	Tekâsür Sûresi	et-Tekâsür	سُورَةُ التَّكْوِيْرِ	التَّكْوِيْرِ	Sûrat al-Takâthur	al-Takâthur
103	Asr Sûresi	el-Asr	سُورَةُ الْعَصْرِ	الْعَصْرِ	Sûrat al-'Aşr	al-'Aşr
104	Hümeze Sûresi	el-Hümeze	سُورَةُ الْهُمَزَةِ	الْهُمَزَةِ	Sûrat al-Humaza	al-Humaza
105	Fîl Sûresi	el-Fîl	سُورَةُ الْفِيلِ	الْفِيلِ	Sûrat al-Fîl	al-Fîl

No	Sûre Adı	Kısa	Arapça	Kısa	İngilizce	Kısa
106	Kureyş Sûresi	Kureyş	سُورَةُ قُرَيْشٍ	قُرَيْشٍ	Sūrat Quraysh	Quraysh
107	Maûn Sûresi	el-Maûn	سُورَةُ الْمَاعُونِ	الْمَاعُونِ	Sūrat al-Mā'ûn	al-Mā'ûn
108	Kevser Sûresi	el-Kevser	سُورَةُ الْكَوْثَرِ	الْكَوْثَرِ	Sūrat al-Kawthar	al-Kawthar
109	Kâfirûn Sûresi	el-Kâfirûn	سُورَةُ الْكَافِرُونَ	الْكَافِرُونَ	Sūrat al-Kâfirûn	al-Kâfirûn
110	Nasr Sûresi	en-Nasr	سُورَةُ النَّصْرِ	النَّصْرِ	Sūrat al-Naşr	al-Naşr
111	Tebbet Sûresi	Tebbet	سُورَةُ تَبَّتْ	تَبَّتْ	Sūrat al-Tabbat	al-Tabbat
112	İhlâs Sûresi	el-İhlâs	سُورَةُ الْإِحْلَاصِ	الْإِحْلَاصِ	Sūrat al-Ikhlâş	al-Ikhlâş
113	Felak Sûresi	el-Felak	سُورَةُ الْفَلَقِ	الْفَلَقِ	Sūrat al-Falaq	al-Falaq
114	Nâs Sûresi	en-Nâs	سُورَةُ النَّاسِ	النَّاسِ	Sūrat al-Nâs	al-Nâs

4.2. Translation of the Qur’ān-Online

No quotation marks are used when quoting an original Qur’ānic verse. As for its translation, it should be *italicized* and in double quotes. Chapter (sūra) and verse numbers are indicated in footnote. Observe the definite (al-) articles at the start of chapter names and the long openers (ā) in them. If translation of the quoted verse is taken from a webpage, its access date should be stated in parantheses in first reference in footnote.

Example:

إِنَّمَا الْمُؤْمِنُونَ الَّذِينَ إِذَا ذُكِرَ اللَّهُ وَجِلَتْ قُلُوبُهُمْ وَإِذَا تُلِيَتْ عَلَيْهِمْ آيَاتُهُ زَادَتْهُمْ إِيمَانًا وَعَلَىٰ رَبِّهِمْ يَتَوَكَّلُونَ

“The believers are only those who, when Allah is mentioned, their hearts become fearful, and when His verses are recited to them, it increases them in faith; and upon their Lord they rely.”¹

¹ Kur’an Yolu (Access 16 April 2019), al-Anfāl 8/2.

² al-Anfāl 8/6.

First Reference	Title of Translation (Access DayMonthYear), Name of Chapter (sūra) Chapter Number/Verse Number.
Example	Kur’ân Yolu (Access 16 April 2019), al-Baqara 2/12.
Subsequent References	Name of Chapter Chapter Number/Verse Number.
Example	al-Baqara 2/12. al-Aḥzāb 33/1.
Bibliography	Kur’ân Yolu. Access Day Month Year. WebsiteMain Page URL
Example	Kur’ân Yolu. Access 16 April 2018. https://kuran.diyaret.gov.tr

- ❖ The translations published by individuals or institutions can be referenced from websites that are trusted to be free from scientific errors or copyright violation. Nevertheless, the use of printinted translations of the Qur’ān in academic works should be priority.
- ❖ URL of electronic publications are specified only in bibliography, not in footnote. Access date is specified in bracekts after title of work in footnote so that the publication type of work be known by readers.

5. The Bible

5.1. Biblical Translation-Print

Bible passages are cited together with the printing information of the work being used in first reference.

First Reference	<i>Title of Book</i> (Place of Publication: Publisher, Year of Publication), The Abbreviated Name of the Book The Chapter Number: The Verse Number.
Example	<i>Kitâb-ı Mukaddes</i> (İstanbul: Kitabı Mukaddes Şirketi, 2003), Gen.1:12.
Subsequent References	The Abbreviated Name of the Book The Chapter Number: The Verse Number
Example	Gen.1:12. Acts.12:10-12.
Bibliography	<i>Title of Book</i> . Place of Publication: Publisher, x. Edition, Year of Publication.
Example	<i>Kitabı Mukaddes</i> . İstanbul: Kitabı Mukaddes Şirketi, 2. Edition, 2003. <i>Kutsal Kitap: Tevrat, Zebur İncil</i> . İstanbul: Kitabı Mukaddes Şirketi - Yeni Yaşam Yayınları, 2009.

! The Bible is saved to softwares like EndNote in "Book" format and leaving the Author field blank.

List of the books of the Bible

	Eski Antlaşma	Kısa.	Old Testament	Abrs.
1	Yaratılış/Tekvin	Yar.	Genesis	Gen.
2	Mısır'dan Çıkış/Çıkış	Çık.	Exodus	Ex.
3	Levililer/Levililer	Lev.	Leviticus	Lev.
4	Çölde Sayım/Sayılar	Say.	Numbers	Num.
5	Yasa'nın Tekrarı/Tesniye	Yas.	Deuteronomy	Deut.
6	Yeşu/Yeşu	Yşu.	Joshua	Josh.
7	Hakimler/Hâkimler	Hak.	Judges	Judg.
8	Rut/Rut	Rut	Ruth	Ruth.
9	I. Samuel/I. Samuel	1Sa.	1 Samuel	1 Sam.
10	II. Samuel/II. Samuel	2Sa.	2 Samuel	2 Sam.
11	I. Krallar/I. Kırallar	1Kr.	1 Kings	1 Kgs.
12	II. Krallar/II. Kırallar	2Kr.	2 Kings	2 Kgs.
13	I. Tarihler/ I. Tarihler	1.Ta.	1 Chronicles	1 Chr.
14	II. Tarihler/II. Tarihler	2.Ta.	2 Chronicles	2 Chr.
15	Ezra/Ezra	Ezr.	Ezra	Ezra.
16	Nehemya/Nehemya	Neh.	Nehemiah	Neh.

17	Ester/Ester	Est.	Esther	Esth.
18	Eyüp/ Eyub	Eyü.	Job	Job.
19	Mezmurlar (Zebur)/Mezmurlar	Mez.	Psalms	Ps.
20	Süleyman'ın Özdeyişleri/Süleymanın Meselleri	Özd.	Proverbs	Prov.
21	Vaiz/Vaiz	Vai.	Ecclesiastes (Qoheleth)	Eccl.
22	Ezgiler Ezgisi/Neşideler Neşidesi	Ezg.	Song of Songs/Solomon	Song.
23	Yeşaya/İşaya	Yşa.	Isaiah	Isa.
24	Yeremya/Yeremya	Yer.	Jeremiah	Jer.
25	Ağıtlar/Yeremyanın Mersiyeleri	Ağı.	Lamentations	Lam.
26	Hezekiel/Hezekiel	Hez.	Ezekiel	Ezek.
27	Daniel/Daniel	Dan.	Daniel	Dan.
28	Hoşea/Hoşea	Hoş.	Hosea	Hos.
29	Yoel/Yoel	Yoe.	Joel	Joel.
30	Amos/Amos	Amo.	Amos	Amos.
31	Ovadya/Obadya	Ova.	Obadiah	Obad.
32	Yunus/Yunus	Yun.	Jonah	Jon.
33	Mika/Mika	Mik.	Micah	Mic.
34	Nahum/Nahum	Nah.	Nahum	Nah.
35	Habakkuk/Habakkuk	Hab.	Habakkuk	Hab.
36	Sefanya/Tsefanya	Sef.	Zephaniah	Zeph.
37	Hagay/Haggay	Hag.	Haggai	Hag.
38	Zekeriya/Zekarya	Zek.	Zechariah	Zech.
39	Malaki/Malaki	Mal.	Malachi	Mal.

	Yeni Antlaşma		Kısa.	New Testament	Abrs.
1	Matta		Mat.	Matthew	Mt.
2	Markos		Mar.	Mark	Mk.
3	Luka		Luk.	Luke	Lk.
4	Yuhanna		Yu.	John	Jn.
5	Elçilerin İşleri/Resullerin İşleri		Elç.	Acts	Acts.
6	Romalılar/Romalılara Mektup		Rom.	Romans	Rom.
7	1.Korintliler/Korintoslulara Mektup	Birinci	1Ko.	1 Corinthians	1Cor.
8	2.Korintliler/Korintoslulara Mektup	İkinci	2Ko.	2 Corinthians	2Cor.
9	Galatyalılar/Galatyalılara Mektup		Gal.	Galatians	Gal.
10	Efesliler/Efesoslulara Mektup		Ef.	Ephesians	Eph.
11	Filipililer/Filipililere Mektup		Flp.	Philippians	Phil.
12	Koloseliler/Koloselilere Mektup		Kol.	Colossians	Col.
13	1.Selanikliler/Selâniklilere Mektup	Birinci	1Se.	1 Thessalonians	1Thess.
14	2.Selanikliler/Selâniklilere Mektup	İkinci	2Se.	2 Thessalonians	2Thess.

15	1.Timoteos/Timoteos'a Birinci Mektup	1Ti.	1 Timothy	1Ti.
16	2.Timoteos/Timoteos'a İkinci Mektup	2Ti.	2 Timothy	2Ti.
17	Titus/Titusa Mektup	Tit.	Titus	Tit.
18	Filimon/Filimona Mektup	Flm.	Philemon	Phlm.
19	İbraniler/İbranilere Mektup	İbr.	Hebrews	Heb.
20	Yakup'un Mektubu/Yakubun Mektubu	Yak.	James	Jas.
21	1.Petrus/Petrusun Birinci Mektubu	1Pe.	1 Peter	1Pet.
22	2.Petrus/Petrusun İkinci Mektubu	2Pe.	1 Peter	2 Pet.
23	1.Yuhanna/Yuhannanın Birinci Mektubu	1Yu.	1 John	1Jn.
24	2.Yuhanna/Yuhannanın İkinci Mektubu	2Yu.	2 John	2Jn.
25	3.Yuhanna/Yuhannanın Üçüncü Mektubu	3Yu.	3 John	3Jn.
26	Yahuda/Yahudanın Mektubu	Yah.	Jude	Jude.
27	Vahiy/Vahiy	Va.	Revelation	Rev.

5.2. Biblical Translation-Online

First Reference	<i>Title of Book</i> (Access Day Month Year) The Abbreviated Name of the Book The Chapter Number: The Verse Number.
Example	<i>Kitâb-ı Mukaddes</i> (Access 12 July 2019), Gen.1:12.
Subsequent References	The Abbreviated Name of the Book The Chapter Number: The Verse Number.
Example	Gen.1:12. Acts.12:10-12.
Bibliography	<i>Title of Book</i> . Access Day Month Year. Website Main Page URL
Example	<i>Kitâb-ı Mukaddes</i> .Access 12 July 2019. https://www.kitabimukaddes.com

- ❖ Bible passages are cited together with access date in brackets.
- ❖ URL of electronic publications are specified only in bibliography, not in footnote. Access date is specified in brackets after title of work in footnote so that the publication type of work be known by readers.

6. Hadith Sources

6.1. Hadith Sources: “Name of Chapter (Kitāb)”, Bāb Number System

When citing one of those hadith books by Muḥammad b. Ismā‘īl al-Bukhārī (d. 256/870), Abū Dāwūd al-Sijistānī (d. 275/889), Muḥammad b. Yazīd Ibn Māja (d. 275/889), Muḥammad b. ‘Isā al-Tirmidhī (d. 279/892), Aḥmad b. Shu‘ayb al-Nasā‘ī (d. 303/915) and al-Dārimī (d. 255/869) indicate printing information and then Name of Chapter (Kitāb) and Bāb Number in first reference. If you wish to indicate hadith number, you can write it in parentheses after bāb number.

First Reference	Author’s First and Last Name, <i>Title of Hadith Book</i> , ed. Editor’s First and Last Name (Place of Publication: Publisher, Year of Publication), “Name of Chapter (Kitāb)”, Bāb Number (no.Hadith Number).
Example	Muḥammad b. Ismā‘īl al-Bukhārī, <i>al-Jāmi‘ al-ṣaḥīḥ</i> , ed. Muḥammad Zuhayr b. Nasr (s.l.: Dār Tawq al-Najāt, 1422/2001), “Manāqib”, 24 (no.3437).
Subsequent References	Author’s Last Name, “Name of Chapter (Kitāb)”, Bāb Number (no. Hadith Number).
Example	al-Bukhārī, “Manāqib”, 24 (no.3437).
Bibliography	Author’s Last Name, First name. <i>Title of Hadith Book</i> .ed. Editor’s First and Last Name. x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	al-Bukhārī, Muḥammad b. Ismā‘īl. <i>al-Jāmi‘ al-ṣaḥīḥ</i> .ed. Muḥammad Zuhayr b. Nasr. 8 Volumes. s.l.: Dār Tawq al-Najāt, 2. Edition, 1422/2001.

- ! The names of authors are saved to softwares like EndNote and Zotero as Last Name, First Name. When saving an Arabic name, enter “Kunya Ism Nisba Laqab” in the field of Author’s Name, and well-known name in the field of Last Name.

Example: Last Name, First Name

al-Bukhārī, Muḥammad b. Ismā‘īl

Ibn Māja, Muḥammad b. Yazīd

- ! When creating a citation of this type in softwares like EndNote ve Zotero, enter “Name of Chapter (Kitāb)” and “Bāb Number” in the field of “Page Number” manually. No need to saving names of chapters (Kitāb) in the softwares separately. When referring to the same hadith source for the second time, the program automatically creates the field of Author’s Well-Known Name in footnote; Name of Chapter (Kitāb) and Bāb Number are saved as “Manāqib”, 24 in place of page number manually. So, the footnote citation will be written as al-Bukhārī, “Manāqib”, 24.
- ! When saving a publication of this type to EndNote and Zotero, enter number of volumes and editions in numerals in the field that indicated by “x” in the above examples.

6.2. Hadith Sources: “Name of Chapter (Kitāb)”, Hadith Number System

When citing one of hadith books by Muslim b. al-Ḥajjāj (d. 261/875) and Mālik b. Anas (d. 179/795), indicate printing information and then Name of Chapter (Kitāb) and Hadith Number in first reference. If you wish to indicate volume and page number, you can write it in parentheses after hadith number.

First Reference	Author’s First and Last Name, <i>Title of Hadith Book</i> , ed. Editor’s First and Last Name (Place of Publication: Publisher, Year of Publication), “Name of Chapter (Kitāb)”, Hadith Number.
Example	Muslim b. al-Ḥajjāj, <i>al-Jāmi‘ al-ṣaḥīḥ</i> , ed. Muḥammad Fu’ād ‘Abd al-Bāqī (Cairo: s.n., 1374-75/1955-56), “Tijārāt”, 45. Mālik b. Anas, <i>al-Muwaṭṭa’</i> , ed. Muḥammad Fu’ād ‘Abd al-Bāqī (Cairo: s.n., 1951), “Ṣadaqa”, 12.
Subsequent References	Author’s Last Name, “Name of Chapter (Kitāb)”, Hadith Number.
Example	Muslim b. al-Ḥajjāj, “Tijārāt”, 45. Mālik b. Anas, “Ṣadaqa”, 12.
Bibliography	Author’s Last Name, First Name. <i>Title of Hadith Book</i> . ed. Editor’s First and Last Name. x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	Muslim b. al-Ḥajjāj. <i>al-Jāmi‘ al-ṣaḥīḥ</i> . ed. Muḥammad Fu’ād ‘Abd al-Bāqī. Cairo: s.n., 1374-75/1955-56. Mālik b. Anas. <i>al-Muwaṭṭa’</i> . ed. Muḥammad Fu’ād ‘Abd al-Bāqī. 2 Volumes. Cairo: s.n., 1951.

6.3. Hadith Sources: Volume/PageNumber System

When citing Aḥmad Ibn Ḥanbal's (d. 241/855) *al-Musnad* and other hadith books outside of *al-Kutub al-sitta* (The Six Authentic Collections), indicate only volume and page number. Volume number should be indicated without using Roman numerals and a slash (5/13) is added between volume and page number. If you wish to indicate hadith number, you can write it in parentheses after page number.

First Reference	Author's First and Last Name, <i>Title of Hadith Book</i> , ed. Editor's First and Last Name (Place of Publication: Publisher, Year of Publication), Volume/Page Number.
Example	Aḥmad b. Ḥanbal, <i>al-Musnad</i> , ed. Shu'ayb al-Arnā'ūṭ et al. (Beirut: s.n., 1405/1985.), 4/289 (no.8716).
Subsequent References	Author's Last Name, <i>Title of Book</i> , Volume/Page Number.
Example	Aḥmad b. Ḥanbal, <i>al-Musnad</i> , 4/289 (no.8716).
Bibliography	Author's Last Name, First Name. <i>Title of Hadith Book</i> .ed. Editor's First and Last Name. x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	Aḥmad b. Ḥanbal. <i>al-Musnad</i> .ed. Shu'ayb al-Arnā'ūṭ et al. 50 Volumes. Beirut: s.n., 1416-1421/1995-2001.

- ❗ The names of authors are saved to softwares like EndNote and Zotero as Last Name, First Name. When saving an Arabic name, enter "Kunya Ism Nisba Laqab" in the field of Author's Name, and well-known name in the field of Last Name.

Example: Last Name, First Name

al-Bukhārī, Muḥammad b. Ismā'īl

al-Ghazzālī, Abū Ḥāmid

- ❗ When creating a citation of this type in softwares like EndNote ve Zotero, enter "Name of Chapter (Kitāb)" and "Hadith Number" in the field of "Page Number" manually. No need to saving names of chapters (Kitāb) in the softwares separately.
- ❗ When saving a publication of this type to EndNote and Zotero, enter number of volumes and editions in numerals in the field that indicated by "x" in the above examples.

7. Manuscripts

7.1. Manuscripts-With No Author

First Reference	<i>Title of Manuscript</i> (City of Library: Name of Library, Name of Collection, Registration ID), Leaf Number.
Example	<i>Tefsîru suveri'l-Kur'ân</i> (Ankara: Milli Kütüphane, Yazmalar, 363/2), 51a. <i>Kitâbu'z-zekât ve'l-buyû' mine'l-fikh</i> (Bursa: Bursa İnebey Yazma Eser Kütüphanesi, Orhan Camii, 473), 17a.
Subsequent References	<i>Short Title of Manuscript</i> (Name of Collection, Registration ID), Leaf Number.
Example	<i>Tefsîru suveri'l-Kur'ân</i> (Yazmalar, 363/2), 51a. <i>Kitâbu'z-zekât ve'l-buyû'</i> (Orhan Camii, 473), 17a.
Bibliography	<i>Title of Manuscript</i> . City of Library: Name of Library, Name of Collection, Registration ID, Leaf Range. URL
Example	<i>Tefsîru suveri'l-Kur'ân</i> . Ankara: Milli Kütüphane, Yazmalar, 363/2, 48a-72b. http://yazmalar.gov.tr / eser/tefs%C3%A9ru-suveril-kuran/4084 <i>Kitâbu'z-zekât ve'l-buyû' mine'l-fikh</i> . Bursa: Bursa İnebey Yazma Eser Kütüphanesi, Orhan Camii, 473, 1a-272a.

- ❖ Indicate collection and registration number in second and subsequent references as several copies of a work might be available in different libraries and different copies of the same work might be used together in the study.

! When saving a citation of this type to Zotero, enter “Name of Library” in the field of Title of Archive; and “Name of Collection” in the field of Place in Archive; and “Registration ID” in the field of Number of Place, and “Leaf Number” in the field of Page Number.

7.2. Manuscripts-With Author(s)

First Reference	Author's First and Last Name, <i>Title of Manuscript</i> (City of Library: Name of Library, Name of Collection, Registration ID), Leaf Number.
Example	Muḥammad b. ʿAbd al-Sayyid Abū Shakūr al-Sālīmī, <i>al-Tamhīd fī bayān al-tawḥīd</i> (İstanbul: Süleymaniye Kütüphanesi, Şehit Ali Paşa, 1153), 77b. Huṣām al-Dīn Huṣayin b. ʿAlī al-Sighnāqī, <i>al-Tasdīd sharḥ al-Tamhīd fī qawāʿid al-tawḥīd</i> (İstanbul: Süleymaniye Kütüphanesi, Esad Efendi, 3893), 1a. Birgivi Meḥmed Efendi, <i>Kitāb al-Ṭarīqa al-Muḥammadiyya</i> (Copenhagen: The Royal Library, Danish Collection, Cod. Arab. A.C. 5), 2a.
Subsequent References	Author's Last Name, <i>Short Title of Manuscript</i> (Name of Collection, Registration ID), Leaf Number.
Example	Abū Shakūr al-Sālīmī, <i>al-Tamhīd</i> (Şehit Ali Paşa, 1153), 77b. al-Sighnāqī, <i>al-Tasdīd</i> (Esad Efendi, 3893), 1a. Birgivi Meḥmed Efendi, <i>al-Ṭarīqa al-Muḥammadiyya</i> (Danish Collection, Cod. Arab. A.C. 5), 2a.
Bibliography	Author's Last Name, First Name. <i>Title of Manuscript</i> . City of Library: Name of Library, Name of Collection, Registration ID, Leaf Range. URL
Example	Birgivi Meḥmed Efendi. <i>Kitāb al-Ṭarīqa al-Muḥammadiyya</i> . Copenhagen: The Royal Library, Danish Collection, Cod. Arab. A.C. 5/1a-227b. Abū Shakūr al-Sālīmī, Muḥammad b. ʿAbd al-Sayyid. <i>al-Tamhīd fī bayān al-tawḥīd</i> . İstanbul: Süleymaniye Kütüphanesi, Şehit Ali Paşa, 1153, 1a-217b. al-Sighnāqī, Huṣām al-Dīn Huṣayin b. ʿAlī. <i>al-Tasdīd sharḥ al-Tamhīd fī qawāʿid al-tawḥīd</i> . İstanbul: Süleymaniye Kütüphanesi, Esad Efendi, 3893, 1a-215a.

8. Greek and Roman Classics

First Reference	Aurhor's Name, <i>Title of Book</i> , ed. Editor, trans. Translator's First and Last Name (Place of Publication: Publisher, Year of Publication), Volume/Page Number (Chapter Number Paragraph Number Line Number)
Example	Aristoteles, <i>Metaphysics</i> , trans. Richard Hope (USA: The University of Michigan Press: Ann Arbor Paperbacks, 1960), 139 (1031a 15-20). Thomas Aquinas, <i>Commentary on the Metaphysics of Aristotle</i> , trans. John P. Roman (Chicago: Henry Regnery Company, 1961) 784 (XI.2. 2188). Aristoteles, <i>Metafizik</i> , trans. Ahmet Arslan (İstanbul: Sosyal Yayınlar, Kasım 1996), 171 (III.4 999b 5-7).
Subsequent References	Aurhor's Name, <i>Title of Book</i> , Volume/Page Number (Chapter Number Paragraph Number Line Number)
Example	Aristoteles, <i>Metaphysics</i> , 139 (1031a 15-20). Thomas Aquinas, <i>Commentary on the Metaphysics of Aristotle</i> , 784 (XI.2. 2188). Aristoteles, <i>Metafizik</i> , 171 (III.4. 999b 5-7).
Bibliography	Aurhor's Name. <i>Title of Book</i> . ed. Editor, trans. Translator's First and Last Name. Place of Publication: Publisher, Edition Sayısı, Year of Publication.
Example	Aristoteles. <i>Metafizik</i> . trans. Ahmet Arslan. İstanbul: Sosyal Yayınlar, Kasım 1996. Aristoteles. <i>Metaphysics</i> . trans. Richard Hope. USA: The University of Michigan Press: Ann Arbor Paperbacks, 1960. Thomas Aquinas. <i>Commentary on the Metaphysics of Aristotle</i> . trans. John P. Roman. 2 Volumes. Chicago: Henry Regnery Company, 1961.

- ❖ When referring to classical works, the international standard citation is given in parentheses.

Example: (XI. 2. 2188).

- ❗ Classics are saved softwares like EndNote in "Book" format.
- ❗ When referring to classical works, the international standard citation is entered in the field of page number.

9. Archival Sources

In Ottoman Archives (BOA) there are correspondances of Ottoman governmental institutions between the center and provinces from the foundation of the Ottoman Empire to the beginning of the Turkish Republic. In Republican Archives (BCA) there are documents belong to National Independence, Parliamentary Governments and National Republic periods. Abbreviations of the register names must be done according to the codes stated by Directorate of State Archives. Codes are accessible in “Başbakanlık Osmanlı Arşivi Rehberi” (Guide of Prime Ministry Ottoman Archives).²⁰

Register	Register Code
Mühimme-i Asâkir Defterleri	A.DVNS.ASK.MHM.d
First Reference	Title of Archive (Short Title of Archive), <i>Register</i> [Register Code], no. Number, (if available) Folderno. Number, Leaf Number.
Example	Osmanlı Arşivi (BOA), <i>Mühimme-i Asâkir Defterleri</i> [A.DVNS.ASK.MHM.d], no. 989, Folderno. 7, 440. Osmanlı Arşivi (BOA), <i>Düvel-i Ecnebiye Belgeleri</i> [A.DVN.DVE], no. 976, 61. Osmanlı Arşivi (BOA), <i>Bâb-ı Âsafî- Âmedî Kalemi</i> [A.(AMD)], no. 16, Folderno. 72, 1a.
Subsequent References	Short Title of Archive, <i>Register Code</i> , no. Number, (if available) Folderno. Number, Leaf Number.
Example	BOA, A.DVNS.ASK.MHM.d, no. 989, Folderno. 7, 440a. BOA, A.DVN.DVE, no. 976, 61b. BOA, A.(AMD), no. 16, Folderno. 72, 1a.
Bibliography	Short Title of Archive, Title of Archive. <i>Register</i> [Register Code]. no. Number, (if available) Folderno. Number. (if available) URL
Example	BOA, Osmanlı Arşivi. <i>Mühimme-i Asâkir Defterleri</i> [A.DVNS.ASK.MHM.d]. no. 989, Folderno. 7. https://katalog.devletarsivleri.gov.tr BOA, Osmanlı Arşivi. <i>Bâb-ı Âsafî- Âmedî Kalemi</i> [A.(AMD)]. no. 16, Folderno. 72. https://katalog.devletarsivleri.gov.tr BOA, Osmanlı Arşivi. <i>Düvel-i Ecnebiye Belgeleri</i> [A.DVN.DVE]. no. 976. https://katalog.devletarsivleri.gov.tr

²⁰ İskender Türe - Salim Kaynar, *Başbakanlık Osmanlı Arşivi Rehberi* (İstanbul: Devlet Arşivleri Genel Müdürlüğü, 4. Basım, 2017).

10. Qāḍī Sijill (Shari'a Courts)

10.1. Qāḍī Sijill-Print

First Reference	<i>Title of Sijill (Year)</i> , ed. Editor's First and Last Name (Place of Publication: Publisher, Year of Publication), Volume/Page Range.
Example	<i>Galata Mahkemesi 90 Numaralı Sicil (1073-1074/1663)</i> , ed. Fuat Recep - Salih Kahrıman (İstanbul: İSAM Yayınları, 2012), 51. <i>İstanbul Kadı Sicilleri Eyüb (Havâss-ı Refîa) Mahkemesi 49 Numaralı Sicil (1054/1644)</i> , ed. Ayşe Seyyide Adıgüzel - Zeynep Trabzonlu (İstanbul: İSAM Yayınları, 2011), 37.
Subsequent References	<i>Title of Sijill</i> , Volume/Page Range.
Example	<i>Galata Mahkemesi 90 Numaralı Sicil</i> , 51. <i>İstanbul Kadı Sicilleri Eyüb (Havâss-ı Refîa) Mahkemesi 49 Numaralı Sicil</i> , 38.
Bibliography	<i>Title of Sijill (Year)</i> . ed. Adı Soyadı. Place of Publication: Publisher, x. Edition, Year of Publication. Access Date
Example	<i>Galata Mahkemesi 90 Numaralı Sicil (1073-1074/1663)</i> . ed. Fuat Recep - Salih Kahrıman. İstanbul: İSAM Yayınları, 2012. http://www.kadısicilleri.org/index.php <i>İstanbul Kadı Sicilleri Eyüb (Havâss-ı Refîa) Mahkemesi 49 Numaralı Sicil (1054/1644)</i> . ed. Ayşe Seyyide Adıgüzel - Zeynep Trabzonlu. İstanbul: İSAM Yayınları, 2011. http://www.kadısicilleri.org/index.php

10.2. Qāḍī Sijill-In Archive

First Reference	<i>Title of Sijill (Year)</i> , Library/Name of Archive, Name of Collection, no. Number, Leaf Number.
Example	<i>Kayseri Sancağı Şer'îye Sicil Defteri (1334-1336)</i> , National Library of Turkey, no. 06 Mil Yz C 39/3, 68-90.
Subsequent References	<i>Title of Sijill (Yılı)</i> , Leaf Number
Example	<i>Kayseri Sancağı Şer'îye Sicil Defteri (1334-1336)</i> , 61a-61b.
Bibliography	<i>Title of Sijill (Yılı)</i> . Library/Name of Archive, Name of Collection, no. Number. URL
Example	<i>Kayseri Sancağı Şer'îye Sicil Defteri (1334-1336)</i> . National Library of Turkey, no. 06 Mil Yz C 39/3, 68-90. https://kasif.mkutup.gov.tr/SonucDetay.aspx?MakId=857602

11. Encyclopedia

11.1. Encyclopedia-Print

First Reference	Author's First and Last Name, "Article Title (Subtitle)", <i>Title of Encyclopedia</i> , ed. Editor's First and Last Name (Place of Publication: Publisher, Year), Volume/Page Number.
Example	Ömer Faruk Akün, "Âlî Mustafa Efendi", <i>Türkiye Diyanet Vakfı İslâm Ansiklopedisi</i> (Ankara: TDV Yayınları, 1989), 2/416. Halil İnalçık, "Selim I", <i>The Encyclopaedia of Islam New Edition</i> , ed. C. E. Bosworth et al. (Leiden: Brill, 1997), 9/117-118. Yusuf Şevki Yavuz, "İstidlâl (Kelâm)", <i>Türkiye Diyanet Vakfı İslâm Ansiklopedisi</i> (İstanbul: TDV Yayınları, 2001), 23/325-328.
Subsequent References	Author's Last Name, "Article Title", Volume/Page Number.
Example	Akün, "Âlî Mustafa Efendi", 2/416. İnalçık, "Selim I", 9/117. Yavuz, "İstidlâl (Kelâm)", 23/325-328.
Bibliography	Author's Last Name, Adı. "Article Title". <i>Title of Encyclopedia</i> (Edition). Ed. Editor's First and Last Name. Volume/Page Range. Place of Publication: Publisher, x. Edition, Year.
Example	Akün, Ömer Faruk. "Âlî Mustafa Efendi". <i>Türkiye Diyanet Vakfı İslâm Ansiklopedisi</i> . 2/416-417. Ankara: TDV Yayınları, 1989. İnalçık, Halil. "Selim I". <i>The Encyclopaedia of Islam</i> (New Edition). ed. C. E. Bosworth et al. 9/117-118. Leiden: Brill, 1997. Yavuz, Yusuf Şevki. "İstidlâl (Kelâm)". <i>Türkiye Diyanet Vakfı İslâm Ansiklopedisi</i> . 23/325-328. İstanbul: TDV Yayınları, 2001.

- ❖ For references with three or more editors use the abbreviation "et al." after first author's name in footnote. The same applies to bibliography.

11.2. Encyclopedia-With No Author

First Reference	“Article Title (Subtitle)”, <i>Title of Encyclopedia</i> , ed. Editor’s First and Last Name (Place of Publication: Publisher, Year), Volume/Page Number.
Example	“Felsefe”, <i>Temel İslam Ansiklopedisi</i> , ed. Tuncay Başoğlu (Ankara: Türkiye Diyanet Vakfı Yayınları - İSAM Yayınları, 2019), 3/33.
Subsequent References	“Article Title”, Volume/Page Number.
Example	“Felsefe”, 3/34.
Bibliography	“Article Title”. <i>Title of Encyclopedia</i> (Edition). Ed. Editor’s First and Last Name. Volume/Page Range. Place of Publication: Publisher, x. Edition, Year.
Example	“Felsefe”. <i>Temel İslam Ansiklopedisi</i> . ed. Tuncay Başoğlu. 3/31-36. Ankara: Türkiye Diyanet Vakfı Yayınları - İSAM Yayınları, 2019.

11.3. Encyclopedia-Online

First Reference	Author's First and Last Name, "Article Title", <i>Title of Encyclopedia</i> (Access Day Month Year).
Example	Mustafa Çağrııcı, "İhsan", <i>Türkiye Diyanet Vakfı İslâm Ansiklopedisi</i> (Access 12 July 2019). Shari L. Lowin, "İsrâ'îliyyât", <i>Encyclopaedia of Islam</i> (Access 13 July 2019). Raşit Küçük, "İsnad", <i>Türkiye Diyanet Vakfı İslâm Ansiklopedisi</i> (Access 16 April 2019).
Subsequent References	Author's Last Name, "Article Title".
Example	Çağrııcı, "İhsan". Lowin, "İsrâ'îliyyât". Küçük, "İsnad".
Bibliography	Author's Last Name, Adı. "Article Title". <i>Title of Encyclopedia</i> (Edition). Ed. Editor's First and Last Name. Access Day Month Year. URL
Example	Çağrııcı, Mustafa. "İhsan". <i>Türkiye Diyanet Vakfı İslâm Ansiklopedisi</i> . Access 12 July 2019. https://islamansiklopedisi.org.tr/ihsan--iyilik Küçük, Raşit. "İsnad". <i>Türkiye Diyanet Vakfı İslâm Ansiklopedisi</i> . Access 16 April 2019. https://islamansiklopedisi.org.tr/isnad--hadis Lowin, Shari L. "İsrâ'îliyyât". <i>Encyclopaedia of Islam</i> (Three). ed. Kate Fleet et al. Access 13 July 2019. http://ekaynaklar.mkutup.gov.tr:2097/10.1163/1573-3912_ei3_COM_32621

- ❖ URL of electronic publications are specified only in bibliography, not in footnote. Access date is specified in brackets after title of work in footnote so that the publication type of work be known by readers.

12. Dictionary

12.1. Dictionary-With Arabic Alphabet

First Reference	Author's First and Last Name, <i>Title of Dictionary</i> , ed. Editor's First and Last Name (Place of Publication: Publisher, Year of Publication), "Article Title", Volume/Page Number.
Example	Muḥammad Fuʿād ʿAbd al-Bāqī, <i>al-Muʿjam al-mufahras li-alfāz al-Qurʿān al-Karīm</i> (Cairo-Beirut: s.n., 1364/1945), "ecl", 2/332. Muḥammad b. ʿAlī al-Tahānawī, <i>Kashshāf iṣṭilāḥāt al-funūn</i> , ed. Ali Dahruj - ʿAbdallāh Khālidī (Beirut: Maktaba Lubnān, 1996), "dalīl", 1/793-799. Khayr al-Dīn al-Ziriklī, <i>al-Aʿlām</i> , ed. Zuhair Faṭḥallāh (Beirut: Dār al-ʿIlm lil-Malāyīn, 2002), "Aḥmad Amīn", 1/101. Muḥammad b. Mukarram Ibn Manzūr, <i>Lisān al-ʿArab</i> , ed. ʿAbdallāh ʿAlī al-Kabīr (Cairo: Dār al-Maʿārif, n.d.), "abd", 4/2776.
Subsequent References	Author's Last Name, "Article Title", Volume/Page Number.
Example	ʿAbd al-Bāqī, "ecl", 2/337. al-Tahānawī, "dalīl", 1/797. al-Ziriklī, "Aḥmad Amīn", 1/101. Ibn Manzūr, "abd", 4/2776-2782.
Bibliography	Author's Last Name, Ad. <i>Title of Dictionary</i> . ed. Editor's First and Last Name. x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	ʿAbd al-Bāqī, Muḥammad Fuʿād. <i>al-Muʿjam al-mufahras li-alfāz al-Qurʿān al-Karīm</i> . Cairo-Beirut: s.n., 1364/1945. Ibn Manzūr, Muḥammad b. Mukarram. <i>Lisān al-ʿArab</i> . ed. ʿAbdallāh ʿAlī al-Kabīr. 6 Volumes. Cairo: Dār al-Maʿārif, n.d. al-Tahānawī, Muḥammad b. ʿAlī. <i>Kashshāf iṣṭilāḥāt al-funūn</i> . ed. Ali Dahruj - ʿAbdallāh Khālidī. 2 Volumes. Beirut: Maktaba Lubnān, 1996. al-Ziriklī, Khayr al-Dīn. <i>al-Aʿlām</i> . ed. Zuhair Faṭḥallāh. 8 Volumes. Beirut: Dār al-ʿIlm lil-Malāyīn, 2002.

- ❖ Article titles are not indicated in bibliography even if one or more articles of the same dictionary have been cited.
- ❖ Biographical works are cited in "Dictionary" format.

12.2. Dictionary-With Latin Alphabet

First Reference	Author's First and Last Name, <i>Title of Dictionary</i> , ed. Editor's First and Last Name (Place of Publication: Publisher, Year of Publication), "Article Title", Volume/Page Number.
Example	Bekir Topaloğlu - İlyas Çelebi, <i>Kelâm Terimleri Sözlüğü</i> (İstanbul: İSAM Yayınları, 2015), "Kader", 174-175. Edward William Lane, <i>An Arabic-English Lexicon</i> (Beirut: Librairie du Liban, 1968), "naja'a", 8/2764. Ferit Devellioğlu, <i>Osmanlıca-Türkçe Ansiklopedik Lûgat</i> (Ankara: Aydın Kitabevi, 2017), "isnâd", 520. Ahmet Cevizci, <i>Felsefe Sözlüğü</i> (İstanbul: Paradigma Yayınları, 1999), "Ahlâk Yasası", 27. Şükrü Halûk Akalın et al., <i>Türkçe Sözlük</i> (Ankara: Türk Dil Kurumu, 11. Edition, 2011), "isnat", 1029.
Subsequent References	Author's Last Name, "Article Title", Volume/Page Number.
Example	Topaloğlu - Çelebi, "Kader", 174-175. Lane, "naja'a", 8/2764. Devellioğlu, "isnâd", 520. Cevizci, "Ahlâk Yasası", 27. Akalın et al., "isnat", 1029.
Bibliography	Author's Last Name, Adı. <i>Title of Dictionary</i> . ed. Editor's First and Last Name. X Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	Akalın, Şükrü Halûk et al. <i>Türkçe Sözlük</i> . Ankara: Türk Dil Kurumu, 11. Edition, 2011. Cevizci, Ahmet. <i>Felsefe Sözlüğü</i> . İstanbul: Paradigma Yayınları, 3. Edition, 1999. Devellioğlu, Ferit. <i>Osmanlıca-Türkçe Ansiklopedik Lûgat</i> . Ankara: Aydın Kitabevi, 33. Edition, 2017. Lane, Edward William. <i>An Arabic-English Lexicon</i> . 8 Volumes. Beirut: Librairie du Liban, 1968. Topaloğlu, Bekir - Çelebi, İlyas. <i>Kelâm Terimleri Sözlüğü</i> . İstanbul: İSAM Yayınları, 4. Edition, 2015.

- ❖ Article titles are not indicated in bibliography even if one or more articles of the same dictionary have been cited.

! When saving a publication of this type to EndNote and Zotero, enter number of volumes and editions in numerals in the field that indicated by "x" in the above examples. No need to indicate first edition of a work as "1. Edition".

12.3. Dictionary-Online

First Reference	<i>Title of Dictionary</i> , “Article Title” (Access Day Month Year).
Example	<i>Güncel Türkçe Sözlük</i> , “Mukallit” (Access 8 July 2019). <i>Arabic Ontology</i> , “آمن” (Access 31 August 2019). <i>Kubbealtı Lugati</i> , “İsnat-İsnad” (Access 11 July 2019).
Subsequent References	<i>Title of Dictionary</i> , “Article Title”.
Example	<i>Güncel Türkçe Sözlük</i> , “Mukallit”. <i>Arabic Ontology</i> , “آمن”. <i>Kubbealtı Lugati</i> , “İsnat-İsnad”.
Bibliography	<i>Title of Dictionary</i> . Access Day Month Year. URL
Example	<i>Arabic Ontology</i> . Access 31 August 2019. https://ontology.birzeit.edu <i>Güncel Türkçe Sözlük</i> . Access 8 July 2019. http://sozluk.gov.tr <i>Kubbealtı Lugati</i> . Access 11 July 2019. http://lugatim.com

- ❖ URL of electronic publications are specified only in bibliography, not in footnote. Access is specified in brackets after title of work in footnote so that the publication type of work be known by readers.
- ❖ Article titles are not indicated in bibliography even if one or more articles of the same dictionary have been cited.

13. Dissertation & Thesis

13.1. Dissertation & Thesis-Undergraduate

In the *ISNAD Citation Style*, titles of dissertation & thesis are preferred to be *italic*. It is also preferred to indicate the type of dissertation & thesis as “Undergraduate Thesis” instead of “Unpublished Undergraduate Thesis”.

First Reference	Author's First and Last Name, <i>Title of Thesis</i> (City: Name of University, Faculty, Undergraduate Thesis, Year), Page Number.
Example	Abdullah Demir, <i>Mâtürîdî Kelâm Ekolünde Neseîler ve Ebû Hafs Ömer en-Neseî'nin İtikâdî Görüşleri</i> (Bursa: Uludağ University, Faculty of Theology, Undergraduate Thesis, 2002), 54.
Subsequent References	Author's Last Name, <i>Title of Thesis</i> or <i>Short Title</i> , Page Number.
Example	Demir, <i>Mâtürîdî Kelâm Ekolünde Neseîler</i> , 56-57.
Bibliography	Author's Last Name, First Name. <i>Title of Thesis</i> . City: Name of University, Faculty, Undergraduate Thesis, Year (if available) URL
Example	Demir, Abdullah. <i>Mâtürîdî Kelâm Ekolünde Neseîler ve Ebû Hafs Ömer en-Neseî'nin İtikâdî Görüşleri</i> . Bursa: Uludağ University, Faculty of Theology, Undergraduate Thesis, 2002. https://doi.org/10.5281/zenodo.3359800

! In softwares like EndNote and Zotero type of dissertation & thesis is saved manually as follows: Undergraduate Dissertation & Thesis, Doctoral Dissertation & Thesis.

13.2. Dissertation & Thesis-Master

In the ISNAD Citation Style, titles of dissertation & thesis are preferred to be *italic*. It is also preferred to indicate the type of thesis as “Master’s Thesis” instead of “Unpublished Master’s Thesis”.

First Reference	Author’s First and Last Name, <i>Title of Thesis</i> (City: Name of University, Institute, Master’s Thesis, Year), Page Number.
Example	Recep Eren, <i>Mâtürîdî’nin Müteşâbih Âyetlere Yaklaşımı</i> (Sivas: Cumhuriyet University, Institute of Social Sciences, Master’s Thesis, 2017), 45. Stephen Edward Eskildsen, <i>The Beliefs and Practices of Early Ch’üan-Chen Taoism</i> (Canada: The University of British Columbia, The Faculty of Graduate Studies, Master’s Thesis, 1989), 45.
Subsequent References	Author’s Last Name, <i>Title of Thesis</i> or <i>Short Title</i> , Page Number.
Example	Eren, Recep. <i>Mâtürîdî’nin Müteşâbih Âyetlere Yaklaşımı</i> , 145-147. Eskildsen, Stephen Edward. <i>The Beliefs and Practices of Early Ch’üan-Chen Taoism</i> , 67-69.
Bibliography	Author’s Last Name, First Name. <i>Title of Thesis</i> . City: Name of University, Institute, Master’s Thesis, Year. (if available) URL
Example	Eren, Recep. <i>Mâtürîdî’nin Müteşâbih Âyetlere Yaklaşımı</i> . Sivas: Cumhuriyet University, Institute of Social Sciences, Master’s Thesis, 2017. Eskildsen, Stephen Edward. <i>The Beliefs and Practices of Early Ch’üan-Chen Taoism</i> . Canada: The University of British Columbia, The Faculty of Graduate Studies, Master’s Thesis, 1989. https://open.library.ubc.ca/cIRcle/collections/ubctheses/831/items/1.0097774

13.3. Dissertation & Thesis-Ph.D.

In the ISNAD Citation Style, titles of dissertation & thesis are preferred to be *italic*. It is also preferred to indicate the type of dissertation as “Ph.D. Dissertation” instead of “Unpublished Ph.D. Dissertation”.

First Reference	Author’s First and Last Name, <i>Title of Dissertation</i> (City: Name of University, Institute, Ph.D. Dissertation, Year), Page Number.
Example	Abdullah Demir, <i>Ebû İshâk Zâhid es-Saffâr’ın Kelâm Yöntemi</i> (Sivas: Cumhuriyet University, Institute of Social Sciences, Ph.D. Dissertation, 2014), 122. Mustafa Ceric, <i>A Study of the Theology of Abu Mansur al-Maturidi</i> (Chicago: The University of Chicago, Near Eastern Languages and Civilizations, Ph.D. Dissertation, 1987), 45. Philip Christopher Dorroll, <i>Modern by Tradition: Abû Mansûr al-Mâturîdî and the New Turkish Theology</i> (Georgia: Emory University, Ph.D. Dissertation, 2013), 45.
Subsequent References	Author’s Last Name, <i>Title of Dissertation</i> or <i>Short Title</i> , Page Number.
Example	Demir, <i>Zâhid es-Saffâr’ın Kelâm Yöntemi</i> , 22. Ceric, <i>A Study of the Theology of Abu Mansur al-Maturidi</i> , 62. Dorroll, <i>Modern by Tradition: Abû Mansûr al-Mâturîdî</i> , 56.
Bibliography	Author’s Last Name, First Name. <i>Title of Dissertation</i> . City: Name of University, Institute, Ph.D. Dissertation, Year. (if available) URL
Example	Ceric, Mustafa. <i>A Study of the Theology of Abu Mansur al-Maturidi</i> . Chicago: The University of Chicago, Near Eastern Languages and Civilizations, Ph.D. Dissertation, 1987. Demir, Abdullah. <i>Ebû İshâk Zâhid es-Saffâr’ın Kelâm Yöntemi</i> . Sivas: Cumhuriyet University, Institute of Social Sciences, Ph.D. Dissertation, 2014. https://doi.org/10.5281/zenodo.3359806 Dorroll, Philip Christopher. <i>Modern by Tradition: Abû Mansûr al-Mâturîdî and the New Turkish Theology</i> . Georgia: Emory University, Ph.D. Dissertation, 2013.

13.4. Dissertation & Thesis-Specialization in Medicine

In the *ISNAD Citation Style*, titles of dissertation & thesis are preferred to be *italic*. It is also preferred to indicate the type of dissertation & thesis as “Thesis in Specilization in Medicine” instead of “Unpublished Thesis in Specialization in Medicine”.

First Reference	Author’s First and Last Name, <i>Title of Thesis</i> (City: Name of University, Faculty, Thesis in Specilization in Medicine, Year), Page Number.
Example	Enes Uyar, <i>Sağlıklı Bireylerde Oruç Tutmanın Göz Üzerine Olan Etkilerinin Değerlendirilmesi</i> (Bolu: Abant İzzet Baysal University, Faculty of Medicine, Thesis in Specilization in Medicine, 2017), 34.
Subsequent References	Author’s Last Name, <i>Title of Thesis</i> or <i>Short Title</i> , Page Number.
Example	Uyar, <i>Sağlıklı Bireylerde Oruç Tutmanın Göz Üzerine Olan Etkilerinin Değerlendirilmesi</i> , 45.
Bibliography	Author’s Last Name, First Name. <i>Title of Thesis</i> . City: Name of University, Faculty, Thesis in Specilization in Medicine, Year. (if available) URL
Example	Uyar, Enes. <i>Sağlıklı Bireylerde Oruç Tutmanın Göz Üzerine Olan Etkilerinin Değerlendirilmesi</i> . Bolu: Abant İzzet Baysal University, Faculty of Medicine, Thesis in Specilization in Medicine, 2017.

13.5. Dissertation & Thesis-Proficiency in Art

In *the ISNAD Citation Style*, titles of dissertation & thesis are preferred to be *italic*. It is also preferred to indicate the type of dissertation & thesis as “Thesis in Proficiency in Art” instead of “Unpublished Thesis in Proficiency in Art”.

First Reference	Author’s First and Last Name, <i>Title of Thesis</i> (City: Name of University, Institute, Thesis in Proficiency in Art, Year), Page Number.
Example	Esen Baydemir, <i>Berlin İslam Sanatları Müzesi’nde Bulunan Türk Halıları</i> (İstanbul: Mimar Sinan Güzel Sanatlar Üniversitesi, Güzel Sanatlar Enstitüsü, Thesis in Proficiency in Art, 2018), 55.
Subsequent References	Author’s Last Name, <i>Title of Thesis</i> or <i>Short Title</i> , Page Number.
Example	Baydemir, <i>Berlin İslam Sanatları Müzesi’nde Bulunan Türk Halıları</i> , 70-71.
Bibliography	Author’s Last Name, First Name. <i>Title of Thesis</i> . City: Name of University, Institute, Thesis in Proficiency in Art, Year. (if available) URL
Example	Baydemir, Esen. <i>Berlin İslam Sanatları Müzesi’nde Bulunan Türk Halıları</i> . İstanbul: Mimar Sinan Fine Arts University, Institute of Fine Arts, Thesis in Proficiency in Art, 2018. https://tez.yok.gov.tr/UlusalTezMerkezi

13.6. Dissertation & Thesis-Specialization in Dentistry

In the ISNAD Citation Style, titles of dissertation & thesis are preferred to be *italic*. It is also preferred to indicate the type of dissertation & thesis as “Thesis in Specialization in Dentistry” instead of “Unpublished Thesis in Specialization in Dentistry”.

First Reference	Author’s First and Last Name, <i>Title of Thesis</i> (City: Name of University, Faculty, Thesis in Specialization in Dentistry, Year), Page Number.
Example	Elif Tekin, <i>Sivas İlinde Yaşayan 7-14 Yaş Aralığındaki Çocuklarda Dental Erozyon Prevalansının ve Etiyolojik Faktörlerin Belirlenmesi</i> (Sivas: Cumhuriyet University, Faculty of Dentistry, Thesis in Specialization in Dentistry, 2019), 43.
Subsequent References	Author’s Last Name, <i>Title of Thesis or Short Title</i> , Page Number.
Example	Tekin, <i>Sivas İlinde Yaşayan 7-14 Yaş Aralığındaki Çocuklarda Dental</i> , 76-77.
Bibliography	Author’s Last Name, First Name. <i>Title of Thesis</i> . City: Name of University, Faculty, Thesis in Specialization in Dentistry, Year. (if available) URL
Example	Tekin, Elif. <i>Sivas İlinde Yaşayan 7-14 Yaş Aralığındaki Çocuklarda Dental Erozyon Prevalansının ve Etiyolojik Faktörlerin Belirlenmesi</i> . Sivas: Cumhuriyet University, Faculty of Dentistry, Thesis in Specialization in Dentistry, 2019. https://tez.yok.gov.tr/UlusalTezMerkezi

13.7. Dissertation & Thesis-Minor Specialization in Medicine

In *the ISNAD Citation Style*, titles of dissertation & thesis are preferred to be *italic*. It is also preferred to indicate the type of dissertation & thesis as “Thesis in Minor Specialization in Medicine” instead of “Unpublished Thesis in Minor Specialization in Medicine”.

First Reference	Author’s First and Last Name, <i>Title of Thesis</i> (City: Name of University, Faculty, Thesis in Minor Specialization in Medicine, Year), Page Number.
Example	Ayşe Zeynep Bal, <i>Kronik Böbrek Yetmezliği Hastalarında Vasküler Kalsifikasyon ve Belirteçlerinin İlişkisi ve Bu İlişkiye Etki Eden Faktörler</i> (Ankara: Başkent University, Faculty of Medicine, Thesis in Minor Specialization in Medicine, 2014), 56.
Subsequent References	Author’s Last Name, <i>Title of Thesis or Short Title</i> , Page Number.
Example	Bal, <i>Kronik Böbrek Yetmezliği Hastalarında Vasküler Kalsifikasyon</i> , 65.
Bibliography	Author’s Last Name, First Name. <i>Title of Thesis</i> . City: Name of University, Faculty, Thesis in Minor Specialization in Medicine, Year. (if available) URL
Example	Bal, Ayşe Zeynep. <i>Kronik Böbrek Yetmezliği Hastalarında Vasküler Kalsifikasyon ve Belirteçlerinin İlişkisi ve Bu İlişkiye Etki Eden Faktörler</i> . Ankara: Başkent University, Faculty of Medicine, Thesis in Minor Specialization in Medicine, 2014.

13.8. Dissertation & Thesis-Habilitation

In the ISNAD Citation Style, titles of dissertation & thesis are preferred to be *italic*. It is also preferred to indicate the type of thesis as “Habilitation” instead of “Unpublished Habilitation”.

First Reference	Author’s First and Last Name, <i>Title of Habilitation</i> (City: Name of University, Faculty, Habilitation, Year), Page Number.
Example	Özer Soysal, <i>Cumhuriyet Öncesi Dönem Türk Kütüphaneciliği</i> (Ankara: Ankara University, Faculty of Language, History and Geography, Habilitation, 1973), 33.
Subsequent References	Author’s Last Name, <i>Title of Habilitation or Short Title</i> , Page Number.
Example	Soysal, <i>Cumhuriyet Öncesi Dönem Türk Kütüphaneciliği</i> , 11.
Bibliography	Author’s Last Name, First Name. <i>Title of Habilitation</i> . City: Name of University, Faculty, Habilitation, Year. (if available) URL
Example	Soysal, Özer. <i>Cumhuriyet Öncesi Dönem Türk Kütüphaneciliği</i> . Ankara: Ankara University, Faculty of Language, History and Geography, Habilitation, 1973.

14. Article

14.1. Article-Research (By a Single Author-Multiple Authors)

First Reference	Author's First and Last Name, "Title of Article", <i>Title of Journal</i> Volume Number/Issue Number (Month and Year), Page Number.
Example	Adem Çiftci, "İslam Ceza Hukukunda Suça Teşebbüsten Vazgeçme", <i>Cumhuriyet İlahiyat Dergisi</i> 19/1 (June 2015), 23. Galip Türcan, "Kelâm'ın Meşrûiyeti Sorunu: Ehl-i Sünnet Kelâmı ve Olgusal Gerçeklik Arasındaki İlişki", <i>Marife</i> 5/3 (2005), 175-193. Mehmet Kalaycı - Muhammet Emin Eren, "Reflection of Qāḏizādelis-Khalwatīs Tension on the Islamic Heresiography: Muştafa İbn İbrāhīm and is Alphabetical Classification of Sects", <i>İlahiyat Studies</i> 9/2 (2018), 249. Ali Ayten et al., "Dini Başa Çıkma, Şükür ve Hayat Memnuniyeti ilişkisi: Hastalar, Hasta Yakınları ve Hastane Çalışanları Üzerine Bir Araştırma", <i>Dinbilimleri Akademik Araştırma Dergisi</i> 12/2 (2012), 45-79.
Subsequent References	Author's Last Name, "Title of Article or Shortened Title", Page Number.
Example	Çiftci, "Suça Teşebbüsten Vazgeçme", 23. Türcan, "Kelâm'ın Meşrûiyeti Sorunu", 177. Kalaycı - Eren, "Reflection of Qāḏizādelis-Khalwatīs Tension on the Islamic Heresiography", 285. Ayten, "Dini Başa Çıkma, Şükür ve Hayat Memnuniyeti ilişkisi", 55.
Bibliography	Author's Last Name, Adı. "Title of Article". <i>Title of Journal</i> Volume Number/Issue Number (Month and Year), Page Range. https://doi.org/XXXXXXXXXX
Example	Ayten, Ali et al. "Dini Başa Çıkma, Şükür ve Hayat Memnuniyeti ilişkisi: Hastalar, Hasta Yakınları ve Hastane Çalışanları Üzerine Bir Araştırma". <i>Dinbilimleri Akademik Araştırma Dergisi</i> 12/2 (2012), 45-79. Çiftci, Adem. "İslam Ceza Hukukunda Suça Teşebbüsten Vazgeçme". <i>Cumhuriyet İlahiyat Dergisi</i> 19/1 (June 2015), 23-46. https://doi.org/10.18505/cuifd.48242 Kalaycı, Mehmet - Eren, Muhammet Emin. "Reflection of Qāḏizādelis-Khalwatīs Tension on the Islamic Heresiography: Muştafa İbn İbrāhīm and is Alphabetical Classification of Sects". <i>İlahiyat Studies</i> 9/2 (2018), 249-290. https://doi.org/10.12730/13091719.2018.92.182 Türcan, Galip. "Kelâm'ın Meşrûiyeti Sorunu: Ehl-i Sünnet Kelâmı ve Olgusal Gerçeklik Arasındaki İlişki". <i>Marife</i> 5/3 (2005), 175-193. https://doi.org/10.5281/zenodo.3343671

- ❖ Put a “single hyphen (-)” with space before and after between two authors’ names.
- ❖ For references with three or more authors use the abbreviation “et al.” after first author’s name in footnote. The same applies to bibliography
- ❖ Use a “single hyphen (-)” without space before and after when indicating page range.

Example: *Dinbilimleri Akademik Araştırma Dergisi* 12/2 (2012), 45-79.

- ❖ The abbreviation “p.” and “no.” are not used, respectively, to indicate page and issue numbers.
- ❖ If volume and issue numbers of journal are available, they are indicated in the following format: “*Title of Journal* Volume Number/Issue Number (Month Year), Page Number”.

Example: *Cumhuriyet İlahiyat Dergisi* 20/1 (June 2016), 44.

- ❖ If only issue number is available, it is indicated in the following format: “*Title of Journal* Issue Number (Month Year), Page Number”.

Example: *ULUM* 3 (July 2018), 120-123.

- ❖ Article DOI number is indicated in bibliography, not in footnote.

❗ Article DOI number is saved to EndNote library as 10.18505/cuifd.12582, since the extension “https://doi.org/” is already included in the template, it is not entered over.

- ❖ The articles whose evaluation processes are completed and accepted but not published yet are cited with available information (volume, issue, page and DOI numbers etc.). “(In Publication Process)” is added after title of journal.

Example:

Asutay, Muhammet Mücahit. “İlk Fıkhu’l-Luğa Kitaplarında Sözdizim ve Anlamsal Yorumu Bir Bakış”. *Mütefekkir* (In Publication Process) 6/12 (2019).

14.2. Article-Translated

First Reference	Author's First and Last Name, "Title of Article", trans. Translator's First and Last Name, <i>Title of Journal</i> Volume Number/Issue Number (Month and Year), Page Number.
Example	Josef van Ess, "Mu'tezile: İslâm'ın Akılcı Yorumu-1", trans. Veysel Kasar, <i>Harran Üniversitesi İlahiyat Fakültesi Dergisi</i> 20 (2008), 296. Jon Hoover, "İslâmî Monoteizm ve Teslîs", trans. Zeynep Yücedođru, <i>Oksident</i> 1 (2019), 117-143.
Subsequent References	Author's Last Name, "Title of Article", Page Number.
Example	Ess, "Mu'tezile: İslâm'ın Akılcı Yorumu-1", 296. Hoover, "İslâmî Monoteizm ve Teslîs", 121-122.
Bibliography	Author's Last Name, Adı. "Title of Article". trans. Translator's First and Last Name. <i>Title of Journal</i> Volume Number/Issue Number (Month and Year), Page Range. https://doi.org/XXXXXXXXXX
Example	Ess, Josef van. "Mu'tezile: İslâm'ın Akılcı Yorumu-1". trans. Veysel Kasar. <i>Harran Üniversitesi İlahiyat Fakültesi Dergisi</i> 20 (2008), 291-299. Hoover, Jon. "İslâmî Monoteizm ve Teslîs". trans. Zeynep Yücedođru. <i>Oksident</i> 1 (2019), 117-143. https://doi.org/10.5281/zenodo.3360748

- ❖ For references with three or more translators use the abbreviation "et al." after first translator's name in footnote. The same applies to bibliography.

! In EndNote software DOI number of an article is saved to EndNote library as follows: 10.18505/cuifd.12582. Since the extension "https://doi.org/" is already included in the template, it is not entered over.

14.3. Article-Popular

First Reference	Author's First and Last Name, "Title of Article", <i>Title of Periodical Publication</i> Volume Number/Issue Number (Month and Year), Page Number.
Example	Mustafa Arslan, "Sanal Dünya ve Değişen Toplumsal/Bireysel İlişkiler", <i>Diyanet Aylık Dergi</i> 315 (March 2017), 12-14.
Subsequent References	Author's Last Name, "Title of Article or shortened Title", Page Number.
Example	Arslan, "Sanal Dünya ve Değişen Toplumsal/Bireysel İlişkiler", 14.
Bibliography	Author's Last Name, Adı. "Title of Article". <i>Title of Periodical Publication</i> Volume Number/Issue Number (Month and Year), Page Range. URL
Example	Arslan, Mustafa. "Sanal Dünya ve Değişen Toplumsal/Bireysel İlişkiler". <i>Diyanet Aylık Dergi</i> 315 (March 2017), 12-30. http://www.diyandergi.com/gundem/item/674-sanal-dunya-ve-degisgen-toplumsal-bireysel-iliskiler

14.4. Article-Internet

First Reference	Author's First and Last Name, "Title of Article", <i>Website</i> (Access Day Month Year).
Example	Sebastian Karcher - Philipp Zumstein, "Citation Styles: History, Practice, and Future", <i>Authorea</i> (Access 18 September 2019).
Subsequent References	Author's Last Name, "Title of Article".
Example	Sebastian Karcher - Philipp Zumstein, "Citation Styles: History, Practice, and Future".
Bibliography	Author's Last Name, Last Name. "Title of Article". <i>Website</i> . Access Day Month Year. URL
Example	Karcher, Sebastian - Zumstein, Philipp. "Citation Styles: History, Practice, and Future". <i>Authorea</i> . Access 18 September 2019. https://www.authorea.com/users/102264/articles/124920-citation-styles-history-practice-and-future/_show_article#burbules_paradigmatic_2014-landing-welcome

15. Papers Presented at Meetings

First Reference	Author's First and Last Name, "Title of Paper", <i>Title of Book</i> , ed. Editor's First and Last Name (Place of Publication: Publisher, Year of Publication), Volume/Page Number.
Example	Vahdeddin Şimşek, "Teaching Halal and Haram Concepts in Turkish Religious Education Curriculum", <i>International Science and Social Sciences Halal Food Symposium</i> , ed. Adem Yıldırım et al. (Kuala Lumpur: Intenational Islamic University, 2018), 112. Osman Uyanık, "Yusuf Has Hacib'in Gök Bilimine Katkıları", <i>Uluslararası Ahmet Yesevi'den Günümüze İnsanlığa Yön Veren Türk Büyükleri Sempozyumu Bildirileri</i> , ed. İrfan Ünver Nasrattınoğlu (Ankara: Türk Kültürü Araştırmaları Kurumu, 2009), 5-43.
Subsequent References	Author's Last Name, "Title of Paper", Volume/Page Number.
Example	Demir, "Farklı Ebû Hanîfe Tasavvurları: Fakih ve Mütেকellim Hanefiler Örneği", 1/653. Şimşek, "Teaching Halal and Haram Concepts in Turkish Religious Education Curriculum", 113.
Bibliography	Author's Last Name, Adı. "Title of Paper". <i>Title of Book</i> . ed. Editor's First and Last Name. Volume/Page Range. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	Şimşek, Vahdeddin. "Teaching Halal and Haram Concepts in Turkish Religious Education Curriculum". <i>International Science and Social Sciences Halal Food Symposium</i> . ed. Adem Yıldırım et al. 110-112. Kuala Lumpur: Intenational Islamic University, 2018. Uyanık, Osman. "Yusuf Has Hacib'in Gök Bilimine Katkıları". <i>Uluslararası Ahmet Yesevi'den Günümüze İnsanlığa Yön Veren Türk Büyükleri Sempozyumu Bildirileri</i> .ed. İrfan Ünver Nasrattınoğlu. 5-43. Ankara: Türk Kültürü Araştırmaları Kurumu, 2009.

- ❖ For references with three or more authors use the abbreviation "et al." after first author's name in footnote. The same applies to bibliography.

16. Newspaper

16.1. Newspaper-Column

First Reference	Author's First and Last Name, "Title of Column", <i>Title of Newspaper</i> (Publication Date Day Month Year), Page Number.
Example	Murat Bardakçı, "Restorasyon Faaliyetleri ve Şeyh Galib'in Sandukası", <i>Habertürk</i> (20 August 2019), https://www.haberturk.com/yazarlar/murat-bardakci/ M. Şükrü Hanioglu, "15 Temmuz'u Farklı Kılan Ne?", <i>Sabah</i> (15 July 2018), 8.
Subsequent References	Author's Last Name, "Title of Column", Page Number.
Example	Bardakçı, "Restorasyon Faaliyetleri ve Şeyh Galib'in Sandukası", <i>Habertürk</i> (20 August 2019). Hanioglu, "15 Temmuz'u Farklı Kılan Ne?", 8.
Bibliography	Author's Last Name, Adı. "Title of Column". <i>Title of Newspaper</i> (Publication Date Day Month Year), Page Range. URL
Example	Bardakçı, Murat. "Restorasyon Faaliyetleri ve Şeyh Galib'in Sandukası". <i>Habertürk</i> (20 August 2019). https://www.haberturk.com/yazarlar/murat-bardakci Hanioglu, M. Şükrü. "15 Temmuz'u Farklı Kılan Ne?". <i>Sabah</i> (15 July 2018), 8. https://www.sabah.com.tr/yazarlar/hanioglu

16.2. Newspaper-News with Author(s)

First Reference	Author's First and Last Name, "Title of News", <i>Title of Newspaper</i> (Day Month Year), Page Range.
Example	Alaattin Aktaş, "Faizin düşmesi kimlere yarar?", <i>Dünya</i> (10 July 2019), 6.
Subsequent References	Author's Last Name, "Title of News", Page Number.
Example	Aktaş, "Faizin düşmesi kimlere yarar?", 6.
Bibliography	Author's Last Name, Adı. "Title of News". <i>Title of Newspaper</i> (Day Month Year), Page Range. URL
Example	Aktaş, Alaattin. "Faizin düşmesi kimlere yarar?". <i>Dünya</i> (10 July 2019), 6. https://www.dunya.com

16.3. Newspaper-News with No Author(s)

First Reference	<i>Title of Newspaper</i> , “Title of News” (Day Month Year), Page Range.
Example	<i>Milliyet</i> . “Yetki Kanunları” (17 September 1971), 1.
Subsequent References	<i>Title of Newspaper</i> , “Title of News”, Page Range.
Example	<i>Milliyet</i> . “Yetki Kanunları”, 1.
Bibliography	<i>Title of Newspaper</i> . “Title of News” (Day Month Year), Page Range. URL
Example	<i>Milliyet</i> . “Yetki Kanunları” (17 September 1971), 1. http://www.milliyet.com.tr

17. Report

17.1. Report-With No Author

First Reference	Name of Institution (Abbreviation for Institution), <i>Title of Report</i> (Place of Publication: Publisher, Year of Publication), Volume/Page Number.
Example	Din İşleri Yüksek Kurulu Başkanlığı (DİYKB), <i>Kendi Dilinden FETÖ Örgütlü Bir Din İstismarı</i> (Ankara: Diyanet İşleri Yayınları, 2017), 36. Meclis Araştırması Komisyonu (MAK), <i>Başta Cinsel İstismar Olmak Üzere Çocuklara Yönelik Her Türü İstismar Olaylarının Araştırılarak Alınması Gereken Önlemlerin Belirlenmesi Amacıyla Kurulan Meclis Araştırması Komisyonu Raporu</i> (Ankara: TBMM, 2016), 45.
Subsequent References	Abbreviation for Institution, <i>Title of Report</i> , Volume/Page Number.
Example	DİYKB, <i>Kendi Dilinden FETÖ Örgütlü Bir Din İstismarı</i> , 45. MAK, <i>Cinsel İstismar Olaylarının Önlenmesi Amacıyla Kurulan Meclis Araştırması Komisyonu Raporu</i> , 45-47.
Bibliography	Abbreviation for Institution, Name of Institution. <i>Title of Report</i> . Place of Publication: Publisher, x. Edition, Year of Publication. URL
Example	DİYKB, Din İşleri Yüksek Kurulu Başkanlığı. <i>Kendi Dilinden FETÖ Örgütlü Bir Din İstismarı</i> . Ankara: Diyanet İşleri Yayınları, 2017. MAK, Meclis Araştırması Komisyonu. <i>Başta Cinsel İstismar Olmak Üzere Çocuklara Yönelik Her Türü İstismar Olaylarının Araştırılarak Alınması Gereken Önlemlerin Belirlenmesi Amacıyla Kurulan Meclis Araştırması Komisyonu Raporu</i> . Ankara: TBMM, 2016. https://www.tbmm.gov.tr/sirasayi/donem26/yil01/ss442.pdf

! When saving publications of this type to softwares like EndNote ve Zotero, enter Name of Institution in the field of Author’s First Name, and Abbreviation for Institution in the field of Author’s Last Name.

Example: TDK, Türk Dil Kurumu

17.2. Report-With Author(s)

First Reference	Editor's First and Last Name, <i>Title of Report</i> (Institution, Year), Number, Page Number.
Example	Mustafa Aydıntepe - İzzettin Artokça, <i>Yemen Raporu</i> (TASAM, 2013), 14,
Subsequent References	Editor's Last Name, <i>Title of Report</i> , Page Number.
Example	Aydıntepe - Artokça, <i>Yemen Raporu</i> , 16.
Bibliography	Editor's Last Name, First Name. <i>Title of Report</i> . Name of Institution, Year. URL
Example	Aydıntepe, Mustafa - Artokça, İzzettin. <i>Yemen Raporu</i> . TASAM, 2018. http://www.tasam.org/Files/PDF/Raporlar/yemen_raporu.pdf_b7e9f548-3946-4f3d-ac14-b8448ef6b8eb.pdf

- ❖ For references with three or more authors use the abbreviation “et al.” after first author's name in footnote. The same applies to bibliography.

18. Press Bulletin

First Reference	Name of Institution (Abbreviation for Institution), <i>Title of Press Bulletin</i> (Publication Date Day Month Year), (if available) Page Number.
Example	Hazine ve Maliye Bakanlığı (HMB), <i>Aylık Bütçe Bülteni</i> (June 2019), 45-46. Bankacılık Düzenleme ve Denetleme Kurumu (BDDK), <i>Aylık Bankacılık Sektörü Verileri</i> (June 2019).
Subsequent References	Abbreviation for Institution, <i>Title of Press Bulletin</i> , Page Number.
Example	HMB, <i>Aylık Bütçe Bülteni</i> , 40. BDDK, <i>Aylık Bankacılık Sektörü Verileri</i> .
Bibliography	Abbreviation for Institution, Name of Institution. <i>Title of Press Bulletin</i> (Publication Date Day Month Year). URL
Example	BDDK, Bankacılık Düzenleme ve Denetleme Kurumu. <i>Aylık Bankacılık Sektörü Verileri</i> (June 2019). https://www.bddk.org.tr/bultenaylik HMB, Hazine ve Maliye Bakanlığı. <i>Aylık Bütçe Bülteni</i> (June 2019). https://ms.hmb.gov.tr/uploads/2019/07/2019-June-Aylık-Bütçe-Bülteni.pdf

19. Statistics

First Reference	Name of Institution (Abbreviation for Name of Institution), <i>Title of Document</i> (Publication Date Day Month Year), (if available) Page Number.
Example	Türkiye Cumhuriyet Merkez Bankası (TCMB), <i>Bankalarca Açılan Kredilere Uygulanan Ağırlıklı Ortalama Faiz Oranları</i> (16 August 2019). Türkiye İstatistik Kurumu (TUIK), <i>Sanayi Üretim Endeksi-Genel</i> (June 2019).
Subsequent References	Abbreviation for Name of Institution, <i>Title of Document</i> , (if available) Page Number.
Example	TCMB, <i>Bankalarca Açılan Kredilere Uygulanan Ağırlıklı Ortalama Faiz Oranları</i> . TUIK, <i>Sanayi Üretim Endeksi-Genel</i> .
Bibliography	Abbreviation for Name of Institution, Name of Institution. <i>Title of Document</i> (Publication Date Day Month Year). URL
Example	TCMB, Türkiye Cumhuriyet Merkez Bankası. <i>Bankalarca Açılan Kredilere Uygulanan Ağırlıklı Ortalama Faiz Oranları</i> (16 August 2019). https://www.tcmb.gov.tr/wps/wcm/connect/TR/TCMB+TR/Main+Menu/Istatistikler/Faiz+Istatistikleri/Bankalarca+Acilan+Kredi/ TUIK, Türkiye İstatistik Kurumu. <i>Sanayi Üretim Endeksi</i> (June 2019). http://www.tuik.gov.tr/PreTablo.do?alt_id=1024

! When saving publications of this type to softwares like EndNote ve Zotero, enter the Name of Institution in the field of Author's First Name, and Abbreviation for Institution in the field of Author's Last Name.

Example: TÜİK, Türkiye İstatistik Kurumu

20. Catalogue

20.1. Catalogue-With No Author

First Reference	<i>Title of Book</i> (Place of Publication: Publisher, Year of Publication), Volume/Page Number.
Example	<i>al-Fihris al-shāmil lil-turāth al-‘Arabī l-Islāmī l-makḥṭūt: al-Fiqh ve usūluḥū</i> (Amman: Mu’assasat Āl al-Bait li-l-Fikr al-Islāmī, 1999-2014), 11/49.
Subsequent References	<i>Title of Book</i> , Volume/Page Number.
Example	<i>al-Fihris al-shāmil lil-turāth al-‘Arabī l-Islāmī l-makḥṭūt: al-Fiqh ve usūluḥū</i> , 1/49.
Bibliography	<i>Title of Book</i> . trans. Translator’s First Name and Last Name. x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	<i>al-Fihris al-shāmil lil-turāth al-‘Arabī l-Islāmī l-makḥṭūt: al-Fiqh ve usūluḥū</i> . 12 Volumes. Amman: Mu’assasat Āl al-Bait li-l-Fikr al-Islāmī, 1999-2014.

20.2. Catalogue-With Author(s)

First Reference	Editor’s First Name and Last Name, <i>Title of Book</i> (Place of Publication: Publisher, Year of Publication), Volume/Page Number.
Example	Yūsuf Zaydān, <i>al-Makḥṭūtāt al-alfiyyā</i> (Cairo: Dār al-Hilāl, 2004), 33-34. Khānbābā Mushār, <i>Fihrist-i kitābhā-yi chāpī-yi ‘Arabī</i> (Tehran: s.n., 1965), 44.
Subsequent References	Author’s Last Name, <i>Title of Book</i> , Volume/Page Number.
Example	Zaydān, <i>al-Makḥṭūtāt al-alfiyyā</i> , 45-50. Mushār, <i>Fihrist-i kitābhā-yi chāpī-yi ‘Arabī</i> , 90-92.
Bibliography	Author’s Last Name, Adī. <i>Title of Book</i> . trans. Translator’s First Name and Last Name. x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	Mushār, Khānbābā. <i>Fihrist-i kitābhā-yi chāpī-yi ‘Arabī</i> . Tehran: s.n., 2. Edition, 1965. Zaydān, Yūsuf. <i>al-Makḥṭūtāt al-alfiyyā</i> . Cairo: Dār al-Hilāl, 2004.

20.3. Catalogue-With Editor(s)

First Reference	Editor's First Name and Last Name (ed.), <i>Title of Book</i> (Place of Publication: Publisher, Year of Publication), Volume/Page Number.
Example	Geoffrey Roper (ed.), <i>World Survey of Islamic Manuscripts</i> (London: al Furgan Islamic Heritage Foundation, 1991-1994), 4/12.
Subsequent References	Author's Last Name, <i>Title of Book</i> , Volume/Page Number.
Example	Roper (ed.), <i>World Survey of Islamic Manuscripts</i> , 2/112.
Bibliography	Author's Last Name, First Name. <i>Title of Book</i> . trans. Translator's First Name and Last Name. x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	Roper, Geoffrey (ed.). <i>World Survey of Islamic Manuscripts</i> . 4 Volumes. London: al Furgan Islamic Heritage Foundation, 1991-1994.

20.4. Catalogue-Online

First Reference	Institution/Website (Abbreviation for Name of Institution/Website), <i>Title of Catalogue</i> (Access Day Month Year).
Example	Türkiye Yazma Eserler Kurumu Başkanlığı (TYEKB), <i>Yazma Eserler Portalı</i> (Access 12 September 2019). The Fihrist (TF), <i>Union Catalogue of Manuscripts from the Islamicate World</i> (Access 13 September 2019).
Subsequent References	Abbreviation for Name of Institution/Website, <i>Title of Catalogue</i> .
Example	TYEKB, <i>Yazma Eserler Portalı</i> . TF, <i>Union Catalogue of Manuscripts from the Islamicate World</i> .
Bibliography	Institution/Website. <i>Title of Catalogue</i> . Access Day Month Year. Katalog URL
Example	TF, The Fihrist. <i>Union Catalogue of Manuscripts from the Islamicate World</i> . Access 13 September 2019. https://www.fihrist.org.uk/about TYEKB, Türkiye Yazma Eserler Kurumu Başkanlığı. <i>Yazma Eserler Portalı</i> . Access 12 September 2019. http://yazmalar.gov.tr

21. Interview

21.1. Interview-Restricted Access

If an audio or written form of an interview is not accessible to third parties, reference should be made together with a date (day month year) indicated only in text, not in bibliography. Nicknames of interviewees (such as P1, P2) and basic information like age, gender etc. are given at the end of study in tabular.

Example:

¹ P1, Personal Interview, 18 July 2019.

 No field is available in EndNote template for Interview-Restricted Access.

21.2. Interview-Online

If interview is available online, either in audio or written form, it should be indicated both in footnote and bibliography.

First Reference	Interviewee's First and Last Name, "Interview Title" (Interviewer: First and Last Name, Recording Type, Interview Day Month Year).
Example	Halil İncılık, "Fatih Sultan Mehmed" (Interviewer: İlber Ortaylı, Video Recording, Interview 3 March 1985).
Subsequent References	Interviewee's Last Name, "Interview Short Title" (Interview Day Month Year).
Example	İncılık, "Fatih Sultan Mehmed" (Interview 3 March 1985).
Bibliography	Interviewee's Last Name, First Name. "Interview Title" (Interviewer: First and Last Name, Recording Type, Interview Day Month Year). URL
Example	İncılık, Halil. "Fatih Sultan Mehmed" (Interviewer: İlber Ortaylı, Video Recording, Interview 3 March 1985). https://www.youtube.com/watch?v=8px5eBJHYN E&list=PLCq4ha8CiOukJvXOx3Kp8lC9QoSqLIVjj&index=4

21.3. Interview-In Journal

An interview published in a journal or newspaper is cited in footnote and bibliography as follows:

First Reference	Interviewee's First and Last Name, "Interview Title" (Interviewer: First and Last Name, Recording Type) <i>Title of Journal</i> Volume/Issue (Period Year), Page Number.
Example	İsmail Kara, "İmkânsıza Yönelmedikçe Mümkün Olan Ele Geçmez" (Interviewer: Fatma Barbarosoğlu, Transcribed Interview), <i>Nihayet Dergisi</i> 5 (July 2015), 35. Abdülmecid b. Aziz Şeyh Zindânî, "Yemen'de Şeyh Zindânî ile Mülakat" (Interviewer: Mehmet Ümit, Transcribed Interview), <i>e-makalat</i> 6/2 (Winter 2013), 135.
Subsequent References	Interviewee's Last Name, "Interview Title", Page Number.
Example	Kara, "İmkânsıza Yönelmedikçe Mümkün Olan Ele Geçmez", 36-37. Şeyh Zindânî, "Yemen'de Şeyh Zindânî ile Mülakat", 140.
Bibliography	Interviewee's Last Name, First Name. "Interview Title" (Interviewer: First and Last Name, Recording Type). <i>Title of Journal</i> Volume/Issue (Period Year), Page Range. URL.
Example	Kara, İsmail. "İmkânsıza Yönelmedikçe Mümkün Olan Ele Geçmez" (Interviewer: Fatma Barbarosoğlu, Transcribed Interview). <i>Nihayet Dergisi</i> 5 (July 2015), 34-38. http://www.nihayet.com/roportaj/imkansiza-yonelmedikce-mumkun-olan-ele-gecmez/ Şeyh Zindânî, Abdülmecid b. Aziz. "Yemen'de Şeyh Zindânî ile Mülakat" (Interviewer: Mehmet Ümit, Transcribed Interview). <i>e-makalat</i> 6/2 (Winter 2013), 135-150.

21.4. Interview-In Book

An interview published in a book is cited in footnote and bibliography in the following format:

First Reference	Interviewee's First and Last Name, "Interview Title" (Interviewer: First and Last Name), <i>Title of Book</i> (Place of Publication: Publisher, Year of Publication), Page Number.
Example	Fatma Karabıyık Barbarosoğlu, "Nefs-i Emmareye Hitap Eden Herşey Reyting Rekoru Kırar" (Interviewer: Halime Kökçe), <i>Sözüm Söz</i> (İstanbul: Profil Yayıncılık, 2012), 81. Oktay Sinanoğlu, "Yabancı Dille Eğitime Neden Bu Kadar Karşısınız?" (Interviewer: Sinan Hıncal), <i>Bir Nev-York Rüyası Bye Bye Türkçe</i> (İstanbul: Bilim +Gönül Yayınları, 2011), 236.
Subsequent References	Interviewee's Last Name, "Interview Title", Page Number.
Example	Barbarosoğlu, "Nefs-i Emmareye Hitap Eden Herşey Reyting Rekoru Kırar", 80. Sinanoğlu, "Yabancı Dille Eğitime Neden Bu Kadar Karşısınız?", 237.
Bibliography	Interviewee's Last Name, First Name. "Interview Title" (Interviewer: First and Last Name). <i>Title of Book</i> . ed. Editor's First and Last Name. Volume/Page Range. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	Barbarosoğlu, Fatma Karabıyık. "Nefs-i Emmareye Hitap Eden Herşey Reyting Rekoru Kırar" (Interviewer: Halime Kökçe). <i>Sözüm Söz</i> . 81-84. İstanbul: Profil Yayıncılık, 2012. Sinanoğlu, Oktay. "Yabancı Dille Eğitime Neden Bu Kadar Karşısınız?" (Interviewer: Sinan Hıncal). <i>Bir Nev-York Rüyası Bye Bye Türkçe</i> . İstanbul: Bilim - Gönül Yayınları, 54. Edition, 2011.

22. Legislation

22.1. Legislation-In Official Gazette

First Reference	Title of Legislation (Abbreviation for Title of Legislation), <i>Official Gazette</i> Issue no. (Publication Date), Legal Code no. Legislation Number, art. Article number or Page Number.
Example	Fikir ve Sanat Eserleri Kanunu (FSEK), <i>Official Gazette</i> 7981 (13 December 1951), Legal Code no. 5846, art. 35/4. Yükseköğretim Kanunu (YK), <i>Official Gazette</i> 17506 (6 November 1981), Legal Code no. 2547/art. 53/3. Doçentlik Yönetmeliği (DY), <i>Official Gazette</i> 30392 (15 April 2018), art. 7/2. Commission Decision (EU) 2017/1002 of 7 June 2017 on the proposed citizens' initiative entitled Stop extremism (Stop extremism), <i>Official Journal of the European Union</i> L 152/1 (15 June 2017), p. 2.
Subsequent References	Abbreviation for Title of Legislation, art. Article Number, clause, subclause or Page Number.
Example	FSEK, art. 35/4. YK, art.53/2-b. DY, art. 7/3. Stop extremism,2.
Bibliography	Abbreviation for Title of Legislation, Title of Legislation (Legal Code no. Legal Code Number). <i>Official Gazette</i> Issue No (Publication Date). Access Day Month Year. URL
Example	DY, Doçentlik Yönetmeliği. <i>Official Gazette</i> 30392 (15 April 2018). Access 3 September 2019. http://www.resmigazete.gov.tr/eskiler/2018/04/20180415-3.htm FSEK, Fikir ve Sanat Eserleri Kanunu (Legal Code no. 5846). <i>Official Gazette</i> 7981 (13 December 1951). Access 3 September 2019. https://kms.kaysis.gov.tr/Home/Goster/33768?AspxAutoDetectCookieSupport=1 Stop extremism, Commission Decision (EU) 2017/1002 of 7 June 2017 on the proposed citizens' initiative entitled Stop extremism. <i>Official Journal of the European Union</i> L 152/1 (15 June 2017). Access 3 September 2019. https://eur-lex.europa.eu/eli/dec/2017/1002/oj YK, Yükseköğretim Kanunu (Legal Code no. 2547). <i>Official Gazette</i> 17506 (6 Kasım 1981). Access 3 September 2019. http://www.mevzuat.gov.tr/MevzuatMetin/1.5.2547.pdf

! When saving publications of this type to softwares like EndNote ve Zotero, enter Title of Legislation in the field of Author's First Name, and Abbreviation for Title of Legislation in the field of Author's Last Name.

Example: YK, Yükseköğretim Kanunu

! The abbreviation "art." and article numbers are entered to softwares like EndNote manually.

22.2. Legislation-Others

First Reference	Title of Legislation (Abbreviation for Title of Legislation), Name of Regulatory Body (Publication Date), no. Legislation Number, art. Article Number or Page Number.
Example	Yükseköğretim Kurulu Bilimsel Araştırma ve Yayın Etiği Yönergesi (YKBAYEY), Yükseköğretim Kurulu (2016), art. 4. Yükseköğretim Kurumları Etik Davranış İlkeleri (YKEDİ), Yükseköğretim Kurulu (2014), art. 1/1.
Subsequent References	Abbreviation for Title of Legislation, art. Article Number or Page Number
Example	YKBAYEY, art. 3. YKEDİ, art.1/1.
Bibliography	Abbreviation for Title of Legislation, Title of Legislation. Country: Name of Regulatory Body, Year of Publication. Access Day Month Year. URL
Example	YKBAYEY, Yükseköğretim Kurulu Bilimsel Araştırma ve Yayın Etiği Yönergesi. Türkiye: Yükseköğretim Kurulu, 2016. Access 12 July 2019. https://www.yok.gov.tr/Documents/Kurumsal/mevzuat/YayınEtiğiYönergesi_140318.pdf YKEDİ, Yükseköğretim Kurumları Etik Davranış İlkeleri. Türkiye: Yükseköğretim Kurulu, 2014. Access 12 July 2019. https://www.ankara.edu.tr/wp-content/uploads/sites/6/2015/01/etik-davranis-ilkeleri.pdf

❖ For citing European Union Legislation see, AB Mevzuatı Çeviri Rehberi (Ankara: Avrupa Birliği Bakanlığı, 2017), https://www.ab.gov.tr/files/ceb/ab_mevzuati_ceviri_rehberi.pdf

! When saving publications of this type to softwares like EndNote ve Zotero, enter the Title of Legislation in the field of Author's First Name, and Abbreviation for the Title of Legislation in the field of Author's Last Name.

Example:

The Title of Publication: Yükseköğretim Kurulu Bilimsel Araştırma ve Yayın Etiği Yönergesi
Abbreviaton for the Title of Publication: YKBAYEY

23. Standard

First Reference	Name of Institution (Abbreviation for Institution), <i>Name of Standard</i> (Country: Name of Accepting Institution, Acceptance Acceptance Date, Standard no.), (if available) Page Number.
Example	Türk Standardları Enstitüsü (TSE), <i>Helal Belgelendirmesi Yapan Kuruluşları İçin Kılavuz</i> (Türkiye: Türk Standardları Enstitüsü, Acceptance 05 June 2012, TS OIC/SMIIC 2/T1).
Subsequent References	Abbreviation for Institution Name, <i>Name of Standard</i> , (if available) Page Number.
Example	TSE, <i>Helal Belgelendirmesi Yapan Kuruluşlar İçin Kılavuz</i> .
Bibliography	Abbreviation for Institution Name, Name of Institution. <i>Name of Standard</i> . Country: Name of Accepting Institution, Acceptance Acceptance Date, Standard no.
Example	TSE, Türk Standardları Enstitüsü. <i>Helal Belgelendirmesi Yapan Kuruluşlar İçin Kılavuz</i> . Türkiye: Türk Standardları Enstitüsü, Acceptance 05 June 2012, TS OIC/SMIIC 2/T1.

24. Court Decision

First Reference	Court Name (Abbreviation for Court Name), D. Decision Number (Decision Day Month Year).
Example	Yargıtay 11. Hukuk Dairesi (Yargıtay), D. 2019/1204 (22 August 2019). Anayasa Mahkemesi (AYM) D. 2015/19953 (26 June 2019).
Subsequent References	Abbreviation for Court Name, D. Decision Number.
Example	Yargıtay, D. 2019/1204. AYM, D. 2015/19953.
Bibliography	Abbreviation for Court Name, Court Name. D. Decision Number (Decision Day Month Year). (if available) URL
Example	AYM, Anayasa Mahkemesi. D. 2015/19953 (26 June 2019). http://www.resmigazete.gov.tr/eskiler/2019/08/20190806-6.pdf Yargıtay, Yargıtay 11. Hukuk Dairesi. D. 2019/1204 (22 August 2019). http://www.resmigazete.gov.tr/eskiler/2019/08/20190822-4.pdf

i When saving publications of this type to softwares like EndNote ve Zotero, enter Court Name in the field of Author's First Name, and Abbreviation for Court Name in the field of Author's Last Name.

Example:

First Name: Yargıtay 11. Hukuk Dairesi

First Name: Anayasa Mahkemesi

Last Name: Yargıtay

Last Name: AYM

25. Website

The information on the websites can be changed or removed during the updating and design of the site. For this reason, researchers are required to save the web page image of the relevant site on their computers by storing it and recording the access dates.²¹ URLs should be included to the bibliography with active hyperlinks.

First Reference	Institution/Website (Abbreviation for Institution/Website), "Title of Website" (Access Day Month Year).
Example	Diyanet İşleri Başkanlığı (DIB), "Din İşleri Yüksel Kurulu Başkanlığı" (Access 1 May 2017). ISNAD Atif Sistemi (İSNAD), "İSNAD Nedir?" (Access 12 May 2018). Yale University (YU), "About Yale: Yale Facts" (Access 13 May 2017.)
Subsequent References	Abbreviation for Institution/Website, "Title of Website".
Example	DIB, "Din İşleri Yüksel Kurulu Başkanlığı". ISNAD, "İSNAD Nedir?". YU, "About Yale: Yale Facts".
Bibliography	Abbreviation for Institution/Website, Institution/Website. "Title of Website". Access Day Month Year. URL
Example	DIB, Diyanet İşleri Başkanlığı. "Din İşleri Yüksel Kurulu Başkanlığı". Access 1 May 2017. https://kurul.diyamet.gov.tr ISNAD, İSNAD Atif Sistemi. "İSNAD Nedir?". Access 12 May 2018. http://www.isnadsistemi.org YU, Yale University. "About Yale: Yale Facts". Access 13 May 2017. https://www.yale.edu/about-yale/yale-facts

- ❖ URL of electronic publications are specified only in bibliography, not in footnote. Access date is specified in brackets after the title of work in footnote so that the publication type of work be known by readers.

! When saving publications of this type to softwares like EndNote ve Zotero, enter Name of Institution/Website in the field of Author's First Name, and Abbreviation for Institution/Website in the field of Author's Last Name.

Example: YU, Yale University

²¹ Aysel Aziz, *Sosyal Bilimlerde Araştırma Yöntemleri ve Teknikleri* (Ankara: Nobel Akademik Yayıncılık, 2011), 71.

26. Database

First Reference	Database Name (Abbreviation for Name of Database), "Search for: Search Term" (Access Day Month Year).
Example	Web of Science (WoS), "Search for: Maturidism" (Access 18 September 2019). The Religious Studies Citation Index (DAVET), "Search for: Oruç İbadeti" (Access 12 September 2019). AlManhal eLibrary (ALMANHAL), "Search for: إستاناد" (Access 9 July 2019).
Subsequent References	Abbreviation for Name of Database, "Search for: Search Term".
Example	WoS, "Search for: Maturidism". DAVET, "Search for: Oruç İbadeti". ALMANHAL, "Search for: إستاناد".
Bibliography	Abbreviation for Name of Database, Database Name. "Search for: Search Term". Access Day Month Year. URL
Example	ALMANHAL, Al Manhal eLibrary. "Search for: إستاناد". Access 9 July 2019. http://platform.almanhal.com DAVET, The Religious Studies Citation Index. "Search for: Oruç İbadeti". Access 12 September 2019. www.davet.org.tr EBSCO, EBSCO Akademik Search Complete. "Search for: Mehmet Akif Ersoy". Access 19 April 2019. http://search.ebscohost.com WoS, Web of Science. "Search for: Maturidism". Access 18 September 2019. http://apps.webofknowledge.com

- ❖ URL of electronic publications are specified only in bibliography, not in footnote. Access date is specified in brackets after the title of work in footnote so that the publication type of work be known by readers.

- ❖ **!** When writing the names of institutions such as Web of Science, EBSCO and SCOPUS, write brand name of database in the field of First Name, and abbreviation in the field of Last Name.

Example: EBSCO, EBSCO Academic Search Complete
WoS, Web of Science
DAVET, The Religious Studies Citation Index

27. Software

First Reference	<i>Software Title</i> Version (Software, Developer Country: Company Name or Software Developer's First and Last Name, Year).
Example	<i>EndNote X9</i> (Software, ABD: Clarivate Analytics, 2019). <i>Islamic Calendar Converter</i> (Software, ABD: Muslim Student Association of UMR- Waleed A. Muhanna, 1955). <i>Microsoft Word</i> (Software, ABD: Microsoft Corporation, 16.29, 2019).
Subsequent References	<i>Software Title</i> Version.
Example	<i>EndNote X9</i> . <i>Islamic Calendar Converter</i> . <i>Microsoft Word 16.29</i> .
Bibliography	<i>Software Title</i> Version. Software. Developer Country: Company Name or Software Developer's First and Last Name, Year. URL
Example	<i>EndNote X9</i> . Software. ABD: Clarivate Analytics, 2019. https://endnote.com <i>Islamic calendar converter</i> . Software. Rolla: ABD: Muslim Student Association of UMR - Waleed A. Muhanna, 1955. https://www.loc.gov/item/2003556315 <i>Microsoft Word 16.29</i> . Software. ABD: Microsoft Corporation, 2019.

28. Patent

First Reference	Applicant's First and Last Name. <i>Invention</i> (Protection Type, Patent Office, Patent no. Publication Number, Date Day Month Year).
Example	Adem Kaya, <i>Eğitim Dokümanları İçin İçerik Sınıflandırma Sistemi ve Yöntemi</i> (Patent, Türk Patent ve Marka Kurumu, no. 2019/07502, Tarih 17 May 2019). Mehmet Fişek, <i>Chair for Performing the Rituel Prayers of Islam to People Having Physical Illnesses</i> (Patent, World Intellectual Property Organization, Patent no. WO2014/011125, Date 16 January 2014).
Subsequent References	Applicant's Last Name. <i>Invention</i> .
Example	Kaya, <i>Eğitim Dokümanları İçin İçerik Sınıflandırma Sistemi ve Yöntemi</i> . Fişek, <i>Chair for Performing the Rituel Prayers of Islam to People Having Physical Illnesses</i> .
Bibliography	Applicant's Last Name, First Name. <i>Invention</i> . Protection Type. Patent Office, no. Publication Number, Date Day Month Year. URL
Example	Fişek, Mehmet. <i>Chair for Performing the Rituel Prayers of Islam to People Having Physical Illnesses</i> . Patent. World Intellectual Property Organization, no. WO2014/011125, Date 16 January 2014. https://patentscope.wipo.int/search/en/detail.jsf?docId=WO2014011125&tab=PCTBIBLIO&_cid=P22-K0LCW3-92000-1 Kaya, Adem. <i>Eğitim Dokümanları İçin İçerik Sınıflandırma Sistemi ve Yöntemi</i> . Patent. Türk Patent ve Marka Kurumu, no. 2019/07502, Date 17 May 2019. https://www.turkpatent.gov.tr/TURKPATENT

! If the applicant is a company, write name of company in the field of "Applicant's First Name", and abbreviation for company in the field of "Applicant's Last Name".

Example: Mantis, Mantis Software Company

29. Social Media

First Reference	User's First and Last Name or Username, "Post Title", <i>Social Media</i> (Post Date Day Month Year, Hour: Minute).
Example	Abdullah Demir, "İSNAD Yaygınlaşıyor", <i>Facebook</i> (12 March 2019, 20:30). T.C. Cumhurbaşkanlığı T.C. CB, "2019-2020 eğitim öğretim yılında öğretmenlerimiz ve öğrencilerimiz... diliyoruz", <i>Twitter</i> (8 September 2019, 23:32).
Subsequent References	User's Last Name or Username, "Post Title" (Post Date Day Month Year, Hour: Minute).
Example	Demir, "İSNAD Yaygınlaşıyor" (12 March 2019, 20:30). T.C. CB, "2019-2020 eğitim öğretim yılında öğretmenlerimiz ve öğrencilerimiz... diliyoruz" (8 September 2019, 23:32).
Bibliography	User's Last Name, First Name. "Post Title". <i>Social Media</i> . Post Date Day Month Year, Hour: Minute. Access Day Month Year. URL
Example	Demir, Abdullah. "İSNAD yaygınlaşıyor". <i>Facebook</i> . 12 March 2019, 20:30. Access 12 July 2019. https://www.facebook.com/seherberat/posts/10218523255423323 T.C. CB, T.C. Cumhurbaşkanlığı. "2019-2020 eğitim öğretim yılında öğretmenlerimiz ve öğrencilerimiz... diliyoruz". <i>Twitter</i> . 8 September 2019, 23:32. Access 9 September 2019. https://twitter.com/tcbestepe/status/1170948112367665153

- ❗ When saving publications of this type to softwares like EndNote and Zotero, if no "Post Title" is available, enter "the first words of post followed by the last words of post with three dots before".
- ❗ Institutions enter name of institution in the field of Author's First Name, and abbreviation for institution name in the field of Author's Last Name.
Örnek: T.C. CB, T.C. Cumhurbaşkanlığı
- ❗ When saving publications of this type to softwares like EndNote and Zotero, "Post Title" is entered in in the field of title, and Social Media name in the field of title of work.

30. Movie

First Reference	Director's First and Last Name, <i>Movie Title</i> [if available <i>Translated Title</i>] (Movie, Year of Release), Referred Hour:Minute:Second-Hour:Minute:Second
Example	Frank Darabont, <i>The Shawshank Redemption</i> [<i>Esaretin Bedeli</i>] (Movie, 1995), 01:11:10-01:15:15.
Subsequent References	Director's Last Name, <i>Movie Title</i> , Referred Hour:Minute:Second-Hour:Minute:Second
Example	Darabont, <i>The Shawshank Redemption</i> , 01:55:10-01:55:30.
Bibliography	Director's Last Name, First Name. <i>Movie Title</i> [if available <i>Translated Title</i>] (Movie, Year of Release). IMDB URL.
Example	Darabont, Frank. <i>The Shawshank Redemption</i> [<i>Esaretin Bedeli</i>] (Movie, 1995). http://www.imdb.com/title/tt0111161

31. TV Broadcast

First Reference	Producer's or Presenter's First and Last Name, "Broadcast Title", <i>TV Name</i> (Publication Date Day Month Year), Referred Hour:Minute:Second-Hour:Minute:Second
Example	Cenksu Üçer, "Mizan", <i>Diyanet TV</i> (06 July 2019), 00:22:05-00:30:10.
Subsequent References	Producer's or Presenter's Last Name, "Broadcast Title", Referred Hour:Minute:Second-Hour:Minute:Second
Example	Üçer, "Mizan", 00:22:05-00:30:10.
Bibliography	Producer's or Presenter's Last Name, First Name. "Broadcast Title". <i>TVName</i> . Date Day Month Year. URL
Example	Üçer, Cenksu. "Mizan". <i>Diyanet TV</i> . Date 06 July 2019. https://www.diyaret.tv/mizan/video/mizan--58-bolum

32. Video Record

First Reference	Director's/Uploader's First and Last Name, "Video Title", <i>Platform Name</i> (Publication Date Day Month Year), Referred Hour:Minute:Second-Hour:Minute:Second.
Example	Muhammet Tarakçı, "İSNAD-Kitap Bölümüne Atıf", <i>You Tube</i> (31 March 2018), 00:01:10-00:01:55.
Subsequent References	Director's/Uploader's Last Name, "Kayıt Adı", Referred Hour:Minute:Second-Hour:Minute:Second.
Example	Tarakçı, "İSNAD-Kitap Bölümüne Atıf", 00:01:10-00:01:55.
Bibliography	Director's/Uploader's First and Last Name, First Name. "Video Title". <i>Platform Name</i> . Date Day Month Year. URL
Example	Tarakçı, Muhammet. "İSNAD-Kitap Bölümüne Atıf". <i>You Tube</i> . Date 31 March 2018. https://youtu.be/vwatch?v=QwJe7fjGYI

33. Voice Record

First Reference	First and Last Name, “Title of Record”, if available <i>Album’s/Producer’s or Archive Name</i> (Year), Referred Hour:Minute:Second-Hour:Minute:Second.
Example	Fatih Koca, “Hak Bir Gönül Verdi Bana”, <i>Lâ Mekân</i> (2016), 00:03:01-00:04:02. Michael Jackson, “Break of Dawn”, <i>Invincible</i> (2001), 00:02:11-00:03:10. İsmail Biçer, “Bakara Sûresi”, <i>Seher Demir Özel Arşivi</i> (n.d.), 00:04:05-00:05:10. Ahmed Naina, “Sûrat Al-Fatihah”, <i>al-Mushaf al-Mujawwad</i> (1987), 00:01-02:03. Taner Şener, “Derman Kâr Eylemez”, <i>Gönül Plak</i> (1980),00:04:50-00:06:20.
Subsequent References	Last Name, “Title of Record”, Referred Hour:Minute:Second-Hour:Minute:Second.
Example	Jackson, “Break of Dawn”, 00:03:24-00:04:00. Koca, “Hak Bir Gönül Verdi Bana”, 00:03:04-00:03:09. Biçer, “Sûrat al-Bakara”, 00:04:08-00:04:40. Naina, “Sûrat al-Fatihah”, 00:01:01-00:02:03. Şener, “Derman Kâr Eylemez”, 00:04:50-00:06:20.
Bibliography	Last Name, First Name. “Title of Record”. <i>Album’s/Producer’s or Archive Name</i> , Year. Access Day Month Year. URL
Example	Biçer, İsmail. “Surat al-Bakara”. <i>Seher Demir Özel Arşivi</i> , n.d. Jackson, Michael. “Break of Dawn”. <i>Invincible</i> , 2001. Access 12 July 2018. https://rateyourmusic.com/release/album/michael-jackson/invincible-10 Koca, Fatih. “Hak Bir Gönül Verdi Bana”. <i>Lâ Mekân</i> , 2016. Naina, Ahmed. “Sûrat al-Fatihah”. <i>al-Mushaf al-Mujawwad</i> , 1987. Access 14 July 2018. https://en.islamway.net/collection/10935/al-mushaf-al-mujawwad Şener, Taner. “Derman Kâr Eylemez”. <i>Gönül Plak</i> , 1970. Access 18 July 2018. https://kasif.mkutup.gov.tr/SonucDetay.aspx?MakId=590311

- ❖ Ses kaydının telif veya kayıt tarihi belli değil ise “Yıl” alanına “ts.” kısaltması yazılır.

! When saving an unreleased – but kept in a private archive – record to EndNote and Zotero library, name of private archive is written in the field of “Album’s Name”..

Album Title: Berat Demir Private Archive

34. Music Paper

First Reference	<i>Title of Paper or First Line</i> (Music Paper, Year), City of Library: Name of Library, Name of Collection, no. Stock Number.
Example	<i>Hak'tan Dođarak Gönlüne İmân-ı Mehâbet</i> (Music Paper, n.d.), İstanbul: İSAM Kütüphanesi, Kemal Batanay Müzik Arşivi, no. KB: 1-37-130.
Subsequent References	<i>Title of Paper or First Line</i> (Music Paper, Year).
Example	<i>Hak'tan Dođarak Gönlüne İmân-ı Mehâbet</i> (Music Paper, n.d.).
Bibliography	<i>Title of Paper or First Line</i> (Music Paper, Year). City of Library: Name of Library, Name of Collection, no. Stock Number. URL
Example	<i>Hak'tan Dođarak Gönlüne İmân-ı Mehâbet</i> (Music Paper, n.d.). İstanbul: İSAM Kütüphanesi, Kemal Batanay Müzik Arşivi, no. KB: 1-37-130. http://isamveri.org

35. Exam Paper

First Reference	Student x, <i>Course and Exam Title</i> (Exam Paper, Exam Date Day Month Year), Name of Institution, Lecturer x.
Example	Student 1, <i>İç Tasarıma Giriş Dersi Vize Sınavı</i> (Exam Paper, 20 March 2019), Sivas Cumhuriyet Üniversitesi Mimarlık Fakültesi, Lecturer 1. Student 2, <i>Uluslararası İlişkiler-I Dersi Final Sınavı</i> (Exam Paper, 12 April 2019), Selçuk Üniversitesi, İktisadi İdari Bilimler Fakültesi, Lecturer 2. Student 3, <i>Türkçe Dersi Ara Sınav</i> (Exam Paper, 10 November 2018), Ankara Üniversitesi, Eğitim Fakültesi, Lecturer 3.
Subsequent References	Student, <i>Course and Exam Title</i> (Exam Paper, Exam Date Day Month Year).
Example	Student 1, <i>İç Tasarıma Giriş Dersi Vize Sınavı</i> (Exam Paper, 20 March 2019). Student 2, <i>Uluslararası İlişkiler-I Dersi Final Sınavı</i> (Exam Paper, 12 April 2019). Student 3, <i>Türkçe Dersi Ara Sınav</i> (Exam Paper, 10 November 2018).
Bibliography	Student. <i>Course and Exam Title</i> (Exam Paper, Exam Date Day Month Year). Name of Institution, Lecturer.
Example	Student 1. <i>İç Tasarıma Giriş Dersi Vize Sınavı</i> (Exam Paper, 20 March 2019). Sivas Cumhuriyet Üniversitesi Mimarlık Fakültesi, Lecturer 1. Student 2. <i>Uluslararası İlişkiler-I Dersi Final Sınavı</i> (Exam Paper, 12 April 2019). Selçuk Üniversitesi, İktisadi İdari Bilimler Fakültesi, Lecturer 2. Student 3. <i>Türkçe Dersi Ara Sınav</i> (Exam Paper, 10 November 2018). Ankara Üniversitesi, Eğitim Fakültesi, Lecturer 3.

- ❖ To help protect confidential information, write “Student” in the field of Student Name, and “1, 2, 3” in the field of Student’s Last Name.
- ❖ To help protect confidential information, write “Lecturer” in the field of Lecturer Name, and “1, 2, 3” in the field of Lecturer’s Last Name.

36. Artwork and Historical Artifact

Objects presented at Libraries or Museums such as carpets, wood, paintings, oil paintings, photographs, sculptures etc. are cited in the category “Artwork and Historical Artifact”.

First Reference	(If Known) First and Last Name of Artist, <i>Name of Object</i> (Sort of Object, Period of Object, City of Museum/Library: Name of Museum/Library, Name of Collection), no. Inventory Number.
Example	<p><i>Halı Seccade</i> (Carpet, 17-18. century, İstanbul: Türk ve İslâm Eserleri Müzesi, Carpet Koleksiyonu), no. 420.</p> <p><i>Ud</i> (Wood, 20. century, İstanbul: Vehbi Koç Vakfı Sadberk Hanım Müzesi, Türk-İslam Koleksiyonu), no. 18138.</p> <p><i>Kapaklı Sahan</i> (Porcelain, 19. century, İstanbul: Vehbi Koç Vakfı Sadberk Hanım Müzesi, Türk-İslam Koleksiyonu), no. 120.</p> <p>Şefik Direnoğlu, <i>Alparslan Portresi</i> (Oil Painting, 2003, Ankara: National Library of Turkey), no. 000511.</p> <p>Hoca Ali Rıza, <i>Bursa Çekirge'de Sultan Murat Hüdavendigâr Camii</i> (Charcoal Drawing, 1911, Ankara: National Library of Turkey), no. 000311.</p> <p>Hayali Küçük Ali, <i>Abdal</i> (Painting, 1957, Ankara: National Library of Turkey), no. 000116.</p> <p>Abdullah Frères, <i>İstanbul walls</i> (Photograph, 1880-1893, Washington: Library of Congress, Prints and Photographs Division, no. LOT 9528/12.</p> <p><i>Ahşap 82 ve El Sanatları Fuarı 15-27 July</i> (Affiche, 1982, Ankara: National Library of Turkey), no. 1982 AFİŞ 52.</p>
Subsequent References	(If Known) Last Name of Artist, <i>Name of Object</i> , no. Inventory Number.
Example	<p><i>Halı Seccade</i>, no. 420.</p> <p><i>Ud</i>, no. 18138.</p> <p><i>Kapaklı Sahan</i>, no. 120.</p> <p>Şefik Direnoğlu, <i>Alparslan Portresi</i>, no. 000511.</p> <p>Hoca Ali Rıza, <i>Bursa Çekirge'de Sultan Murat Hüdavendigâr Camii</i>, no. 000311.</p> <p>Hayali Küçük Ali, <i>Abdal</i>, no. 000116.</p> <p>Frères, <i>İstanbul walls</i>, no. LOT 9528/12.</p> <p><i>Ahşap 82 ve El Sanatları Fuarı 15-27 July</i>, no. 1982 AFİŞ 52.</p>

Bibliography	(If Known) Last Name of Artist, First Name. <i>Name of Object</i> . Sort of Object, Period of Object, City of Museum/Library: Name of Museum/Library, Name of Collection, no. Inventory Number. URL
Example	<p><i>Ahşap 82 ve El Sanatları Fuarı 15-27 July</i>. Affiche, 1982. Ankara: National Library of Turkey, no. 1982 AFİŞ 52.</p> <p>Direnoğlu, Şefik. <i>Alparslan Portresi</i>. Oil Painting, 2003. Ankara: National Library of Turkey, no. 000511.</p> <p>Frères, Abdullah. <i>İstanbul walls</i>. Photograph, 1880-1893. Washington: Library of Congress, Abdul-Hamid II Collection, no. LOT 9528/12. https://lccn.loc.gov/2003663274</p> <p><i>Halı Seccade</i>. Carpet, 17-18. century. İstanbul: Türk ve İslâm Eserleri Müzesi, Carpet Koleksiyonu, no. 420. http://www.tiem.gov.tr</p> <p>Hayali Küçük Ali. <i>Abdal</i>. Painting, 1957. Ankara: National Library of Turkey, no. 000116. https://dijital-kutuphane.mkutup.gov.tr/tr/nonbookmaterials/catalog/details/78006</p> <p>Hoca Ali Rıza. <i>Bursa Çekirge'de Sultan Murat Hüdavendigâr Camii</i>. Charcoal Drawing, 1911. Ankara: National Library of Turkey, no. 000311.</p> <p><i>Kapaklı Sahan</i>. Porcelain, 19. century. İstanbul: Vehbi Koç Vakfı Sadberk Hanım Müzesi, Türk-İslam Koleksiyonu, no. 120. http://www.sadberkhanimmuzesi.org.tr</p> <p><i>Ud</i>. Wood, 20. century. İstanbul: Vehbi Koç Vakfı Sadberk Hanım Müzesi, Türk-İslam Koleksiyonu, no. 18138. http://www.sadberkhanimmuzesi.org.tr</p>

37. Photograph-Digital

First Reference	Photographer's First and Last Name, <i>Photograph Name</i> (Type of Work, Year), Website.
Example	Sezgin Pancar, <i>Mersin'deki Yumuktepe Höyüğü'nde Kazı Çalışmaları Sürüyor</i> (Photograph, 2019), Anadolu Agency.
Subsequent References	Photographer's Last Name, <i>Photograph Name</i> (Type of Work, Year).
Example	Pancar, <i>Mersin'deki Yumuktepe Höyüğü'nde Kazı Çalışmaları Sürüyor</i> (Photograph, 2019).
Bibliography	Photographer's Last Name, First Name. <i>Title of Work</i> (Photograph, Year). Website. Access Day Month Year. URL
Example	Pancar, Sezgin. <i>Mersin'deki Yumuktepe Höyüğü'nde Kazı Çalışmaları Sürüyor</i> (Photograph, 2019). Anadolu Agency. Access 4 April 2019. https://www.aa.com.tr/tr/pg/foto-galeri/mersindeki-yumuktepe-hoyugunde-kazi-calismalari-suruyor/13

! Photographs in print are cited in the category of Artwork and Historical Artifact.

38. Map

38.1. Map-Print

First Reference	Cartographer's First and Last Name, <i>Name of Map</i> (Place of Publication: Publisher, Year of Publication).
Example	M. Kazım Çeçen, <i>I. Bayezid Suyolu Haritaları</i> (İstanbul: İSKİ Yayınları, 1977). Dahiliye Nezâreti, <i>Vilayet Yolları Haritasıdır</i> (İstanbul: Dahiliye Nezâreti Umur-i Mahalliye Vilayet Müdüriyeti, 1329/1913). Muhyiddin b. Hacı Mehmed Pîrî Reis, <i>Piri Reis Haritası</i> (İstanbul: Deniz Kuvvetleri Komutanlığı Hidrografi Neşriyatı, 1966).
Subsequent References	Cartographer's Last Name, <i>Name of Map</i> .
Example	Çeçen, <i>I. Bayezid Suyolu Haritaları</i> . Dahiliye Nezâreti, <i>Vilayet Yolları Haritasıdır</i> . Pîrî Reis, <i>Piri Reis Haritası</i> .
Bibliography	Cartographer's Last Name, First Name. <i>Name of Map</i> . Place of Publication: Publisher, Year of Publication. (if available) Name of Library, Name of Collection, no. Stock Number. URL
Example	Çeçen, M. Kazım. <i>I. Bayezid Suyolu Haritaları</i> . İstanbul: İSKİ Yayınları, 1977. DN, Dahiliye Nezâreti. <i>Vilayet Yolları Haritasıdır</i> . İstanbul: Dahiliye Nezâreti Umur-i Mahalliye Vilayet Müdüriyeti, 1329/1913. İstanbul Büyükşehir Belediyesi Atatürk Kitaplığı, no. 23589. http://ataturkkitapligi.ibb.gov.tr Pîrî Reis, Muhyiddin b. Hacı Mehmed. <i>Piri Reis Haritası</i> . İstanbul: Deniz Kuvvetleri Komutanlığı Hidrografi Neşriyatı, 1966. İstanbul Büyükşehir Belediyesi Atatürk Kitaplığı, no. Bel_Osm_B.00038. http://ataturkkitapligi.ibb.gov.tr

- ❖ If no cartographer name is given, write the Name of Institution in the field of Name of Map, and Abbreviation for Institution in the field of Last Name.

Example: Cartographer's First Name: Dahiliye Nezâreti
Cartographer's Last Name: DN

38.2. Map-Online

First Reference	Publisher Name, <i>Name of Map</i> (Access Day Month Year).
Example	Harita Genel Müdürlüğü, <i>Atlas</i> (19 September 2018). Google, <i>Google Maps</i> (January 2019). David Rumsey Map Collection, <i>Istanbul Vilayeti</i> (19 September 2019).
Subsequent References	Publisher Name, <i>Name of Map</i> .
Example	Harita Genel Müdürlüğü, <i>Atlas</i> . Google, <i>Google Maps</i> . David Rumsey Map Collection, <i>Istanbul Vilayeti</i> .
Bibliography	Publisher Name. <i>Name of Map</i> . Day Month Year. Access Day Month Year. URL
Example	David Rumsey Map Collection. <i>Istanbul Vilayeti</i> . 19 September 2019. https://www.davidrumsey.com Google. <i>Google Maps</i> . Access 12 January 2019. https://www.google.com/maps Harita Genel Müdürlüğü. <i>Atlas</i> . Access 19 September 2018. https://atlas.harita.gov.tr

39. E-Mail

First Reference	Sender's First and last Name, <i>Subject</i> (E-Mail Day Month Year, Receiver First and Last Name).
Example	Abdullah Demir, <i>İSNAD Atıf Sistemi 2. Edition</i> (E-Mail 2 September 2019, Receiver Emrah Kaya).
Subsequent References	Sender's Last Name, <i>Subject</i> .
Example	Demir, <i>İSNAD Atıf Sistemi 2. Edition</i> .
Bibliography	Sender's Last Name, First Name. <i>Subject</i> . E-Mail Day Month Year, Receiver First and Last Name.
Example	Demir, Abdullah. <i>İSNAD Atıf Sistemi 2. Edition</i> . E-Mail 2 September 2019, Receiver Emrah Kaya.

40. Text Message

First Reference	Sender's First and Last Name, <i>Subject</i> (Text Message Day Month Year, Receiver: First and Last Name).
Example	Yusuf Doğan, <i>The Religious Studies Citation Index</i> (Text Message 2 September 2019, Receiver Emrah Kaya).
Subsequent References	Sender's Last Name, <i>Subject</i> .
Example	Doğan, <i>The Religious Studies Citation Index</i> .
Bibliography	Sender's Last Name, First Name. <i>Subject</i> . Text Message Day Month Year, Receiver First and Last Name.
Example	Doğan, Yusuf. <i>The Religious Studies Citation Index</i> . Text Message 2 September 2019, Receiver Sami Şahin.

41. Package

First Reference	<i>Name of Product</i> (Material, Production Date), Place of Production: Company Name, Serial No: Serial Number, Barcode no. Barcode Number.
Example	<i>Kırnkıl Çubuk Kraker 150 gr.</i> (Plastic Packaging, August 2019), İstanbul: BİM, Serial no. 291, Barcode no. 8695077001153.
Subsequent References	<i>Name of Product</i> (Material, Production Date).
Example	<i>Kırnkıl Çubuk Kraker 150 gr.</i> (Plastic Packaging, September 2019).
Bibliography	<i>Name of Product</i> (Material, Prduction). Place of Production: Company Name, Serial No: Serial Number, Barcode no. Barcode Number.
Example	<i>Kırnkıl Çubuk Kraker 150 gr.</i> (Plastic Packaging, August 2019). İstanbul: BİM, Seri no. 291, Barcode no. 8695077001153.

- ❖ Material: Glass Packaging, Plastic Packaging, Metal Packaging, Paper/Carton Packaging, Composite Packaging or Wooden Packaging.



www.isnadsistemi.org

Third Chapter

ISNAD (Author-Date System)

1. Basics

- ❖ Put a “single hyphen (-)” with space before and after between two authors’ names.

Example: ... (Topaloğlu - Çelebi, 2015, 55).

! The authors whose first and last names are not separated, such as Ömer Seyfettin and Ahmed Cevdet Paşa, are entered to EndNote by adding one single comma (,) at the end of name. In Zotero, they are entered as they are without any punctuation mark.

EndNote Firs Name Field	: Ömer Seyfettin, Ahmed Cevdet Paşa,
Zotero Name Field	: Ömer Seyfettin Ahmed Cevdet Paşa

- ❖ If you cite more than one source by the same author successively in the same references, use the abbreviation “Id. (The same person)” in the place of author’s first and last name in subsequent references.

Example: (Kutlu, 2010, 56; Id., 1997, 317-331).

- ❖ If you cite two or more in the same year by the same author successively in the same references, use the alphabetic order with the year without any spaces.

Example: ... (Koç, 2014a, 44; Id., 2014b).

- ❖ For references with three or more authors use the abbreviation “et al.” after first author’s name in references. The same applies to bibliography.
- ❖ For references with three or more editors use the abbreviation “et al.” after first editor’s name. The same applies to bibliography.
- ❖ As a general rule, the main elements of the citation in references are separated with comma (,) and in bibliography with dot (.).
- ❖ If you cite two or more sources by different authors, put semicolons (;) between your references to separate them from each other.

Example: Author’s last name, *title of work*, page; Author’s last name, *title of work*, page.

- ❖ The abbreviation “p.” is not used to indicate page.
- ❖ The abbreviation “vol.” is not used to indicate volume number. Use a slash (/) between volume and page number.

Example: ... (Akün, 1989, 2/416).

- ❖ Roman numerals are not used to indicate volume number.
 - ✘ Misuse: V/11
 - ✔ Proper use: 5/11
- ❖ Part numbers of the volumes of works consisting of two parts are indicated in parentheses.

Example: ... [Qāḍī ‘Abd al-Jabbār, 1963, 6(2)/22].

- ❖ In citing articles use a slash (/) between volume and page number of the journal.

Example: *Cumhuriyet İlahiyat Dergisi* 19/1 (June 2015), 23.
- ❖ Number of editions of a work is indicated as “x. Edition”, without using the abbreviation “ed.”. This information is stated in bibliography before publication date. No need to indicate first edition of a work as “1. Edition”.

❗ In softwares such as EndNote and Zotero, number of editions is written only with numbers; Dot (.) and the word “Edition” (. Edition) are not written.

Example:

al-Şaffār al-Bukharī, Abū Ishāq Ibrāhīm b. Ismā‘īl al-Zāhid. *Talkhīṣ al-adilla li-qawā‘id al-tawhīd*. Critical ed. Angelika Brodersen. 2 Volume. Beirut: al-Ma‘had al-almānī li’l-Abḥāth al-Sharqiyya, 2011.

al-Bukhārī, Abū ‘Abdallāh Muḥammad b. Ismā‘īl. *al-Jāmi‘ al-ṣaḥīḥ*. ed. Muḥammad Zuhayr b. Nāṣir. 8 Volumes. s.l.: Dār Ṭawq al-Najāt, 2. Edition 1422/2001.

- ❖ In citing publications like Book Chapters, Published Meeting Papers and Encyclopedia Articles in bibliography, page range should be indicated before printing information, not at the end.

Example:

Akün, Ömer Faruk. “Âlî Mustafa Efendi”. *Türkiye Diyanet Vakfı İslâm Ansiklopedisi*. 2/416-417. Ankara: TDV Yayınları, 1989.

Türcan, Galip. “Kelâm’ın Meşrûiyeti Sorunu: Ehl-i Sünnet Kelâmı ve Olgusal Gerçeklik Arasındaki İlişki”. *Marife* 5/3 (2005), 175-193.

❗ In EndNote, “reveling, simplifying” and “preparing” are written as “Editor”. In Zotero, it is saved as “Series Editor or Subsequent Editor”.

❗ When saving volume and edition number to softwares such as EndNote and Zotero, the words “Volume” and “X. Edition” are not typed. These are already included in the template.

❗ Article DOI (Digital Object Identifier) number is saved to EndNote library as 10.18505/cuifd.12582 without the extension <https://doi.org/>, since it is already included in the template.

- ❖ Publication dates of classical sources are indicated as A.H./A.D. “534/1139”.

Example: ... (al-Bazzāzī, 1310/1892, 243).

❗ In publications where publication date is indicated as A.H./A.D., it is entered to the field of Year as 1310/1892 in EndNote.

- ❖ If the date of a given work is unknown, use the abbreviation “n.d.”.
Example: ... (Topaloğlu, n.d., 2/143).
- ❖ The page ranges are written exactly in the form of 135-139.
Example: ... (al-Ghazzālī, 1976, 135-136).
- ❖ Form the bibliography in the same way as the ISNAD Author-Title System.

2. Book

2.1. Book-With No Author and Anonymous

First Reference	... (<i>Short Title of Book</i> , Year of Publication).
Example	... (<i>İş Kanunları ve İlgili Mevzuatı</i> , 2014). ... (<i>Rasā'il Ikhwān al-Şafā'</i> , 1376-1377/1957).
Subsequent References	... (<i>Short Title of Book</i> , Year of Publication).
Example	... (<i>İş Kanunları</i> , 1998). ... (<i>Rasā'il Ikhwān al-Şafā'</i> , 1376-1377/1957).
Direct References	... (<i>Short Title of Book</i> , Year of Publication, Volume/Page Number).
Example	... (<i>İş Kanunları</i> , 1998, 34). ... (<i>Rasā'il Ikhwān al-Şafā'</i> , 1376-1377/1957, 34).
Bibliography	<i>Title of Book</i> . ed. Editor, trans. Translator. x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	<i>İş Kanunları ve İlgili Mevzuatı</i> . 2 Volumes. Ankara: Adalet Yayınevi, 2. Edition, 2014. <i>Rasā'il Ikhwān al-Şafā'</i> .ed. Buṭrus al-Bustānī. 4 Volumes. Beirut: s.n., 1376-1377/1957.

2.2. Book-By A Single Author

First Reference	... (Author's Last Name, Year of Publication).
Example	... (İnan, 2018). ... (Sezgin, 1967-2015).
Subsequent References	... (Author's Last Name, Year of Publication).
Example	... (İnan, 2018). ... (Sezgin, 1967-2015).
Direct References	... (Author's Last Name, Volume/Page Number).
Example	... (İnan, 2018, 34). ... (Sezgin, 1967-2015, 17/19-23).
Bibliography	Author's Last Name, First Name. <i>Title of Book</i> . x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	İnan, Afet. <i>Piri Reis'in Hayatı ve Eserleri</i> . Ankara: Türk Tarih Kurumu, 2. Edition, 2018. Sezgin, Fuat. <i>Geschichte des arabischen Schrifttums</i> . 17 Volumes. Leiden: Brill, 1967-2015.

- ! The names of authors are saved to softwares like EndNote and Zotero as Last Name, First Name. When saving an Arabic name, enter “Kunya Ism Nisba Laqab” in the field of Author’s Name, and well-known name in the field of Last Name.

Example: Topaloğlu, Bekir
al-Bukhārī, Muḥammad b. Ismā‘il
al-Ghazzālī, Ebû Hâmid
Kādīhan, Fahreddīn Hasan b. Mansûr

- ! When saving a publication of this type to EndNote and Zotero, enter number of volumes and editions in numerals in the field that indicated by “x” in the above examples. Dot and the word “Edition” (x. Edition) are not written.

2.3. Book-By Two Authors

First Reference	... (Author’s Last Name - Author’s Last Name, Year of Publication).
Example	... (Barkan - Ayverdi, 1973). ... (Arı - Parmaksızoğlu, 2018).
Subsequent References	... (Author’s Last Name - Author’s Last Name, Year of Publication).
Example	... (Barkan - Ayverdi, 1973). ... (Arı - Parmaksızoğlu, 2018).
Direct References	... (Author’s Last Name - Author’s Last Name, Year of Publication, Volume/Page Number).
Example	... (Barkan - Ayverdi, 1973, 45). ... (Arı - Parmaksızoğlu, 2018, 56-57).
Bibliography	Author’s Last Name, First Name - Author’s Last Name, First Name. <i>Title of Book</i> . x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	Barkan, Ömer Lütfi - Ayverdi, Ekrem Hakkı. <i>İstanbul Vakıfları Tahrir Defteri 953 Tarihli</i> . İstanbul: İstanbul Fetih Cemiyeti, 2. Edition, 1973. İnan, Arı - Parmaksızoğlu, İsmet. <i>Düşünceleriyle Atatürk</i> . Ankara: Türk Tarih Kurumu Publication, 2018.

- ❖ Use a single hyphen (-) with space before and after between two authors’ names.

2.4. Book-By Multiple Authors

First Reference	... (First Author's Last Name et al., Year of Publication).
Example	... (Eisen et al., 1998).
Subsequent References	... (First Author's Last Name et al., Year of Publication).
Example	... (Topaloğlu et al., 1998).
Direct References	... (First Author's Last Name et al., Year of Publication, Volume/Page Number).
Example	... (Topaloğlu et al., 1998, 17).
Bibliography	First Author's Last Name, First Name et.al. <i>Title of Book</i> . x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	Eisen, Mitchell L. et.al. <i>Memory and Suggestibility in the Forensic Interview</i> . Mahwah, NJ: L. Erlbaum Associates, 2002. Topaloğlu, Bekir et al. <i>İslam'da İnanç Esasları</i> . İstanbul: MÜ İlahiyat Fakültesi Vakfı Yayınları, 1998.

- ❖ For references with three or more authors use the abbreviation “et al.” after first author's name in footnote. The same applies to bibliography.

! When saving a publication of this type to EndNote and Zotero, enter number of volumes and editions in numerals in the field that indicated by “x” in the above examples. Dot and the word “Edition” (x. Edition) are not written.

2.5. Book-With Editor(s)

First Reference	... (Editor's Last Name, Year of Publication).
Example	... (Faroqhi, 2011). ... (Kaynar, 2015). ... (Furat, 2018).
Subsequent References	... (Editor's Last Name, Year of Publication).
Example	... (Faroqhi, 2011). ... (Kaynar, 2015). ... (Furat, 2018).
Direct Reference	... (Editor's Last Name, Year of Publication. x Volumes/x pages).
Example	... (Faroqhi, 2011, 67-68). ... (Kaynar, 2015, 56). ... (Furat, 2018, 45-46).
Bibliography	Editor's Last Name, First Name (ed.). <i>Title of Book</i> . x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	Faroqhi, Suraiya (ed.). <i>Türkiye Tarihi 1603-1839</i> . 3 Volumes. İstanbul: Kitap Yayınevi, 2. Edition, 2011. Furat, Ahmet Hamdi et al. (ed.). <i>Sahn-ı Semân'dan Dârülfünûn'a Osmanlı'da İlim ve Fikir Dünyası (Âlimler, Müesseseler ve Fikrî Eserler)-XVIII. Yüzyıl</i> . 2 Volumes. İstanbul: Zeytinburnu Belediyesi Kültür Yayınları, 2018. Kaynar, Mete Kaan (ed.). <i>Türkiye'nin 1950'li Yılları</i> . İstanbul: İletişim Yayınları, 2015.

- ❖ For references with three or more editors use the abbreviation "et al." after first editor's name in footnote. The same applies to bibliography.

2.6. Book-Electronic

First Reference	... (Author's Last Name, Year of Publication).
Example	... (Şahin, 2004). ... (Şenler, 2016).
Subsequent References	... (Author's Last Name, Year of Publication).
Example	... (Şahin, 2004). ... (Şenler, 2016).
Direct Reference	... (Author's Last Name, Year of Publication. x Volumes/x pages).
Example	... (Şahin, 2004, 78). ... (Şenler, 2016, 67).
Bibliography	Author's Last Name, First Name. <i>Title of Book</i> . Publication Format: Publisher, x. Edition, Year of Publication. Source Adress
Example	Şahin, Derya. <i>Amisos Mozaïği</i> . PDF: Kültür ve Turizm Bakanlığı Yayınları, 2004. http://www.kulturvarliklari.gov.tr/Eklenti/38967,amisos-mozaigi.pdf Şenler, Şule Yüksel. <i>Huzur Sokağı</i> . Epub: Timaş Yayınları, 2016.

- ❗ Programs such as EndNote and Zotero do not need to write the “e-Book” when recording such a publication, it is contained in the template.
- ❗ When using word processing softwares such as Microsoft Word, no dot is placed after URL. Adding dot to the end of URL can lead to its failure.

2.7. Book-Translated

First Reference	... (Author's Last Name, Year of Publication).
Example	... (Dvornik, 1990). ... (Mahmud, 2005).
Subsequent References	... (Author's Last Name, Year of Publication).
Example	... (Dvornik, 1990). ... (Mahmud, 2005).
Direct Reference	... (Author's Last Name, Year of Publication. X Volumes/x pages).
Example	... (Dvornik, 1990, 34). ... (Mahmud, 2005, 96).
Bibliography	Author's Last Name, First Name. <i>Title of Book</i> . trans. Translator's First Name and Last Name. x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	Dvornik, Francis. <i>Konsiller Tarihi İznik'ten II. Vatikan'a</i> . trans. Mehmet Aydın. Ankara: Türk Tarih Kurumu Yayınları, 1990. Mahmud, Abdülhalim. <i>Muhâsibî Hayatı Eserleri Fikirleri</i> . trans. M. Beşir Eryarsoy. İstanbul: İnsan Yayınları, 2005.

- ❖ If the number of translators is three or more, use the abbreviation “et al.” after giving the first translator's first name and last name. Similarly, use the abbreviation “et al.” after the first translator's surname and name are mentioned in the bibliography.
- ❖ The titles on the cover of books that translated into Turkish should be preserved.
- ❖ Indicate translator's name in second and subsequent references as different translations of the same work might be available and used together in the study.

Example:

Dvornik, *Konsiller Tarihi*, trans. Mehmet Aydın, 23.

2.8. Book-Edited

First Reference	... (Author's Last Name, Year of Publication).
Example	... (Ṭāshkubrīzāda (Tashköprüzade) Aḥmad b. Muşţafā, 1968). ... (al-Taftāzānī, 1988).
Subsequent References	... (Author's Last Name, Year of Publication).
Example	... (Ṭāshkubrīzāda (Tashköprüzade) Aḥmad b. Muşţafā, 1968). ... (al-Taftāzānī, 1988).
Direct Reference	... (Author's Last Name, Year of Publication. X Volumes/x pages).
Example	... (Ṭāshkubrīzāda (Tashköprüzade) Aḥmad b. Muşţafā, 1968, 3/67). ... (al-Taftāzānī, 1988, 22-24).
Bibliography	Author's Last Name, First Name. <i>Title of Book</i> . ed. Editor's First and Last Name. x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication A.H./A.D.
Example	Ṭāshkubrīzāda (Tashköprüzade) Aḥmad b. Muşţafā. <i>Miftāḥ al-sa'āda wa-mişbāḥ al-siyāda</i> . ed. 'Abd al-Wahhāb Abū l-Nūr - Kāmil Kāmil Bakrī. 3 Volumes. Cairo: Dār al-Kutub al-Ḥadītha, 3. Edition, 1968. al-Taftāzānī, Sa'd al-Dīn. <i>Sharḥ al-Aqā'idī'n-Nasafīyya</i> . ed. Ahmad Ḥijāzī al-Saqqā. Cairo: Maktaba al-Kulliyat al-Azhariyya, 1408/1988.

- ❖ Indicate editor's name in the second and subsequent references as different editors of the same work might be available and used together in the study.

Example:

Teftāzānī, . *Sharḥ al-Aqā'id*, ed. Ahmed Hicāzî es-Sekkā, 73.

- ❗ The names of authors are saved to softwares like EndNote and Zotero as Last Name, First Name.
- ❗ When saving an Arabic name, enter "Kunya Ism Nisba Laqab" in the field of Author's Name, and well-known name in the field of Last Name.
Örnek: al-Bukhārī, Abū 'Abdallāh Muḥammad b. Ismā'īl
al-Ghazzālī, Abū Ḥāmid Muḥammad
- ❗ "Editor" is saved to EndNote as "Editor", but in Zotero as "Series Editor".

2.9. Book-Critical Edition

Critical edition is the attempt to reach out the original form of a manuscript based on its different copies. When citing a critical edition of a book in the field of Social Sciences, the abbreviation “Critical ed.” is added before the name of its critical editor. (Example: Abū Ishāq al-Şaffār, *Talkhiş al-adilla*, Critical ed. Angelika Brodersen). In academic writing systems such as APA, MLA and Chicago, the expression “Edited by” or the abbreviation “ed.” is preferred instead of “critical edition”. (Example: Abū Ishāq al-Şaffār, *Talkhiş al-adilla*, ed. Angelika Brodersen). In fact, a critical edition of a work is different than an editorial publication; therefore, we need to differentiate between the two by using a distinguishing abbreviation. For this reason, in *the ISNAD Citation Style*, it is required to use the abbreviation “Critical ed.” when citing a critical edition of a work in English academic writings, and the abbreviation “thk.” (for *tahqiq*) in Turkish.

First Reference	... (Author’s Last Name, Year of Publication).
Example	... (al-Şaffār al-Bukharī, 2010).
Subsequent References	... (Author’s Last Name, Year of Publication).
Example	... (al-Şaffār al-Bukharī, 2010).
Direct Reference	... (Author’s Last Name, Year of Publication. X Volumes/ x pages).
Example	... (al-Şaffār al-Bukharī, 2010, 56).
Bibliography	Author’s Last Name, Adi. <i>Title of Book</i> . Critical ed. Critical Editor’s First and Last Name. Place of Publication: Publisher, x. Edition, Year of Publication Hijrī/Anno Domini.
Example	al-Şaffār al-Bukharī, Abū Ishāq Ibrāhīm b. Ismā‘il al-Zāhid. <i>Talkhiş al-adilla li-qawā‘id al-tawhīd</i> . Critical ed. Angelika Brodersen. 2 Volumes. Beirut: al-Ma‘had al-Almānī li’l-Abhāth al-Sharqiyya, 1432/2011.

- ❖ Indicate critical editor’s name in second and subsequent references as different critical editions of the same work might be available and used together in the study.

Example:

Şaffār, *Talkhiş al-adilla*, Critical ed. Angelika Brodersen, 2/52.

! In EndNote software “critical editor’s name” is entered in the field of “Muhaqqiq”. As for Zotero, it is entered in the field of “Series Editor”.

2.10. Book-Simplified

First Reference	... (Author's Last Name, Year of Publication).
Example	... (Ahmed Cevdet Paşa, 1995).
Subsequent References	... (Author's Last Name, Year of Publication).
Example	... (Ahmed Cevdet Paşa, 1995).
Direct Reference	... (Author's Last Name, Year of Publication. X Volumes/ x pages).
Example	... (Ahmed Cevdet Paşa, 1995, 120).
Bibliography	Author's Last Name, Ad. <i>Title of Book</i> . Simplifier Simplifier's First and Last Name. Place of Publication: Publisher, x. Edition, Year of Publication A.H./A.D.
Example	Ahmed Cevdet Paşa. <i>Sadeleştirilmiş Mecelle</i> . Simplifier İbrahim Ural - Salih Özcan. İstanbul: Fey Vakfı, 1995.

- ❖ Indicate Simplifier's name in second and subsequent references as different simplified versions of the same work might be available and used together in the study.

Example:

Ahmed Cevdet Paşa, *Sadeleştirilmiş Mecelle*, Simplifier. İbrahim Ural - Salih Özcan, 234-235.

- ❗ In EndNote software "Simplifier's name" is entered in the field of "Simplifier". As for Zotero, it is entered in the field of "Series Editor".
 - ❗ The authors whose first and last names are not separated, such as Ömer Seyfettin and Ahmed Cevdet Paşa, are entered to EndNote by adding one single comma (,) at the end of name. In Zotero, they are entered as they are without any punctuation mark.
- | | |
|----------------|---|
| EndNote | : Ömer Seyfettin,
Ahmed Cevdet Paşa, |
| Zotero | : Ömer Seyfettin
Ahmed Cevdet Paşa |

3. Chapter in a Book

3.1. Chapter-In a Book with Editor(s)

First Reference	... (Author's Last Name, Year of Publication).
Example	... (Rudolph, 2003).
Subsequent References	... (Author's Last Name, Year of Publication).
Example	... (Rudolph, 2003).
Direct Reference	... (Author's Last Name, Year of Publication. X Volumes/x pages).
Example	... (Rudolph, 2003, 290).
Bibliography	Author's Last Name, First Name. "Title of Chapter". trans. Translator's First and Last Name. <i>Title of Book</i> . ed. Editor's First and Last Name. Volume/Page Range. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	Kelly, John D., "Seeing Red: Mao Fetishism, Pax Americana and the Moral Economy of War". <i>Anthropology and Global Counterinsurgency</i> . ed. John D. Kelly et al. 67-83. Chicago: University of Chicago Press, 2010. Rudolph, Ulrich. "Mâtürîdîliğin Ortaya Çıkışı". trans. Ali Dere. <i>İmam Mâtürîdî ve Mâtürîdîlik</i> . ed. Sönmez Kutlu. 295-304. Ankara: Kitâbiyât Yayınları, 2003.

- ❖ Sections in a book with editors such as foreword, introduction, preface, afterwords and appendix are also cited in this format.
- ❖ For references with three or more editors use the abbreviation "et al." after first editor's name in footnote. The same applies to bibliography.

3.2. Chapter-In an Edited Book

First Reference	... (Author's Last Name, Year of Publication).
Example	... (Maḥmūd, 1431/2010).
Subsequent References	... (Author's Last Name, Year of Publication).
Example	... (Maḥmūd, 1431/2010).
Direct Reference	... (Author's Last Name, Year of Publication, Volume/Page Number).
Example	... (Maḥmūd, 1431/2010, 1/30).
Bibliography	Chapter Author's First and Last Name, Adi. "Title of Chapter". <i>Title of Book</i> . auth. Author's First and Last Name. Volume/Page Range. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	Maḥmūd, Hishām Ibrāhīm. "Muqaddima". <i>Talkhīṣ al-adilla li-qawā'id al-tawḥīd</i> . auth. Abū Ishāq Ibrāhīm b. Ismā'īl al-Ṣaffār. 1/5-44. Cairo: Dār al-Salām, 1431/2010.

- ❖ Sections in an edited book or critical edited book, such as foreword, introduction, preface, afterwords and appendix, are also cited in this format.

4. The Qur' ān

4.1. Translation of the Qur'ān-In Print

No quotation marks are used when quoting an original Qur'ānic verse. As for its Qur'ānic references, it should be *italicized* and in double quotes. Use the definite (al) articles at the start of chapter names and the long openers (ā) in them. If translation of a verse is taken from Qur'ānic references, its translator, publisher and printing information should be indicated in its first reference.

Example:

أَتَمَّ الْمُؤْمِنُونَ الَّذِينَ إِذَا ذُكِرَ اللَّهُ وَجِلَّتْ قُلُوبُهُمْ وَإِذَا تُلِيَتْ عَلَيْهِمْ آيَاتُهُ زَادَتْهُمْ إِيمَانًا وَعَلَىٰ رَبِّهِمْ يَتَوَكَّلُونَ

“The believers are only those who, when Allah is mentioned, their hearts become fearful, and when His verses are recited to them, it increases them in faith; and upon their Lord they rely.”

(Kur'ān-ı Kerîm Meâli, 2009, al-Anfâl 8/2).

First Reference	... (Title of Qur'ānic References, Year of Publication, Surah Name Surah Number/Verse Number).
Example	... (Kur'ān-ı Kerîm Meâli, 2009, al-Anfâl 8/2).
Subsequent References	... (Surah Name Surah Number/Verse Number).
Example	... (al-Anfâl 8/2).
Direct Reference	... (Surah Name Surah Number/Verse Number).
Example	... (el-Anfâl 8/2)
Bibliography	<i>Title of Qur'ānic References</i> . trans. Translator's First Name and Last Name. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	<i>Kur'ān-ı Kerîm Meâli</i> . trans. Halil Altuntaş - Muzaffer Şahin. Ankara: Diyanet İşleri Başkanlığı Yayınları, 3. Edition, 2009. <i>Kur'an Mesajı: Meal-Tefsir</i> . trans. Muhammed Esed, Turkish trans. Cahit Koytak - Ahmet Ertürk. Ankara: İşaret Yayınları, 2002.

4.2. Translation of the Qur'ān-Online

No quotation marks are used when quoting an original Qur'ānic verse. As for its Qur'ānic References, it should be *italicized* and in double quotes and chapter and verse numbers are indicated in text. Use the definite (al-) articles at the start of chapter names and the long openers (ā) in them. If Qur'ānic References of the quoted verse is taken from a webpage, its access date should be stated in parantheses in first reference text.

Example:

إِنَّمَا الْمُؤْمِنُونَ الَّذِينَ إِذَا ذُكِرَ اللَّهُ وَجِلَّتْ قُلُوبُهُمْ وَإِذَا تُلِيَتْ عَلَيْهِمْ آيَاتُهُ زَادَتْهُمْ إِيمَانًا وَعَلَىٰ رَبِّهِمْ يَتَوَكَّلُونَ

“The believers are only those who, when Allah is mentioned, their hearts become fearful, and when His verses are recited to them, it increases them in faith; and upon their Lord they rely.”¹

(Kur'ān Yolu, 10 August 2018, al-Anfāl 8/2).

First Reference	... (Title of Qur'ānic References, Access Day Month Year, Name of Surah, Surah Number/Verse Number).
Example	... (Kur'ān Yolu, 16 April 2019, al-Baqara 2/12).
Subsequent References	Name of Surah Chapter Surah /Verse Number.
Example	... (al-Baqara 2/12.) ... (al-Aḥzāb 33/1.)
Direct Reference	... (Surah Name Surah Number/Verse Number).
Example	... (al-Baqara 2/12.) ... (al-Aḥzāb 33/1.)
Bibliography	<i>Kur'ān Yolu</i> . Access Day Month Year. Website Main Page URL
Example	<i>Kur'ān Yolu</i> . Access 16 August 2018. https://kuran.diyinet.gov.tr

- ❖ The Qur'ānic References published by individuals or institutions can be referenced from websites that are trusted and free of scientific errors or copyright violation. Nevertheless, the use of printinted Qur'ānic References in academic works should be priority.
- ❖ No period marks are placed after URL. Punctuation can cause the URL link to be corrupted

5. The Bible

5.1. Biblical Translation-Print

Bible passages are cited together with the printing information of the work being used in first reference.

First Reference	... (Name of Book, Year of Publication, The Abbreviated Name of the Book The Chapter Number: The Verse Number)
Example	... (The Bible, 2003, Gen.1:12). ... (The Bible, 2003, Acts 12:10-12).
Subsequent References	... (Title of Chapter Number/Verse Number).
Example	... (Gen.1:12.) ... (Acts.12:10-12).
Direct References	... (The Abbreviated Name of the Book The Chapter Number: The Verse Number).
Example	... (Gen.1:12.) ... (Acts.12:10-12).
Bibliography	<i>Title of Book</i> . Place of Publication: Publisher, x. Edition, Year of Publication.
Example	<i>Kitabı Mukaddes</i> . İstanbul: Kitabı Mukaddes Şirketi, 2. Edition, 2003. <i>Kutsal Kitap: Tevrat, Zebur İncil</i> . İstanbul: Kitabı Mukaddes Şirketi - Yeni Yaşam Yayınları, 2009.

i The Bible is saved to softwares like EndNote in "Book" format and leaving the Author field blank.

5.2. Biblical Translation-Online

When the passages of the holy book are cited, the electronic publication information of the work used in the first place is given.

First Reference	... (Name of Book, Access Day Month Year, The Abbreviated Name of the Book The Chapter Number: The Verse Number)
Example	... (Kitâb-ı Mukaddes, 12 July 2019, Gen.1:12). ... (Kitâb-ı Mukaddes, 11 Marc 2019, Acts.12:10-12).
Subsequent References	... (The Abbreviated Name of the Book The Chapter Number: The Verse Number).
Example	... (Gen.1:12.) ... (Acts.12:10-12).
Direct References	... (The Abbreviated Name of the Book The Chapter Number: The Verse Number).
Direct References	... (Gen.1:12.) ... (Acts.12:10-12).
Bibliography	<i>Name of Book</i> . Access Day Month Year. Website Main Page URL
Example	<i>Bible</i> . Access 12 July 2019. https://www.kitabimukaddes.com

- ❖ Bible passages are cited together with access date in brackets.
- ❖ URL of electronic publications are specified only in bibliography, not in footnote. Access date is specified in bracekts after title of work in footnote so that the publication type of work be known by readers.

6. Hadith Sources

6.1. Hadith Sources: “Name of Chapter (Kitāb)”, Bāb Number System

When citing one of those hadith books by Muḥammad b. Ismāʿīl al-Bukhārī (d. 256/870), Abū Dāwūd al-Sijistānī (d. 275/889), Muḥammad b. Yazīd Ibn Māja (d. 275/889), Muḥammad b. ʿĪsā al-Tirmidhī (d. 279/892), Aḥmad b. Shuʿayb al-Nasāʾī (d. 303/915) and al-Dārimī (d. 255/869) indicate printing information and then Name of Chapter (Kitāb) and Bāb Number in first reference. If you wish to indicate hadith number, you can write it in parentheses after bāb number.

First Reference	... (Author’s Last Name, “Name of Chapter (Kitāb)”, Bāb Number).
Example	... (al-Bukhārī, “Manāqib”, 24).
Subsequent References	... (Author’s Last Name, “Name of Chapter (Kitāb)”, Bāb Number).
Example	... (al-Bukhārī, “Manāqib”, 24).
Direct References	... (Author’s Last Name, “Name of Chapter (Kitāb)”, Bāb Number).
Example	... (al-Bukhārī, “Manāqib”, 24).
Bibliography	Author’s Last Name, First name. <i>Title of Hadith Book</i> . ed. Editor’s First and Last Name. x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	al-Bukhārī, Muḥammad b. Ismāʿīl. <i>al-Jāmiʿ al-ṣaḥīḥ</i> . ed. Muḥammad Zuhayr b. Nasr. 8 Volumes. s.l.: Dār Tawq al-Najāt, 2. Edition, 1422/2001.

- ❗ The names of authors are saved to softwares like EndNote and Zotero as Last Name, First Name. When saving an Arabic name, enter “Kunya Ism Nisba Laqab” in the field of Author’s Name, and well-known name in the field of Last Name.

Example: Last Name, First Name

al-Bukhārī, Muḥammad b. Ismāʿīl
Ibn Māja, Muḥammad b. Yazīd

- ❗ When creating a citation of this type in softwares like EndNote ve Zotero, enter “Name of Chapter (Kitāb)” and “Bāb Number” in the field of “Page Number” manually. No need to saving names of chapters (Kitāb) in the softwares separately. When referring to the same hadith source for the second time, the program automatically creates the field of Author’s Well-Known Name in footnote; Name of Chapter (Kitāb) and Bāb Number are saved as “Manāqib”, 24 in place of page number manually. So, the footnote citation will be written as al-Bukhārī, “Manāqib”, 24.
- ❗ When saving a publication of this type to EndNote and Zotero, enter number of volumes and editions in numerals in the field that indicated by “x” in the above examples.

6.2. Hadith Sources: “Name of Chapter (Kitāb)”, Hadith Number System

When citing one of hadith books by Muslim b. al-Ḥajjāj (d. 261/875) and Mālik b. Anas (d. 179/795), indicate printing information and then Name of Chapter (Kitāb) and Hadith Number in first reference. If you wish to indicate volume and page number, you can write it in parentheses after hadith number.

First Reference	... (Author’s Last Name, “Name of Chapter (Kitāb)”, Hadith Number).
Example	... (Muslim b. al-Ḥajjāj, “Tijārāt”, 45). ... (Mālik b. Anas, “Ṣadaqa”, 12).
Subsequent References	... (Author’s Last Name, “Name of Chapter (Kitāb)”, Hadith Number).
Example	... (Muslim b. al-Ḥajjāj, “Tijārāt”, 45). ... (Mālik b. Anas, “Ṣadaqa”, 12).
Direct References	... (Author’s Last Name, “Name of Chapter (Kitāb)”, Hadith Number).
Example	... (Muslim b. al-Ḥajjāj, “Tijārāt”, 45). ... (Mālik b. Anas, “Ṣadaqa”, 12).
Bibliography	Author’s Last Name, First Name. <i>Title of Hadith Book</i> . ed. Editor’s First and Last Name. x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	Muslim b. al-Ḥajjāj. <i>al-Jāmi‘ al-ṣaḥīḥ</i> . ed. Muḥammad Fu’ād ‘Abd al-Bāqī. Cairo: s.n., 1374-75/1955-56. Mālik b. Anas. <i>al-Muwaṭṭa’</i> . ed. Muḥammad Fu’ād ‘Abd al-Bāqī. 2 Volumes. Cairo: s.n., 1951.

6.3. Hadith Sources: Volume/PageNumber System

When citing Aḥmad Ibn Ḥanbal’s (d. 241/855) *al-Musnad* and other hadith books outside of *al-Kutub al-sitta* (The Six Authentic Collections), indicate only volume and page number. Volume number should be indicated without using Roman numerals and a slash (5/13) is added between volume and page number. If you wish to indicate hadith number, you can write it in parentheses after page number.

First Reference	... (Author's Last Name, Year of Publication).
Example	... (Aḥmad b. Ḥanbal, 1405/1985).
Subsequent References	... (Author's Last Name, Year of Publication).
Example	... (Aḥmad b. Ḥanbal, 1405/1985).
Direct References	... (Author's Last Name, Year of Publication, Volume/Page Number).
Example	... (Aḥmad b. Ḥanbal, 1405/1985, 5/23).
Bibliography	Author's Last Name, First Name. <i>Title of Hadith Book</i> . ed. Editor's First and Last Name. x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	Aḥmad b. Ḥanbal. <i>al-Musnad</i> . ed. Shu'ayb al-Arnā'ūṭ et al. 50 Volumes. Beirut: s.n., 1416-1421/1995-2001.

- ❗ The names of authors are saved to softwares like EndNote and Zotero as Last Name, First Name. When saving an Arabic name, enter "Kunya Ism Nisba Laqab" in the field of Author's Name, and well-known name in the field of Last Name.

Example: Last Name, First Name

al-Bukhārī, Muḥammad b. Ismā'īl

al-Ghazzālī, Abū Ḥāmid

- ❗ When creating a citation of this type in softwares like EndNote ve Zotero, enter "Name of Chapter (Kitāb)" and "Hadith Number" in the field of "Page Number" manually. No need to saving names of chapters (Kitāb) in the softwares separately.
- ❗ When saving a publication of this type to EndNote and Zotero, enter number of volumes and editions in numerals in the field that indicated by "x" in the above examples.

7. Manuscripts

7.1. Manuscripts-With No Author

First Reference	... (Short Title of Manuscript, Name of Collection, Registration ID).
Example	... (Tefsîru suveri'l-Kur'ân, Yazmalar, 363/2). ... (Kitâbu'z-zekât ve'l-buyû', Orhan Camii, 473).
Subsequent References	... (Short Title of Manuscript, Name of Collection, Registration ID).
Example	... (Tefsîru suveri'l-Kur'ân, Yazmalar, 363/2). ... (Kitâbu'z-zekât ve'l-buyû', Orhan Camii, 473).
Direct References	... (Short Title of Manuscript, Name of Collection, Registration ID, Leaf Number).
Example	... (Tefsîru suveri'l-Kur'ân, Yazmalar, 363/2, 51a). ... (Kitâbu'z-zekât ve'l-buyû', Orhan Camii, 473, 17a).
Bibliography	Title of Manuscript. City of Library: Name of Library, Name of Collection, Registration ID, Leaf Range. URL
Example	Tefsîru suveri'l-Kur'ân. Ankara: Milli Kütüphane, Yazmalar, 363/2, 48a-72b. http://yazmalar.gov.tr / eser/tefs%C3%A9ru-suveril-kuran/4084 Kitâbu'z-zekât ve'l-buyû' mine'l-fikh. Bursa: Bursa İnebey Yazma Eser Kütüphanesi, Orhan Camii, 473, 1a-272a.

- ❖ Indicate collection and registration number in second and subsequent references as several copies of a work might be available in different libraries and different copies of the same work might be used together in the study.

! When saving a citation of this type to Zotero, enter “Name of Library” in the field of Title of Archive; and “Name of Collection” in the field of Place in Archive; and “Registration ID” in the field of Number of Place, and “Leaf Number” in the field of Page Number.

! The names of authors are saved to softwares like EndNote and Zotero as Last Name, First Name. When saving an Arabic name, enter “Kunya Ism Nisba Laqab” in the field of Author’s Name, and well-known name in the field of Last Name.

Example: al-Ghazzālī, Abū Ḥāmid

7.2. Manuscripts-With Author(s)

First Reference	... (Author's Last Name, Name of Collection, Registration ID).
Example	... (Abū Shakūr al-Sālimī, Şehit Ali Paşa, 1153). ... (Sighnāqī, Esad Efendi, 3893). ... (Birgivi, Danish Collection, Cod. Arab. A.C. 5).
Subsequent References	... (Author's Last Name, Name of Collection, Registration ID).
Example	... (Abū Shakūr al-Sālimī, Şehit Ali Paşa, 1153). ... Sighnāqī, Esad Efendi, 3893). ... (Birgivi, Danish Collection, Cod. Arab. A.C. 5).
Direct References	... (Author's Last Name, Collection Number, Registration ID, Leaf Number).
Example	... (Abū Shakūr al-Sālimī, Şehit Ali Paşa, 1153). ... (Sighnāqī, Esad Efendi, 3893). ... (Birgivi, Danish Collection, Cod. Arab. A.C. 5).
Bibliography	Author's Last Name, First Name. <i>Title of Manuscript</i> . City of Library: Name of Library, Name of Collection, Registration ID, Leaf Range. URL
Example	Birgivi Mehmed Efendi. <i>Kitāb al-Ṭarīqa al-Muḥammadiyya</i> . Copenhagen: The Royal Library, Danish Collection, Cod. Arab. A.C. 5/1a-227b. Abū Shakūr al-Sālimī, Muḥammad b. ʿAbd al-Sayyid. <i>al-Tamhīd fī bayān al-tawḥīd</i> . İstanbul: Süleymaniye Kütüphanesi, Şehit Ali Paşa, 1153, 1a-217b. al-Sighnāqī, Huşām al-Dīn Ḥusayin b. ʿAlī. <i>al-Tasdid sharḥ al-Tamhīd fī qawāʿid al-tawḥīd</i> . İstanbul: Süleymaniye Kütüphanesi, Esad Efendi, 3893, 1a-215a.

8. Greek and Roman Classics

First Reference	... (Aurhor's Name, Year of Publication).
Example	... (Aristoteles, 1960). ... (Thomas Aquinas, 1961) (Aristoteles, 1996).
Subsequent References	... (Aurhor's Name, Year of Publication).
Example	... (Aristoteles, 1960). ... (Thomas Aquinas, 1961). ... (Aristoteles, 1996).
Direct References	... (Aurhor's Name. Year of Publication, Chapter Number Sub-Chapter Number Paragraph Number Line Number).
Example	... (Aristoteles, 1960, 1031a 15-20). ... (Thomas Aquinas, 1961, XI.2 2188). ... (Aristoteles, 1996, III.4 999b 5-7).
Bibliography	Aurhor's Name. <i>Title of Book</i> . ed. Editor, trans. Translator's First and Last Name. Place of Publication: Publisher, Edition Sayısı, Year of Publication.
Example	Aristoteles. <i>Metafizik</i> . trans. Ahmet Arslan. İstanbul: Sosyal Yayınlar, Kasım 1996. Aristoteles. <i>Metaphysics</i> . trans. Richard Hope. USA: The University of Michigan Press: Ann Arbor Paperbacks, 1960. Thomas Aquinas. <i>Commentary on the Metaphysics of Aristotle</i> . trans. John P. Roman. 2 Volumes. Chicago: Henry Regnery Company, 1961.

- ❖ When referring to classical works, the international standard citation is given in parentheses.

Example: (XI. 2. 2188).

- ❗ Classics are saved softwares like EndNote in "Book" format.
- ❗ When referring to classical works, the international standard citation is entered in the field of page number.

9. Archival Sources

In Ottoman Archives (BOA) there are correspondances of Ottoman governmental institutions between the center and provinces from the foundation of the Ottoman Empire to the beginning of the Turkish Republic. In Republican Archives (BCA) there are documents belong to National Independence, Parliamentary Governments and National Republic periods. Abbreviations of the register names must be done according to the codes stated by Directorate of State Archives. Codes are accessible in “Başbakanlık Osmanlı Arşivi Rehberi” (Guide of Prime Ministry Ottoman Archives).¹

Register	Register Code
Mühimme-i Asâkir Defterleri	A.DVNS.ASK.MHM.d
First Reference	... (Register Code, no. Number, (if available) Folder no. Number, Leaf Number).
Example	... (A.DVNS.ASK.MHM.d, no. 989, Leaf Number. 7). ... (A.DVN.DVE, no. 976, 61).
Subsequent References	... (Register Code, no. Number, (if available) Folder no. Number, Leaf Number).
Example	... (A.DVNS.ASK.MHM.d, no. 989, Leaf Number. 7). ... (A.DVN.DVE, no. 976, 61).
Direct References	... (Register Code, no. Number, (if available), Leaf Number, Varak Number).
Example	... (A.DVNS.ASK.MHM.d, no. 989, Leaf Number. 7, 1a). ... (A.DVN.DVE, no. 976, 61a).
Bibliography	Short Title of Archive, Title of Archive. Register [Register Code]. no. Number, (if available) Folder no. Number. (if available) URL
Example	BOA, Osmanlı Arşivi. Mühimme-i Asâkir Defterleri [A.DVNS.ASK.MHM.d]. no. 989, Folder no. 7. https://katalog.devletarsivleri.gov.tr BOA, Osmanlı Arşivi. Bâb-ı Âsafî- Âmedî Kalemi [A.(AMD)]. no. 16, Folder no. 72. https://katalog.devletarsivleri.gov.tr BOA, Osmanlı Arşivi. Düvel-i Ecnebiye Belgeleri [A.DVN.DVE]. no. 976. https://katalog.devletarsivleri.gov.tr

! When saving this type of publication to programs such as EndNote and Zotero, Title of Archive name is saved in the “Title/Title” field and The Register Code is saved in the “short title/short Title” field.

¹ İskender Türe - Salim Kaynar, *Başbakanlık Osmanlı Arşivi Rehberi* (İstanbul: Devlet Arşivleri Genel Müdürlüğü, 4. Basım, 2017).

10. Qāḍī Sijill (Shari'a Courts)

10.1. Qāḍī Sijill-Print

First Reference	... (Title of Sijill, Year of Publication).
Example	... (Galata Mahkemesi 90 Numaralı Sicil, 2012). ... (İstanbul Kadı Sicilleri Eyüb Mahkemesi 49 Numaralı Sicil, 2011).
Subsequent References	... (Title of Sijill, Year of Publication).
Example	... (Galata Mahkemesi 90 Numaralı Sicil, 2012). ... (İstanbul Kadı Sicilleri Eyüb Mahkemesi 49 Numaralı Sicil, 2011).
Direct References	... (Title of Sijill, Year of Publication, X page).
Example	... (Galata Mahkemesi 90 Numaralı Sicil, 2012, 45). ... (İstanbul Kadı Sicilleri Eyüb Mahkemesi 49 Numaralı Sicil, 2011, 67).
Bibliography	Title of Sijill (Year). ed. Adı Soyadı. Place of Publication: Publisher, x. Edition, Year of Publication. Access Date
Example	Galata Mahkemesi 90 Numaralı Sicil (1073-1074/1663). ed. Fuat Recep - Salih Kahrıman. İstanbul: İSAM Yayınları, 2012. http://www.kadısicilleri.org/index.php İstanbul Kadı Sicilleri Eyüb Mahkemesi 49 Numaralı Sicil (1054/1644). ed. Ayşe Seyyide Adıgüzel - Zeynep Trabzonlu. İstanbul: İSAM Yayınları, 2011. http://www.kadısicilleri.org/index.php

! When saving Qāḍī Sijill to programs such as EndNote and Zotero, the name and last name fields are left blank and the Qāḍī Sijill name is saved in the "Title/Title" field.

10.2. Qāḍī Sijill-In Archive

First Reference	... (Title of Sijill, Year of Publication).
Example	... (Kayseri Sancağı Şer'îye Sicil Defteri, 1334-1336).
Subsequent References	... (Title of Sijill, Year of Publication).
Example	... (Kayseri Sancağı Şer'îye Sicil Defteri, 1334-1336).
Direct References	... (Title of Sijill, Year of Publication).
Example	... (Kayseri Sancağı Şer'îye Sicil Defteri, 1334-1336,62-63).
Bibliography	Title of Sijill (Year). Library/Name of Archive, Name of Collection, no. Number. URL
Example	Kayseri Sancağı Şer'îye Sicil Defteri (1334-1336). National Library of Turkey, no. 06 Mil Yz C 39/3, 68-90. https://kasif.mkutup.gov.tr/SonucDetay.aspx?MakId=857602

11. Encyclopedia

11.1. Encyclopedia-Print

First Reference	... (Author's First Name, Year).
Example	... (Akün, 1989). ... (İnalcık, 1997). ... (Yavuz, 1997).
Subsequent References	... (Author's First Name, Year).
Example	... (Akün, 1989). ... (İnalcık, 1997). ... (Yavuz, 1997).
Direct References	... (Author's First Name, Year, X page).
Example	... (Akün, 1989, 2/418). ... (İnalcık, 1997, 9/118). ... (Yavuz, 2001, 23/326).
Bibliography	Author's Last Name, Name "Article Title". <i>Title of Encyclopedia</i> (Edition). Ed. Editor's First and Last Name. Volume/Page Range. Place of Publication: Publisher, Year.
Example	Akün, Ömer Faruk. "Âlî Mustafa Efendi". <i>Türkiye Diyanet Vakfı İslâm Ansiklopedisi</i> . 2/416-417. Ankara: TDV Yayınları, 1989. İnalcık, Halil. "Selim I". <i>The Encyclopaedia of Islam</i> (New Edition). ed. C. E. Bosworth et al. 9/117-118. Leiden: Brill, 1997. Yavuz, Yusuf Şevki. "İstidlâl (Kelâm)". <i>Türkiye Diyanet Vakfı İslâm Ansiklopedisi</i> . 23/325-328. İstanbul: TDV Yayınları, 2001.

- ❖ For references with three or more editors use the abbreviation "et al." after first author's name in footnote. The same applies to bibliography.

! When recording this type of publication to programs such as EndNote and Zotero, examples include "number of volumes" with "x" and "number of volumes" in the "Publishing/Edition" fields, with the number of volumes and the number of prints. Of the first edition of the work". It does not need to be stated as "x edition".

11.2. Encyclopedia-With No Author

First Reference	... (“Article Title (Subtitle)”, Year).
Example	... (“Felsefe”, 2019).
Subsequent References	... (“Article Title (Subtitle)”, Year).
Example	... (“Felsefe”, 2019).
Direct References	... (“Article Title (Subtitle)”, Year, Volume/Page Number).
Example	... (“Felsefe”, 2019, 3/35).
Bibliography	“Article Title”. <i>Title of Encyclopedia</i> (Edition). Ed. Editor’s First and Last Name. Volume/Page Range. Place of Publication: Publisher, x. Edition, Year.
Example	“Felsefe”. <i>Temel İslam Ansiklopedisi</i> . ed. Tuncay Başoğlu. 3/31-36. Ankara: Türkiye Diyanet Vakfı Yayınları - İSAM Yayınları, 2019.

11.3. Encyclopedia-Online

First Reference (Author’s Last Name, Access Day Month Year).
Example (Çağrııcı, 12 July 2019). (Lowin, 13 July 2019). (Küçük, 16 April 2019).
Subsequent References (Author’s Last Name, Access Day Month Year).
Example (Çağrııcı, 12 July 2019). (Lowin, 13 July 2019). (Küçük, 16 April 2019).
Direct References (Author’s Last Name, Access Day Month Year).
Example (Çağrııcı, 12 July 2019). (Lowin, 13 July 2019). (Küçük, 16 April 2019).
Bibliography	Author’s Last Name, Name. “Article Title”. <i>Title of Encyclopedia</i> (Edition). ed. Editor’s First and Last Name. Access Day Month Year. URL
Example	Çağrııcı, Mustafa. “İhsan”. <i>Türkiye Diyanet Vakfı İslâm Ansiklopedisi</i> . Access 12 July 2019. https://islamansiklopedisi.org.tr/ihsan--iyilik Küçük, Raşit. “İsnad”. <i>Türkiye Diyanet Vakfı İslâm Ansiklopedisi</i> . Access 16 April 2019. https://islamansiklopedisi.org.tr/isnad--hadis Lowin, Shari L. “İsrâ’îliyyât”. <i>Encyclopaedia of Islam</i> (3. Edition). ed. Kate Fleet et al. Access 13 July 2019. http://ekaynaklar.mkutup.gov.tr:2097/10.1163/1573-3912_ei3_COM_32621

- ❖ No “Dot” marks are placed after the access address. Punctuation can cause the URL link to be corrupted.

12. Dictionary

12.1. Dictionary-With Arabic Alphabet

First Reference	... (Author's Last Name, Year of Publication).
Example	... (ʿAbd al-Bāqī, 1945). ... (al-Tahānawī, 1996). ... (al-Ziriklī, 2002). ... (Ibn Manẓūr, n.d.).
Subsequent References	... (Author's Last Name, Year of Publication).
Example	... (ʿAbd al-Bāqī, 1945). ... (al-Tahānawī, 1996). ... (al-Ziriklī, 2002). ... (Ibn Manẓūr, n.d.).
Direct References	... (Author's Last Name, Year of Publication). ... (ʿAbd al-Bāqī, 1945, 2/337). ... (al-Tahānawī, 1996, 1/797). ... (al-Ziriklī, 2002, 1/101). ... (Ibn Manẓūr, n.d., 4/2776-2782).
Bibliography	Author's Last Name, Name. <i>Title of Dictionary</i> . ed. Editor's First and Last Name. x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	ʿAbd al-Bāqī, Muḥammad Fuʿād. <i>al-Muʿjam al-mufahras li-alfāz al-Qurʿān al-Karīm</i> . Cairo-Beirut: s.n., 1364/1945. Ibn Manẓūr, Muḥammad b. Mukarram. <i>Lisān al-ʿArab</i> . ed. ʿAbdallāh ʿAlī al-Kabīr. 6 Volumes. Cairo: Dār al-Maʿārif, n.d. al-Tahānawī, Muḥammad b. ʿAlī. <i>Kashshāf iṣṭilāḥāt al-funūn</i> . ed. Ali Dahruj - ʿAbdallāh Khālidi. 2 Volumes. Beirut: Maktaba Lubnān, 1996. al-Ziriklī, Khayr al-Dīn. <i>al-Aʿlām</i> . ed. Zuhair Faṭḥallāh. 8 Volumes. Beirut: Dār al-ʿIlm lil-Malāyīn, 2002.

- ❖ Article titles are not indicated in bibliography even if one or more articles of the same dictionary have been cited.
- ❖ Biographical works are cited in “Dictionary” format.

12.2. Dictionary-With Latin Alphabet

First Reference	... (Author's Last Name, Year of Publication).
Example	... (Topaloğlu - Çelebi, 2015). ... (Lane, 2015). ... (Devellioğlu, 2017). ... (Cevizci, 1999).
Subsequent References	... (Author's Last Name, Year of Publication).
Example	... (Topaloğlu - Çelebi, 2015). ... (Lane, 2015). ... (Devellioğlu, 2017). ... (Cevizci, 1999). ... (Akalin, 1999).
Direct References	... (Author's Last Name, Year of Publication, Volume/Page).
Example	... (Topaloğlu - Çelebi, 2015, 67). ... (Lane, 2015, 8/2764). ... (Devellioğlu, 2017, 520). ... (Cevizci, 1999, 27). ... (Akalin, 1999, 1029).
Bibliography	Author's Last Name, Adı. <i>Title of Dictionary</i> . ed. Editor's First and Last Name. X Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	Akalin, Şükrü Halûk et al. <i>Türkçe Sözlük</i> . Ankara: Türk Dil Kurumu, 11. Edition, 2011. Cevizci, Ahmet. <i>Felsefe Sözlüğü</i> . İstanbul: Paradigma Yayınları, 3. Edition, 1999. Devellioğlu, Ferit. <i>Osmanlıca-Türkçe Ansiklopedik Lûgat</i> . Ankara: Aydın Kitabevi, 33. Edition, 2017. Lane, Edward William. <i>An Arabic-English Lexicon</i> . 8 Volumes. Beirut: Librairie du Liban, 1968. Topaloğlu, Bekir - Çelebi, İlyas. <i>Kelâm Terimleri Sözlüğü</i> . İstanbul: İSAM Yayınları, 4. Edition, 2015.

- ❖ Article titles are not indicated in bibliography even if one or more articles of the same dictionary have been cited.

i When saving a publication of this type to EndNote and Zotero, enter number of volumes and editions in numerals in the field that indicated by "x" in the above examples. No need to indicate first edition of a work as "1. Edition".

12.3. Dictionary-Online

First Reference	... (Title of Dictionary, Access Day Month Year).
Example	... (Güncel Türkçe Sözlük, 8 July 2019). ... (Arabic Ontology, 31 August 2019). ... (Kubbealtı Lugati, 11 July 2019).
Subsequent References	... (Title of Dictionary, Access Day Month Year).
Example	... (Güncel Türkçe Sözlük, 8 July 2019). ... (Arabic Ontology, 31 August 2019). ... (Kubbealtı Lugati, 11 July 2019).
Direct References	... (Title of Dictionary, Access Day Month Year).
Example	... (Güncel Türkçe Sözlük, 8 July 2019). ... (Arabic Ontology, 31 August 2019). ... (Kubbealtı Lugati, 11 July 2019).
Bibliography	Title of Dictionary. Access Day Month Year. URL
Example	Arabic Ontology. Access 31 August 2019. https://ontology.birzeit.edu Güncel Türkçe Sözlük. Access 8 July 2019. http://sozluk.gov.tr Kubbealtı Lugati. Access 11 July 2019. http://lugatim.com

- ❖ Article titles are not indicated in bibliography even if one or more articles of the same dictionary have been cited.
- ❖ No “Dot” marks are placed after the access address. Punctuation can cause the URL link to be corrupted.

13. Dissertation & Thesis

13.1. Dissertation & Thesis-Undergraduate

In the ISNAD Citation Style, titles of dissertation & thesis are preferred to be *italic*. It is also preferred to indicate the type of dissertation & thesis as “Undergraduate Thesis” instead of “Unpublished Undergraduate Thesis”.

First Reference	... (Author’s Last Name, Year).
Example	... (Demir, 2002). ... (Şimşek, 2020).
Subsequent References	... (Author’s Last Name, Year).
Example	... (Demir, 2002). ... (Şimşek, 2020).
Direct References	... (Author’s Last Name, Year, X page).
Example	... (Demir, 2002, 67). ... (Şimşek, 2014, 20).
Bibliography	Author’s Last Name, First Name. <i>Title of Thesis</i> . City: Name of University, Faculty, Undergraduate Thesis, Year (if available) URL
Example	Demir, Abdullah. <i>Mâtürîdî Kelâm Ekolünde Neseîler ve Ebû Hafs Ömer en-Neseî’nin İtikâdî Görüşleri</i> . Bursa: Uludağ University, Faculty of Theology, Undergraduate Thesis, 2002. https://doi.org/10.5281/zenodo.3359800

! In softwares like EndNote and Zotero type of dissertation & thesis is saved manually as follows: Undergraduate Dissertation & Thesis, Doctoral Dissertation & Thesis.

13.2. Dissertation & Thesis-Master

In the ISNAD Citation Style, titles of dissertation & thesis are preferred to be *italic*. It is also preferred to indicate the type of thesis as “Master’s Thesis” instead of “Unpublished Master’s Thesis”.

First Reference	... (Author’s Last Name, Year).
Example	... (Eren, 2017). ... (Eskildsen, 1989). ... (Şimşek, 2014).
Subsequent References	... (Author’s Last Name, Year).
Example	... (Eren, 2017). ... (Eskildsen, 1989). ... (Şimşek, 2014).
Direct References	... (Author’s Last Name, Year, X page).
Example	... (Eren, 2017, 67). ... (Eskildsen, 1989, 98-90) ... (Şimşek, 2014, 20).
Bibliography	Author’s Last Name, First Name. <i>Title of Thesis</i> . City: Name of University, Institute, Master’s Thesis, Year (if available) URL
Example	Eren, Recep. <i>Mâtürîdî’nin Müteşâbih Âyetlere Yaklaşımı</i> . Sivas: Cumhuriyet University, Institute of Social Sciences, Master’s Thesis, 2017. Şimşek, Vahdeddin. <i>İngiltere ve Türkiye’de Devlet okullarında Okutulan Din Eğitimi (RE) Derslerinin Kazanımlarının Karşılaştırılması</i> . Ankara: Ankara University, Institute of Social Sciences, Undergraduate Thesis, 2014. Eskildsen, Stephen Edward. <i>The Beliefs and Practices of Early Ch’üan-Chen Taoism</i> . Canada: The University of British Columbia, The Faculty of Graduate Studies, Master’s Thesis, 1989. https://open.library.ubc.ca/cIRcle/collections/ubctheses/831/items/1.0097774

13.3. Dissertation & Thesis-Ph.D.

In *the ISNAD Citation Style*, titles of dissertation & thesis are preferred to be *italic*. It is also preferred to indicate the type of dissertation as “Ph.D. Dissertation” instead of “Unpublished Ph.D. Dissertation”.

First Reference	... (Author’s Last Name, Year).
Example	... (Ceric, 1987). ... (Demir, 2014). ... (Dorroll, 2013).
Subsequent References	... (Author’s Last Name, Year).
Example	... (Ceric, 1987). ... (Demir, 2014). ... (Dorroll, 2013).
Direct References	... (Author’s Last Name, Year, X page).
Example	... (Ceric, 1987, 56). ... (Dorroll, 2013, 11). ... (Demir, 2014, 67).
Bibliography	Author’s Last Name, First Name. <i>Title of Dissertation</i> . City: Name of University, Institute, Ph.D. Dissertation, Year. (if available) URL
Example	Ceric, Mustafa. <i>A Study of the Theology of Abu Mansur al-Maturidi</i> . Chicago: The University of Chicago, Near Eastern Languages and Civilizations, Ph.D. Dissertation, 1987. Demir, Abdullah. <i>Ebû İshâk Zâhid es-Saffâr’ın Kelâm Yöntemi</i> . Sivas: Cumhuriyet University, Institute of Social Sciences, Ph.D. Dissertation, 2014. https://doi.org/10.5281/zenodo.3359806 Dorroll, Philip Christopher. <i>Modern by Tradition: Abû Mansûr al-Mâturîdî and the New Turkish Theology</i> . Georgia: Emory University, Ph.D. Dissertation, 2013.

13.4. Dissertation & Thesis-Specialization in Medicine

In the *ISNAD Citation Style*, titles of dissertation & thesis are preferred to be *italic*. It is also preferred to indicate the type of dissertation & thesis as “Thesis in Specilization in Medicine” instead of “Unpublished Thesis in Specialization in Medicine”.

First Reference	... (Author’s Last Name, Year).
Example	... (Uyar, 2017).
Subsequent References	... (Author’s Last Name, Year).
Example	... (Uyar, 2017).
Direct References	... (Author’s Last Name, Year, X page).
Example	... (Uyar, 2017, 56).
Bibliography	Author’s Last Name, First Name. <i>Title of Thesis</i> . City: Name of University, Faculty, Thesis in Specilization in Medicine, Year. (if available) URL
Example	Uyar, Enes. <i>Sağlıklı Bireylerde Oruç Tutmanın Göz Üzerine Olan Etkilerinin Değerlendirilmesi</i> . Bolu: Abant İzzet Baysal University, Faculty of Medicine, Thesis in Specilization in Medicine, 2017.

13.5. Dissertation & Thesis-Proficiency in Art

In the ISNAD Citation Style, titles of dissertation & thesis are preferred to be *italic*. It is also preferred to indicate the type of dissertation & thesis as “Thesis in Proficiency in Art” instead of “Unpublished Thesis in Proficiency in Art”.

First Reference	... (Author’s Last Name, Year).
Example	... (Baydemir, 2018).
Subsequent References	... (Author’s Last Name, Year).
Example	... (Baydemir, 2018).
Direct References	... (Author’s Last Name, Year, X page).
Example	... (Baydemir, 2018, 74).
Bibliography	Author’s Last Name, First Name. <i>Title of Thesis</i> . City: Name of University, Institute, Thesis in Proficiency in Art, Year. (if available) URL
Example	Baydemir, Esen. <i>Berlin İslam Sanatları Müzesi’nde Bulunan Türk Halıları</i> . İstanbul: Mimar Sinan Fine Arts University, Institute of Fine Arts, Thesis in Proficiency in Art, 2018. https://tez.yok.gov.tr/UlusalTezMerkezi

13.6. Dissertation & Thesis-Specialization in Dentistry

In the ISNAD Citation Style, titles of dissertation & thesis are preferred to be *italic*. It is also preferred to indicate the type of dissertation & thesis as “Thesis in Specialization in Dentistry” instead of “Unpublished Thesis in Specialization in Dentistry”.

First Reference	... (Author’s Last Name, Year).
Example	... (Tekin, 2019).
Subsequent References	... (Author’s Last Name, Year).
Example	... (Tekin, 2019).
Direct References	... (Author’s Last Name, Year, X page).
Example	... (Tekin, 2019, 23).
Bibliography	Author’s Last Name, First Name. <i>Title of Thesis</i> . City: Name of University, Faculty, Thesis in Specialization in Dentistry, Year. (if available) URL
Example	Tekin, Elif. <i>Sivas İlinde Yaşayan 7-14 Yaş Aralığındaki Çocuklarda Dental Erozyon Prevalansının ve Etiyolojik Faktörlerin Belirlenmesi</i> . Sivas: Cumhuriyet University, Faculty of Dentistry, Thesis in Specialization in Dentistry, 2019. https://tez.yok.gov.tr/UlusalTezMerkezi

13.7. Dissertation & Thesis-Minor Specialization in Medicine

In *the ISNAD Citation Style*, titles of dissertation & thesis are preferred to be *italic*. It is also preferred to indicate the type of dissertation & thesis as “Thesis in Minor Specialization in Medicine” instead of “Unpublished Thesis in Minor Specialization in Medicine”.

First Reference	... (Author’s Last Name, Year).
Example	... (Bal, 2014).
Subsequent References	... (Author’s Last Name, Year).
Example	... (Bal, 2014).
Direct References	... (Author’s Last Name, Year, X page).
Example	... (Bal, 2014, 50-51).
Bibliography	Author’s Last Name, First Name. <i>Title of Thesis</i> . City: Name of University, Faculty, Thesis in Minor Specialization in Medicine, Year. (if available) URL
Example	Bal, Ayşe Zeynep. <i>Kronik Böbrek Yetmezliği Hastalarında Vasküler Kalsifikasyon ve Belirteçlerinin İlişkisi ve Bu İlişkiye Etki Eden Faktörler</i> . Ankara: Başkent University, Faculty of Medicine, Thesis in Minor Specialization in Medicine, 2014.

13.8. Dissertation & Thesis-Habilitation

In *the ISNAD Citation Style*, titles of dissertation & thesis are preferred to be *italic*. It is also preferred to indicate the type of thesis as “Habilitation” instead of “Unpublished Habilitation”.

First Reference	... (Author’s Last Name, Year).
Example	... (Soysal, 1973).
Subsequent References	... (Author’s Last Name, Year).
Example	... (Soysal, 1973).
Direct References	... (Author’s Last Name, Year, X page).
Example	... (Soysal, 1973, 44).
Bibliography	Author’s Last Name, First Name. <i>Title of Habilitation</i> . City: Name of University, Faculty, Habilitation, Year. (if available) URL
Example	Soysal, Özer. <i>Cumhuriyet Öncesi Dönem Türk Kütüphaneciliği</i> . Ankara: Ankara University, Faculty of Language, History and Geography, Habilitation, 1973.

14. Article

14.1. Article-Research (By a Single Author-Multiple Authors)

First Reference	... (Author's Last Name, Year).
Example	... (Çiftci, 2015). ... (Türcan, 2005). ... (Kalaycı - Eren, 2018). ... (Ayten et al., 2018).
Subsequent References	... (Author's Last Name, Year).
Example	... (Çiftci, 2015). ... (Türcan, 2005). ... (Kalaycı - Eren, 2018). ... (Ayten et al., 2018).
Direct References	... (Author's Last Name, Year, X page).
Example	... (Çiftci, 2015, 45-46) ... (Türcan, 2005, 190). ... (Kalaycı - Eren, 2018, 251). ... (Ayten et.al., 2018, 55)
Bibliography	Author's Last Name, Adı. "Title of Article". <i>Title of Journal</i> Volume Number/Issue Number (Month and Year), Page Range. https://doi.org/XXXXXXXXXX
Example	Ayten, Ali et al. "Dini Başa Çıkma, Şükür ve Hayat Memnuniyeti İlişkisi: Hastalar, Hasta Yakınları ve Hastane Çalışanları Üzerine Bir Araştırma". <i>Dinbilimleri Akademik Araştırma Dergisi</i> 12/2 (2012), 45-79. Çiftci, Adem. "İslam Ceza Hukukunda Suça Teşebbüsten Vazgeçme". <i>Cumhuriyet İlahiyat Dergisi</i> 19/1 (June 2015), 23-46. https://doi.org/10.18505/cuifd.48242 Kalaycı, Mehmet - Eren, Muhammet Emin. "Reflection of Qāḏizādelis-Khalwatīs Tension on the Islamic Heresiography: Muştafa İbn İbrāhīm and is Alphabetical Classification of Sects". <i>İlahiyat Studies</i> 9/2 (2018), 249-290. https://doi.org/10.12730/13091719.2018.92.182 Türcan, Galip. "Kelâm'ın Meşrûiyeti Sorunu: Ehl-i Sünnet Kelâmı ve Olgusal Gerçeklik Arasındaki İlişki". <i>Marife</i> 5/3 (2005), 175-193. https://doi.org/10.5281/zenodo.3343671

- ❖ Put a "single hyphen (-)" with space before and after between two authors' names.

- ❖ For references with three or more authors use the abbreviation “et al.” after first author’s name in footnote. The same applies to bibliography
 - ❖ Use a “single hyphen (-)” without space before and after when indicating page range.
 - ❖ The abbreviation “p.” and “no.” are not used, respectively, to indicate page and issue numbers.
 - ❖ If volume and issue numbers of journal are available, they are indicated in the following format: “*Title of Journal* Volume Number/Issue Number (Month Year), Page Number”.
 - ❖ If only issue number is available, it is indicated in the following format: “*Title of Journal* Issue Number (Month Year), Page Number”.
 - ❖ Article DOI number is indicated in bibliography, not in footnote.
- ❗ Article DOI number is saved to EndNote library as 10.18505/cuifd.12582, since the extension “https://doi.org/” is already included in the template, it is not entered over.
- ❖ The articles whose evaluation processes are completed and accepted but not published yet are cited with available information (volume, issue, page and DOI numbers etc.). “(In Publication Process)” is added after title of journal.

Example:

Asutay, Muhammet Mücahit. “İlk Fıkhu’l-Luğa Kitaplarında Sözdizim ve Anlamsal Yoruma Bir Bakış”. *Mütefekkir* (In Publication Process) 6/12 (2019).

14.2. Article-Translated

First Reference	... (Author's Last Name, Year).
Example	... (Ess, 2008). ... (Hoover, 2019).
Subsequent References	... (Author's Last Name, Year).
Example	... (Ess, 2008). ... (Hoover, 2019).
Direct References	... (Author's Last Name, Year, X page).
Example	... (Ess, 2008, 295-296). ... (Hoover, 2019, 129).
Bibliography	Author's Last Name, Adi. "Title of Article". trans. Translator's First and Last Name. <i>Title of Journal</i> Volume Number/Issue Number (Month and Year), Page Range. https://doi.org/XXXXXXXXXX
Example	Ess, Josef van. "Mu'tezile: İslâm'ın Akılcı Yorumu-1". trans. Veysel Kasar. <i>Harran Üniversitesi İlahiyat Fakültesi Dergisi</i> 20 (2008), 291-299. Hoover, Jon. "İslâmî Monoteizm ve Teslîs". trans. Zeynep Yücedođru. <i>Oksident</i> 1/1 (2019), 117-143. https://doi.org/10.5281/zenodo.3360748

- ❖ For references with three or more translators use the abbreviation "et al." after first translator's name in footnote. The same applies to bibliography.

❗ In EndNote software DOI number of an article is saved to EndNote library as follows: 10.18505/cuifd.12582. Since the extension "https://doi.org/" is already included in the template, it is not entered over.

14.3. Article-Popular

First Reference	... (Author's Last Name, Year).
Example	... (Arslan, 2017).
Subsequent References	... (Author's Last Name, Year).
Example	... (Arslan, 2017).
Direct References	... (Author's Last Name, Year, X page).
Example	... (Arslan, 2017, 12).
Bibliography	Author's Last Name, Adı. "Title of Article". <i>Title of Periodical Publication</i> Volume Number/Issue Number (Month and Year), Page Range. URL
Example	Arslan, Mustafa. "Sanal Dünya ve Değişen Toplumsal/Bireysel İlişkiler". <i>Diyanet Aylık Dergi</i> 315 (March 2017), 12-30. http://www.diyandergi.com/gundem/item/674-sanal-dunya-ve-degis-en-toplumsal-bireysel-iliskiler Demiröz, Sevim. "Uyku Çiçeği". <i>Kirpi Edebiyat Dergisi</i> (Ocak 2017). Erişim 22 Temmuz 2018. http://www.kirpiedebiyat.com/uyku-cicegi-sevindemiroz

14.4. Article-Internet

First Reference	... (Author's Last Name, Access Day Month Year).
Example	... (Karcher - Zumstein, 18 September 2019).
Subsequent References	... (Author's Last Name, Year).
Example	... (Karcher - Zumstein, 18 September 2019).
Direct References	... (Author's Last Name, Year).
Example	... (Karcher - Zumstein, 18 September 2019).
Bibliography	Author's Last Name, Last Name. "Title of Article". <i>Website</i> . Access Day Month Year. URL
Example	Karcher, Sebastian - Zumstein, Philipp. "Citation Styles: History, Practice, and Future". <i>Authorea</i> . Access 18 September 2019. https://www.authorea.com/users/102264/articles/124920-citation-styles-history-practice-and-future/_show_article#burbules-paradigmatic_2014-landing-welcome

15. Papers Presented at Meetings

First Reference	... (Author's Last Name, Year).
Example	... (Uyanık, 2009). ... (Şimşek, 2018).
Subsequent References	... (Author's Last Name, Year).
Example	... (Uyanık, 2009) ... (Şimşek, 2018).
Direct References	... (Author's Last Name, Year, Volume/Page Number).
Example	... (Uyanık, 2009, 37). ... (Şimşek, 2018, 5).
Bibliography	Author's Last Name, Adı. "Title of Paper". <i>Title of Book</i> . ed. Editor's First and Last Name. Volume/Page Range. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	Uyanık, Osman. "Yusuf Has Hacib'in Gök Bilimine Katkıları". <i>Uluslararası Ahmet Yesevi'den Günümüze İnsanlığa Yön Veren Türk Büyükleri Sempozyumu Bildirileri</i> . ed. İrfan Ünver Nasrattınoğlu. 5-43. Ankara: Türk Kültürü Araştırmaları Kurumu, 2009. Şimşek, Vahdeddin. "Teaching Halal and Haram Concepts in Turkish Religious Education Curriculum". <i>International Science and Social Sciences Halal Food Syposium</i> . ed. Adem Yıldırım et al. 110-112. Kuala Lumpur: Intenational Islamic University, 2018.

16. Newspaper

16.1. Newspaper-Column

First Reference	... (Author's Last Name, Publication Date Day Month Year).
Example	... (Bardakçı, 20 August 2019). ... (Hanioğlu, 15 July 2018).
Subsequent References	... (Author's Last Name, Publication Date Day Month Year).
Example	... (Bardakçı, 20 August 2019). ... (Hanioğlu, 15 July 2018).
Direct References	... (Author's Last Name, Publication Date Day Month Year, Page Number).
Example	... (Bardakçı, 20 August 2019,8). ... (Hanioğlu, 15 July 2018, 19).
Bibliography	Author's Last Name, Adı. "Title of Column". <i>Title of Newspaper</i> (Publication Date Day Month Year), Page Range. URL
Example	Bardakçı, Murat. "Restorasyon Faaliyetleri ve Şeyh Galib'in Sandukası". <i>Habertürk</i> (20 August 2019). https://www.haberturk.com/yazarlar/murat-bardakci Hanioğlu, M. Şükrü. "15 Temmuz'u Farklı Kılan Ne?". <i>Sabah</i> (15 July 2018), 8. https://www.sabah.com.tr/yazarlar/hanioglu

16.2. Newspaper-News with Author(s)

First Reference	... (Author's Last Name, Publication Date Day Month Year).
Example	... (Aktaş, 2019).
Subsequent References	... (Author's Last Name, Publication Date Day Month Year).
Example	... (Aktaş, 2019).
Direct References	... (Author's Last Name, Publication Date Day Month Year, Page Number).
Example	... (Aktaş, 2019, 6).
Bibliography	Author's Last Name, Adı. "Title of News". <i>Title of Newspaper</i> (Day Month Year), Page Range. URL
Example	Aktaş, Alaattin. "Faizin düşmesi kimlere yarar?". <i>Dünya</i> (10 July 2019), 6. https://www.dunya.com

16.3. Newspaper-News with No Author(s)

First Reference	... (Title of Newspaper, Day Month Year).
Example	... (Hürriyet, 17 September 2019).
Subsequent References	... (Title of Newspaper, Day Month Year).
Example	... (Hürriyet, 17 September 2019).
Direct References	... (Title of Newspaper, Day Month Year, Page Number).
Example	... (Hürriyet, 17 September 2019, 20).
Bibliography	Title of Newspaper. "Title of News" (Day Month Year), Page Range. URL
Example	Milliyet. "Yetki Kanunları" (17 September 1971), 1. http://www.milliyet.com.tr/

17. Report

17.1. Report-With No Author

First Reference	... (Abbreviation for Institution, Year of Publication).
Example	... (SGK, 2014). ... (DİYKB, 2017). ... (MAK, 2016)
Subsequent References	... (Name of Institution/Abbreviation for Institution, Year of Publication).
Example	... (SGK, 2014). ... (DİYKB, 2017). ... (MAK, 2016).
Direct References	... (Name of Institution/Abbreviation for Institution, Year of Publication, Page Number).
Example	... (SGK, 2014, 15). ... (DİYKB, 2017, 40). ... (MAK, 2016, 56).
Bibliography	Abbreviation for Institution, Name of Institution. <i>Title of Report</i> . Place of Publication: Publisher, x. Edition, Year of Publication. URL
Example	DİYKB, Din İşleri Yüksek Kurulu Başkanlığı. <i>Kendi Dilinden FETÖ Örgütlü Bir Din İstismarı</i> . Ankara: Diyanet İşleri Yayınları, 2017. MAK, Meclis Araştırması Komisyonu. <i>Başta Cinsel İstismar Olmak Üzere Çocuklara Yönelik Her Türü İstismar Olaylarının Araştırılarak Alınması Gereken Önlemlerin Belirlenmesi Amacıyla Kurulan Meclis Araştırması Komisyonu Raporu</i> . Ankara: TBMM, 2016. https://www.tbmm.gov.tr/sirasayi/donem26/yil01/ss442.pdf

! When saving publications of this type to softwares like EndNote ve Zotero, enter Name of Institution in the field of Author's First Name, and Abbreviation for Institution in the field of Author's Last Name.

Example: TDK, Türk Dil Kurumu

17.2. Report-With Author(s)

First Reference	... (Author's Last Name, Year).
Example	... (Aydıntepe - Artokça, 2018).
Subsequent References	... (Author's Last Name, Year).
Example	... (Aydıntepe - Artokça, 2018).
Direct References	... (Author's Last Name, Year, Page Number).
Example	... (Aydıntepe - Artokça, 2018, 23-25).
Bibliography	Author's Last Name, First Name. <i>Title of Report</i> . Name of Institution, Year. URL
Example	Aydıntepe, Mustafa - Artokça, İzzettin. <i>Yemen Raporu</i> . TASAM, 2018 http://www.tasam.org/Files/PDF/Raporlar/yemen_raporu.pdf_b7e9f548-3946-4f3d-ac14-b8448ef6b8eb.pdf

- ❖ For references with three or more authors, use the abbreviation “et al.” after first author’s name in the text. The same usage applies to bibliography.

18. Press Bulletin

First Reference	... (Abbreviation for Institution, Publication Date Day Month Year).
Example	... (HMB, June 2019). ... (BDDK, June 2019).
Subsequent References	... (Abbreviation for Institution, Publication Date Day Month Year).
Example	... (HMB, June 2019). ... (BDDK, June 2019).
Direct References	Abbreviation for Institution, Publication Date Day Month Year, (if available) Page Number.
Example	... (HMB, June 2019, 56). ... (BDDK, June 2019, 22).
Bibliography	Abbreviation for Institution, Name of Institution. <i>Title of Press Bulletin</i> (Publication Date Day Month Year). URL
Example	BDDK, Bankacılık Düzenleme ve Denetleme Kurumu. <i>Aylık Bankacılık Sektörü Verileri</i> (June 2019). https://www.bddk.org.tr/bultenaylik HMB, Hazine ve Maliye Bakanlığı. <i>Aylık Bütçe Bülteni</i> (June 2019). https://ms.hmb.gov.tr/uploads/2019/07/2019-June-Aylık-Bütçe-Bülteni.pdf

! When saving publications of this type to softwares like EndNote ve Zotero, enter Name of Institution in the field of Author's First Name, and Abbreviation for Institution in the field of Author's Last Name.

Example: TDK, Türk Dil Kurumu

19. Statistics

First Reference	... (Abbreviation for Name of Institution, Publication Date Day Month Year).
Example	... (TCMB, 16 August 2019). ... (TUIK, June 2019).
Subsequent References	... (Abbreviation for Name of Institution, Publication Date Day Month Year).
Example	... (TCMB, 16 August 2019). ... (TUIK, June 2019).
Direct References	... (Abbreviation for Name of Institution, Publication Date Day Month Year, (if available) Page Number).
	... (TCMB, 16 August 2019). ... (TUIK, June 2019).
Bibliography	Abbreviation for Name of Institution, Name of Institution. <i>Title of Document</i> (Publication Date Day Month Year). URL
Example	TCMB, Türkiye Cumhuriyet Merkez Bankası. <i>Bankalarca Açılan Kredilere Uygulanan Ağırlıklı Ortalama Faiz Oranları</i> (16 August 2019). https://www.tcmb.gov.tr/wps/wcm/connect/TR/TCMB+TR/Main+Menu/Istatistikler/Faiz+Istatistikleri/Bankalarca+Acilan+Kredi/ TUIK, Türkiye İstatistik Kurumu. <i>Sanayi Üretim Endeksi</i> (June 2019). http://www.tuik.gov.tr/PreTablo.do?alt_id=1024

i When saving publications of this type to softwares like EndNote ve Zotero, enter the Name of Institution in the field of Author's First Name, and Abbreviation for Institution in the field of Author's Last Name.

Example: TÜİK, Türkiye İstatistik Kurumu

20. Catalogue

20.1. Catalogue-With No Author

First Reference	... (Short Title of Book, Year of Publication).
Example	... (al-Fihris al-shāmil, 1999-2014).
Subsequent References	... (Short Title of Book, Year of Publication).
Example	... (al-Fihris al-shāmil, 1999-2014).
Direct References	... (Short Title of Book, Year of Publication, Volume/Page Number).
Example	... (al-Fihris al-shāmil, 1999-2014, 11/45).
Bibliography	<i>Title of Book</i> . trans. Translator's First Name and Last Name. x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	<i>al-Fihris al-shāmil lil-turāth al-‘Arabī l-Islāmī l-makhṭūṭ: al-Fiqh ve usūluhū</i> . 12 Volumes. Amman: Mu’assasat Āl al-Bait li-l-Fikr al-Islāmī, 1999-2014.

20.2. Catalogue-With Author(s)

First Reference	... (Title of Book, Year of Publication).
Example	... (Mushār, 1965). ... (Zaydān, 2004).
Subsequent References	... (Title of Book, Year of Publication).
Example	... (Mushār, 1965). ... (Zaydān, 2004).
Direct References	... (Title of Book, Year of Publication, Volume/Page Number).
Example	... (Mushār, 1965, 67-68). ... (Zaydān, 2004, 34).
Bibliography	Author's Last Name, First Name. <i>Title of Book</i> . trans. Translator's First Name and Last Name. x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	Mushār, Khānbābā. <i>Fihrist-i kitābhā-yi chāpī-yi ‘Arabī</i> . Tehran: s.n., 2. Edition, 1965. Zaydān, Yūsuf. <i>al-Makhṭūtāt al-alfiyā</i> . Cairo: Dār al-Hilāl, 2004.

20.3. Catalogue-With Editor(s)

First Reference	... (Editor's Last Name, Year of Publication).
Example	... (Roper, 1991-1994).
Subsequent References	... (Editor's Last Name, Year of Publication).
Example	... (Roper, 1991-1994).
Direct References	... (Editor's Last Name, Year of Publication, Volume/Page Number).
Example	... (Roper, 1991-1994, 78).
Bibliography	Author's Last Name, First Name. <i>Title of Book</i> . trans. Translator's First Name and Last Name. x Volumes. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	Roper, Geoffrey (ed.). <i>World Survey of Islamic Manuscripts</i> . 4 Volumes. London: al Furgan Islamic Heritage Foundation, 1991-1994.

20.4. Catalogue-Online

First Reference	... (Abbreviation for Title of Catalogue, Access Day Month Year).
Example	... (TYEKB, 12 September 2019). ... (TF, 13 September 2019).
Subsequent References	... (Abbreviation for Title of Catalogue, Access Day Month Year).
Example	... (TYEKB, 12 September 2019). ... (TF, 13 September 2019).
Direct References	... (Abbreviation for Title of Catalogue, Access Day Month Year).
Example	... (TYEKB, 12 September 2019). ... (TF, 13 September 2019).
Bibliography	Institution/Website. <i>Title of Catalogue</i> . Access Day Month Year. Catalogue URL
Example	TF, The Fihrist. <i>Union Catalogue of Manuscripts from the Islamicate World</i> . Access 13 September 2019. https://www.fihrist.org.uk/about TYEKB, Türkiye Yazma Eserler Kurumu Başkanlığı. <i>Yazma Eserler Portalı</i> . Access 12 September 2019. http://yazmalar.gov.tr

21. Interview

21.1. Interview-Restricted Access

If an audio or written form of an interview is not accessible to third parties, reference should be made together with a date (day month year) indicated only in text, not in bibliography. Nicknames of interviewees (such as P1, P2) and basic information like age, gender etc. are given at the end of study in tabular.

Example:

... (P1, Personal Interview, 18 July 2019).

! No field is available in EndNote template for Interview-Restricted Access.

21.2. Interview-Online

If interview is available online, either in audio or written form, it should be indicated both in the text and bibliography.

First Reference	... (Interviewee's Last Name, Interview Year).
Example	... (İnalçık, 1985).
Subsequent References	... (Interviewer's Last Name, Interview Year).
Example	... (İnalçık, 1985).
Direct References	... (Interviewer's Last Name, Interview Year, Volume/Page Number).
Example	... (İnalçık, 1985).
Bibliography	Interviewee's Last Name, First Name. "Interview Title" (Interviewer: First and Last Name, Recording Type, Interview Day Month Year). URL
Example	İnalçık, Halil. "Fatih Sultan Mehmed" (Interviewer: İlber Ortaylı, Video Recording, Interview 3 March 1985). https://www.youtube.com/watch?v=8px5eBJHYNE&list=PLCq4ha8CiOukJvXOx3Kp8lC9QoSqLIVjj&index=4

21.3. Interview-In Journal

An interview published in a journal or newspaper is cited in the text and bibliography as follows:

First Reference	... (Interviewee's Last Name, Interview Year).
Example	... (Kara, 2015).
Subsequent References	... (Interviewee's Last Name, Interview Year).
Example	... (Kara, 2015).
Direct References	... (Interviewer's Last Name, Interview Year, Volume/Page Number).
Example	... (Kara, 2015, 34).
Bibliography	Interviewee's Last Name, First Name. "Interview Title" (Interviewer: First and Last Name, Recording Type). <i>Title of Journal</i> Volume/Issue (Period Year), Page Range. URL.
Example	Kara, İsmail. "İmkânsız Yönelmedikçe Mümkün Olan Ele Geçmez" (Interviewer: Fatma Barbarosoğlu, Transcribed Interview). <i>Nihayet Dergisi</i> 5 (July 2015), 34-38. http://www.nihayet.com/roportaj/imkansiza-yonelmedikce-mumkun-olan-ele-gecmez/

21.4. Interview-In Book

An interview published in a book is cited in the text and bibliography in the following format:

First Reference	... (Interviewee's Last Name, Interview Year).
Example	... (Barbarosoğlu, 2012). ... (Sinanoğlu, 2011).
Subsequent References	... (Interviewee's Last Name, Interview Year).
Example	... (Barbarosoğlu, 2012). ... (Sinanoğlu, 2011).
Direct References	... (Interviewer's Last Name, Publishing Year, Volume/Page Number).
Example	... (Barbarosoğlu, 2012, 82). ... (Sinanoğlu, 2011, 78).
Bibliography	Interviewee's Last Name, First Name. "Interview Title" (Interviewer: First and Last Name). <i>Title of Book</i> . ed. Editor's First and Last Name. Volume/Page Range. Place of Publication: Publisher, x. Edition, Year of Publication.
Example	Barbarosoğlu, Fatma Karabıyık. "Nefs-i Emmareye Hitap Eden Herşey Reyting Rekoru Kırar" (Interviewer: Halime Kökçe). <i>Sözüm Söz</i> . 81-84. İstanbul: Profil Yayıncılık, 2012. Sinanoğlu, Oktay. "Yabancı Dille Eğitime Neden Bu Kadar Karşısınız?" (Interviewer: Sinan Hıncal). <i>Bir Nev-York Rüyası Bye Bye Türkçe</i> . İstanbul: Bilim - Gönül Yayınları, 54. Edition, 2011.

22. Legislation

22.1. Legislation-In Official Gazette

First Reference	... (Abbreviation for Title of Legislation, Publication Date).
Example	... (FSEK, 13 December 1951). ... (YK, 6 November 1981). ... (DY, 15 April 2018). ... (Stop extremism, 15 June 2017).
Subsequent References	... (Abbreviation for Title of Legislation, Publication Date).
Example	... (FSEK, 13 December 1951). ... (YK, 6 November 1981). ... (DY, 15 April 2018). ... (Stop extremism, 15 June 2017).
Direct References	... (Abbreviation for Title of Legislation, Publication Date, Article Number).
Example	... (FSEK, 13 December 1951, Ar. 1/4). ... (YK, 6 November 1981, Ar. code 2). ... (DY, 15 April 2018, Ar. code 2). ... (Stop extremism, 15 June 2017, p. 2).
Bibliography	Abbreviation for Title of Legislation, Title of Legislation (Legal Code no. Legal Code Number). <i>Official Gazette</i> Issue No (Publication Date). Access Day Month Year. URL
Example	DY, Doçentlik Yönetmeliği. <i>Official Gazette</i> 30392 (15 April 2018). Access 3 September 2019. http://www.resmigazete.gov.tr/eskiler/2018/04/20180415-3.htm FSEK, Fikir ve Sanat Eserleri Kanunu (Legal Code no. 5846). <i>Official Gazette</i> 7981 (13 December 1951). Access 3 September 2019. https://kms.kaysis.gov.tr/Home/Goster/33768?AspxAutoDetectCookieSupport=1 Stop extremism, Commission Decision/EU 2017/1002 of 7 June 2017 on the proposed citizens' initiative entitled Stop extremism. <i>Official Journal of the European Union</i> L 152/1 (15 June 2017). Access 3 September 2019. https://eur-lex.europa.eu/eli/dec/2017/1002/oj YK, Yükseköğretim Kanunu (Legal Code no. 2547). <i>Official Gazette</i> 17506 (6 Kasım 1981). Access 3 September 2019. http://www.mevzuat.gov.tr/MevzuatMetin/1.5.2547.pdf

! When saving publications of this type to softwares like EndNote ve Zotero, enter Title of Legislation in the field of Author's First Name, and Abbreviation for Title of Legislation in the field of Author's Last Name.

Example: YK, Yükseköğretim Kanunu

! The abbreviation "art." and article numbers are entered to softwares like EndNote manually.

22.2. Legislation-Others

First Reference	... (Abbreviation for Title of Legislation, Publication Date).
Example	... (YKBAYEY, 2016). ... (YKEDİ, 2014).
Subsequent References	... (Abbreviation for Title of Legislation, Publication Date).
Example	... (YKBAYEY, 2016). ... (YKEDİ, 2014).
Direct References	... (Abbreviation for Title of Legislation, Publication Date, Article Number).
Example	... (YKBAYEY, 2016, Art. 4/3). ... (YKEDİ, 2014, Art. 5).
Bibliography	Abbreviation for Title of Legislation, Title of Legislation. Country: Name of Regulatory Body, Year of Publication. Access Day Month Year. URL
Example	YKBAYEY, Yükseköğretim Kurulu Bilimsel Araştırma ve Yayın Etiği Yönergesi. Türkiye: Yükseköğretim Kurulu, 2016. Access 12 July 2019. https://www.yok.gov.tr/Documents/Kurumsal/mevzuat/YayınEtiğiYönergesi_140318.pdf YKEDİ, Yükseköğretim Kurumları Etik Davranış İlkeleri. Türkiye: Yükseköğretim Kurulu, 2014. Access 12 July 2019. https://www.ankara.edu.tr/wp-content/uploads/sites/6/2015/01/etik-davranis-ilkeleri.pdf

❖ For citing European Union Legislation see, AB Mevzuatı Çeviri Rehberi (Ankara: Avrupa Birliği Bakanlığı, 2017), https://www.ab.gov.tr/files/ceb/ab_mevzuati_ceviri_rehberi.pdf

! When saving publications of this type to softwares like EndNote ve Zotero, enter the Title of Legislation in the field of Author's First Name, and Abbreviation for the Title of Legislation in the field of Author's Last Name.

Example:

The Title of Publication: Yükseköğretim Kurulu Bilimsel Araştırma ve Yayın Etiği Yönergesi
Abbreviaton for the Title of Publication: YKBAYEY

23. Standard

First Reference (Abbreviation for Institution, Acceptance Date).
Example (TSE, 05 June 2012).
Subsequent References (Abbreviation for Institution, Acceptance Date).
Example (TSE, 05 June 2012).
Direct References (Abbreviation for Institution, Acceptance Date).
Example (TSE, 05 June 2012).
Bibliography	Abbreviation for Institution Name, Name of Institution. <i>Name of Standard</i> . Country: Name of Accepting Institution, Acceptance Acceptance Date, Standard no.
Example	TSE, Türk Standardları Enstitüsü. <i>Helal Belgelendirmesi Yapan Kuruluşlar İçin Kılavuz</i> . Türkiye: Türk Standardları Enstitüsü, Acceptance 05 June 2012, TS OIC/SMIC 2/T1.

24. Court Decision

First Reference	... (Abbreviation for Court Name, Decision Day Month Year).
Example	... (AYM, 26 June 2019). ... (Yargıtay, 22 August 2019).
Subsequent References	... (Abbreviation for Court Name, Decision Day Month Year).
Example	... (AYM, 26 June 2019). ... (Yargıtay, 22 August 2019).
Direct References	... (Abbreviation for Court Name, Decision Day Month Year, D. Decision Number).
Example	... (AYM, 26 June 2019, D. 2015/19953). ... (Yargıtay, 22 August 2019, D. 2019/1204).
Bibliography	Abbreviation for Court Name, Court Name. D. Decision Number (Decision Day Month Year). (if available) URL
Example	AYM, Anayasa Mahkemesi. D. 2015/19953 (26 June 2019). http://www.resmigazete.gov.tr/eskiler/2019/08/20190806-6.pdf Yargıtay, Yargıtay 11. Hukuk Dairesi. D. 2019/1204 (22 August 2019). http://www.resmigazete.gov.tr/eskiler/2019/08/20190822-4.pdf

i When saving publications of this type to softwares like EndNote ve Zotero, enter Court Name in the field of Author's First Name, and Abbreviation for Court Name in the field of Author's Last Name.

Example:

First Name: Yargıtay 11. Hukuk Dairesi

First Name: Anayasa Mahkemesi

Last Name: Yargıtay

Last Name: AYM

25. Website

The information on the websites can be changed or removed during the updating and design of the site. For this reason, researchers are required to save the web page image of the relevant site on their computers by storing it and recording the access dates.² URLs should be included to the bibliography with active hyperlinks.

First Reference	... (Institution/Abbreviation for Institution/Website, Access Day Month Year).
Example	... (DİB, 1 May 2017). ... (İSNAD, 12 May 2018). ... (YU, 13 May 2017).
Subsequent References	... (Institution/Abbreviation for Institution/Website, Access Day Month Year).
Example	... (DİB, 1 May 2017). ... (İSNAD, 12 May 2018). ... (YU, 13 May 2017).
Direct References	... (Institution/Abbreviation for Institution/Website, Access Day Month Year).
Example	... (DİB, 1 May 2017). ... (İSNAD, 12 May 2018). ... (YU, 13 May 2017).
Bibliography	Abbreviation for Institution/Website, Institution/Website. "Title of Website". Access Day Month Year. URL
Example	DİB, Diyanet İşleri Başkanlığı. "Din İşleri Yüksel Kurulu Başkanlığı". Access 1 May 2017. https://kurul.diyenet.gov.tr İSNAD, İSNAD Atıf Sistemi. "İSNAD Nedir?". Access 12 May 2018. http://www.isnadsistemi.org YU, Yale University. "About Yale: Yale Facts". Access 13 May 2017. https://www.yale.edu/about-yale/yale-facts

- ❖ URL of electronic publications are specified only in bibliography, not in footnote. Access date is specified in brackets after the title of work in footnote so that the publication type of work be known by readers.

! When saving publications of this type to softwares like EndNote ve Zotero, enter Name of Institution/Website in the field of Author's First Name, and Abbreviation for Institution/Website in the field of Author's Last Name.

Example: YU, Yale University

² Aysel Aziz, *Sosyal Bilimlerde Araştırma Yöntemleri ve Teknikleri* (Ankara: Nobel Akademik Yayıncılık, 2011), 71.

26. Database

First Reference	... (Abbreviation for Name of Database, Access Day Month Year).
Example	... (WoS, 18 September 2019). ... (DAVET, 12 November 2019). ... (ALMANHAL, 19 April 2019).
Subsequent References	... (Abbreviation for Name of Database, Access Day Month Year).
Example	... (WoS, 18 September 2019). ... (DAVET, 12 November 2019). ... (ALMANHAL, 19 April 2019).
Direct References	... (Abbreviation for Name of Database, Access Day Month Year).
Example	... (WoS, 18 September 2019). ... (DAVET, 12 November 2019). ... (ALMANHAL, 19 April 2019).
Bibliography	Abbreviation for Name of Database, Database Name. "Search for: Search Term". Access Day Month Year. URL
Example	ALMANHAL, Al Manhal eLibrary. "Search for: إسمتاد". Access 9 July 2019. http://platform.almanhal.com DAVET, The Religious Studies Citation Index. "Search for: Oruç ibadeti". Access 12 September 2019. www.davet.org.tr EBSCO, EBSCO Akademik Search Complete. "Search for: Mehmet Akif Ersoy". Access 19 April 2019. http://search.ebscohost.com WoS, Web of Science. "Search for: Maturidism". Access 18 September 2019. http://apps.webofknowledge.com

- ❖ URL of electronic publications are specified only in bibliography, not in footnote. Access date is specified in brackets after the title of work in footnote so that the publication type of work be known by readers.

! When writing the names of institutions such as Web of Science, EBSCO and SCOPUS, write brand name of database in the field of First Name, and abbreviation in the field of Last Name.

Example: EBSCO, EBSCO Academic Search Complete
WoS, Web of Science
DAVET, The Religious Studies Citation Index

27. Software

First Reference	... (Software Title Version, Year).
Example	... (Endnote X9, 2019). ... (Microsoft Word 16.29, 2019). ... (Islamic Calendar Converter, 1955)
Subsequent References	... (Software Title Version, Year).
Example	... (Endnote X9, 2019). ... (Microsoft Word 16.29, 2019). ... (Islamic Calendar Converter, 1955)
Direct References	... (Software Title Version, Year).
Example	... (Endnote X9, 2019). ... (Microsoft Word 16.29, 2019). ... (Islamic Calendar Converter, 1955)
Bibliography	Software Title Version. Software. Developer Country: Company Name or Software Developer's First and Last Name, Year. URL
Example	EndNote X9. Software. ABD: Clarivate Analytics, 2019. https://endnote.com Islamic Calendar Converter. Software. Rolla: ABD: Muslim Student Association of UMR - Waleed A. Muhanna, 1955. https://www.loc.gov/item/2003556315 Microsoft Word 16.29. Software. ABD: Microsoft Corporation, 2019.

28. Patent

First Reference	... (Applicant's Last Name, Patent Date Day Month Year).
Example	... (Fişek, 16 January 2014). ... (Kaya, 17 May 2019)
Subsequent References	... (Applicant's Last Name, Patent Date Day Month Year).
Example	... (Fişek, 16 January 2014). ... (Kaya, 17 May 2019)
Direct References	... (Applicant's Last Name, Patent Date Day Month Year).
Example	... (Fişek, 16 January 2014). ... (Kaya, 17 May 2019)
Bibliography	Applicant's Last Name, First Name. <i>Invention</i> . Protection Type. Patent Office, no. Publication Number, Date Day Month Year. URL
Example	Fişek, Mehmet. <i>Chair for Performing the Rituel Prayers of Islam to People Having Physical Illnesses</i> . Patent. World Intellectual Property Organization, no. WO2014/011125, Date 16 January 2014. https://patentscope.wipo.int/search/en/detail.jsf?docId=WO2014011125&tab=PCTBIBLIO&_cid=P22-K0LCW3-92000-1 Kaya, Adem. <i>Eğitim Dokümanları İçin İçerik Sınıflandırma Sistemi ve Yöntemi</i> . Patent. Türk Patent ve Marka Kurumu, no. 2019/07502, Date 17 May 2019. https://www.turkpatent.gov.tr/TURKPATENT

! If the applicant is a company, write name of company in the field of "Applicant's First Name", and abbreviation for company in the field of "Applicant's Last Name".

Example: Mantis, Mantis Software Company

29. Social Media

First Reference	... (User's Last Name, Post Date Day Month Year).
Example	... (Demir, 12 March 2019). ... (T.C. CB, 8 September 2019).
Subsequent References	... (User's Last Name, Post Date Day Month Year).
Example	... (Demir, 12 March 2019). ... (T.C. CB, 8 September 2019).
Direct References	... (User's Last Name, Post Date Day Month Year).
Example	... (Demir, 12 March 2019). ... (T.C. CB, 8 September 2019).
Bibliography	User's Last Name, First Name. "Post Title". <i>Social Media</i> . Post Date Day Month Year, Hour: Minute. Access Day Month Year. URL
Example	Demir, Abdullah. "İSNAD yaygınlaşıyor". <i>Facebook</i> . 12 March 2019, 20:30. Access 12 July 2019. https://www.facebook.com/seherberat/posts/10218523255423323 T.C. CB, T.C. Cumhurbaşkanlığı. "2019-2020 eğitim öğretim yılında öğretmenlerimiz ve öğrencilerimiz... diliyoruz". <i>Twitter</i> . 8 September 2019, 23:32. Access 9 September 2019. https://twitter.com/tcbestepe/status/1170948112367665153

! When saving publications of this type to softwares like EndNote and Zotero, if no "Post Title" is available, enter "the first words of post followed by the last words of post with three dots before".

Example:

Post Text: "Türkiye'nin hava ve füze savunma ihtiyacının karşılanmasına yönelik tedarik edilen S-400 Uzun Menzilli Bölge Hava ve Füze Savunma Sisteminin birinci grup malzemelerinin Mürted Hava Meydanı/Ankara'ya intikali 12 July 2019 tarihinden itibaren başladı."

Post Title: "Türkiye'nin hava ve füze savunma ihtiyacı ... başladı"

! Institutions enter name of institution in the field of Author's First Name, and abbreviation for institution name in the field of Author's Last Name.

Örnek: T.C. CB, T.C. Cumhurbaşkanlığı

! When saving publications of this type to softwares like EndNote and Zotero, "Post Title" is entered in in the field of title, and Social Media name in the field of title of work.

30. Movie

First Reference	... (Director's Last Name, Year of Release).
Example	... (Darabont, 1995).
Subsequent References	... (Director's Last Name, Year of Release).
Example	... (Darabont, 1995).
Direct References	... (Director's Last Name, Year of Release, Referred Hour:Minute:Second-Hour:Minute:Second).
Example	... (Darabont, 1995, 01:11:10-01:15:15).
Bibliography	Director's Last Name, First Name. <i>Movie Title</i> [if available <i>Translated Name</i>] (Movie, Year of Release). IMDB URL.
Example	Darabont, Frank. <i>The Shawshank Redemption</i> [Esaretin Bedeli] (Movie, 1995). http://www.imdb.com/title/tt0111161

31. TV Broadcast

First Reference	... (Producer's or Presenter's Last Name, Broadcast Date Day Month Year).
Example	... (Üçer, 06 July 2019).
Subsequent References	... (Producer's or Presenter's Last Name, Broadcast Date Day Month Year).
Example	... (Üçer, 06 July 2019).
Direct References	... (Producer's or Presenter's Last Name, Broadcast Date Day Month Year, Referred Hour:Minute:Second-Hour:Minute:Second).
Example	... (Üçer, 06 July 2019, 00:22:05-00:30:10).
Bibliography	Producer's or Presenter's Last Name, First Name. "Broadcast Title". <i>TV Name</i> . Date Day Month Year. URL
Example	Üçer, Cenksu. "Mizan". <i>Diyanet TV</i> . Date 06 July 2019. https://www.diyaret.tv/mizan/video/mizan-58-bolum

32. Video Record

First Reference	... (Producer's or Uploader's Last Name, Broadcast Date Day Month Year).
Example	... (Tarakçı, 31 March 2018).
Subsequent References	... (Producer's or Uploader's Last Name, Broadcast Date Day Month Year).
Example	... (Tarakçı, 31 March 2018).
Direct References	... (Producer's or Uploader's Last Name, Broadcast Date Day Month Year, Referred Hour:Minute:Second-Hour:Minute:Second).
Example	... (Tarakçı, 31 March 2018, 00:01:10-00:01:55).
Bibliography	Director's/Uploader's First and Last Name, First Name. "Video Title". <i>Platform Name</i> . Date Day Month Year. URL
Example	Tarakçı, Muhammet. "İSNAD-Kitap Bölümüne Atıf". <i>YouTube</i> . Date 31 March 2018. https://youtu.be/watch?v=QwJe7fjGYI

33. Voice Record

First Reference	... (Last Name, Year).
Example	... (Koca, 2016). ... (Jackson, 2001). ... (Biçer, n.d.). ... (Naina, 1987). ... (Şener, 1970)
Subsequent References	... (Last Name, Year).
Example	... (Koca, 2016). ... (Jackson, 2001). ... (Biçer, n.d.). ... (Naina, 1987). ... (Şener, 1970)
Direct References	... (Last Name, "Title of Record", Referred Hour:Minute:Second-Hour:Minute:Second).
Example	... (Koca, 2016, 00:03:04-00:03:09). ... (Jackson, 2001, 00:03:24-00:04:00). ... (Biçer, n.d., 00:04:08-00:04:40). ... (Naina, 1987, 00:01:01-00:02:03). ... (Şener, 1970, 00:04:50-00:06:20).
Bibliography	Last Name, First Name. "Title of Record". <i>Album's/Producer's or Archive Name</i> , Year. Access Day Month Year. URL
Example	Biçer, İsmail. "Surat al-Bakara". <i>Seher Demir Özel Arşivi</i> , n.d. Jackson, Michael. "Break of Dawn". <i>Invincible</i> , 2001. Access 12 July 2018. https://rateyourmusic.com/release/album/michael-jackson/invincible-10 Koca, Fatih. "Hak Bir Gönül Verdi Bana". <i>Lâ Mekân</i> , 2016. Naina, Ahmed. "Sûrat al-Fatihah". <i>al-Mushaf al-Mujawwad</i> , 1987. Access 14 July 2018. https://en.islamway.net/collection/10935/al-mushaf-al-mujawwad Şener, Taner. "Derman Kâr Eylemez". <i>Gönül Plak</i> , 1970. Access 18 July 2018. https://kasif.mkutup.gov.tr/SonucDetay.aspx?MakId=590311 .

- ❖ Ses kaydının telif veya kayıt tarihi belli değil ise "Yıl" alanına "ts." kısaltması yazılır.

! When saving an unreleased - but kept in a private archive - record to EndNote and Zotero library, name of private archive is written in the field of "Album's Name".

Album Title: Berat Demir Private Archive

34. Music Paper

First Reference	... (Title of Paper, Music Paper, Year).
Example	... (Hak'tan Doğarak Gönlüne İmân-ı Mehâbet, Music Paper, n.d.).
Subsequent References	... (Title of Paper, Music Paper, Year).
Example	... (Hak'tan Doğarak Gönlüne İmân-ı Mehâbet, Music Paper, n.d.).
Direct References	... (Title of Paper, Music Paper, Year).
Example	... (Hak'tan Doğarak Gönlüne İmân-ı Mehâbet, Music Paper, n.d.).
Bibliography	Title of Paper or First Line (Music Paper, Year). City of Library: Name of Library, Name of Collection, no. Stock Number. URL
Example	Hak'tan Doğarak Gönlüne İmân-ı Mehâbet (Music Paper, n.d.). İstanbul: İSAM Kütüphanesi, Kemal Batanay Müzik Arşivi, no. KB: 1-37-130. http://isamveri.org

35. Exam Paper

First Reference	... (Student x, Exam Paper, Exam Date Day Month Year).
Example	... (Student 1, Exam Paper, 20 March 2019). ... (Student 2, Exam Paper, 12 April 2019).
Subsequent References	... (Student x, Exam Paper, Exam Date Day Month Year).
Example	... (Student 1, Exam Paper, 20 March 2019). ... (Student 2, Exam Paper, 12 April 2019).
Direct References	... (Student x, Exam Paper, Exam Date Day Month Year).
Example	... (Student 1, Exam Paper, 20 March 2019). ... (Student 2, Exam Paper, 12 April 2019).
Bibliography	Student. <i>Course and Exam Title</i> (Exam Paper, Exam Date Day Month Year). Name of Institution, Lecturer.
Example	Student 1. <i>İç Tasarıma Giriş Dersi Vize Sınavı</i> (Exam Paper, 20 March 2019). Sivas Cumhuriyet Üniversitesi Mimarlık Fakültesi, Lecturer 1. Student 2. <i>Uluslararası İlişkiler-I Dersi Final Sınavı</i> (Exam Paper, 12 April 2019). Selçuk Üniversitesi, İktisadi İdari Bilimler Fakültesi, Lecturer 2.

- ❖ To help protect confidential information, write “Student” in the field of Student Name, and “1, 2, 3” in the field of Student’s Last Name.
- ❖ To help protect confidential information, write “Lecturer” in the field of Lecturer Name, and “1, 2, 3” in the field of Lecturer’s Last Name.

! In programs such as EndNote, Zotero, “course name exam name” is written together in the title field.

Example: Uluslararası İlişkiler-I Dersi Final Sınavı

36. Artwork and Historical Artifact

Objects presented at Libraries or Museums such as carpets, wood, paintings, oil paintings, photographs, sculptures etc. are cited in the category “Artwork and Historical Artifact”.

First Reference	... (The Last Name of Artist (If Known), <i>Name of Object</i> , Sort of Object, Period of Object).
Example	... (<i>Halı Seccade</i> , Carpet, 17-18. century). ... (<i>Ud</i> , Wood, 20. century). ... (<i>Kapaklı Sahan</i> , Porcelain, 19. century). ... (Direnoğlu, <i>Alparslan Portresi</i> , Oil Painting, 2003). ... (Hoca Ali Rıza, <i>Bursa Çekirge’de Sultan Murat Hüdavendigâr Camii</i> , Charcoal Drawing, 1911). ... (Hayali Küçük Ali, <i>Abdal</i> , Painting, 1957). ... (Frères, <i>İstanbul walls</i> , Photograph, 1880-1893). ... (<i>Ahşap 82 ve El Sanatları Fuarı 15-27 July</i> , Affiche, 1982).
Subsequent References	... (The Last Name of Artist (If Known), <i>Name of Object</i> , Sort of Object, Period of Object).
Example	... (<i>Halı Seccade</i> , Carpet, 17-18. century). ... (<i>Ud</i> , Wood, 20. century). ... (<i>Kapaklı Sahan</i> , Porcelain, 19. century). ... (Direnoğlu, <i>Alparslan Portresi</i> , Oil Painting, 2003). ... (Hoca Ali Rıza, <i>Bursa Çekirge’de Sultan Murat Hüdavendigâr Camii</i> , Charcoal Drawing, 1911). ... (Hayali Küçük Ali, <i>Abdal</i> , Painting, 1957). ... (Frères, <i>İstanbul walls</i> , Photograph, 1880-1893). ... (<i>Ahşap 82 ve El Sanatları Fuarı 15-27 July</i> , Affiche, 1982).
Direct References	... (The Last Name of Artist (If Known), <i>Name of Object</i> , Sort of Object, Period of Object).
Example	... (<i>Halı Seccade</i> , Carpet, 17-18. century). ... (<i>Ud</i> , Wood, 20. century). ... (<i>Kapaklı Sahan</i> , Porcelain, 19. century). ... (Direnoğlu, <i>Alparslan Portresi</i> , Oil Painting, 2003). ... (Hoca Ali Rıza, <i>Bursa Çekirge’de Sultan Murat Hüdavendigâr Camii</i> , Charcoal Drawing, 1911). ... (Hayali Küçük Ali, <i>Abdal</i> , Painting, 1957). ... (Frères, <i>İstanbul walls</i> , Photograph, 1880-1893). ... (<i>Ahşap 82 ve El Sanatları Fuarı 15-27 July</i> , Affiche, 1982).

37. Photograph-Digital

First Reference	... (Photographer's Last Name, Photograph, Year).
Example	... (Pancar, Photograph, 2019).
Subsequent References	... (Photographer's Last Name, Photograph, Year).
Example	... (Pancar, Photograph, 2019).
Direct References	... (Photographer's Last Name, Photograph, Year).
Example	... (Pancar, Photograph, 2019).
Bibliography	Photographer's Last Name, First Name. <i>Title of Work</i> (Photograph, Year). Website. Access Day Month Year. URL
Example	Pancar, Sezgin. <i>Mersin'deki Yumuktepe Höyüğü'nde Kazı Çalışmaları Sürüyor</i> (Photograph, 2019). Anadolu Agency. Access 4 April 2019. https://www.aa.com.tr/tr/pg/foto-galeri/mersindeki-yumuktepe-hoyugunde-kazi-calismalari-suruyor/13

! Photographs in print are cited in the category of Artwork and Historical Artifact.

38. Map

38.1. Map-Print

First Reference	... (Cartographer's First Name, Year of Publication).
Example	... (Çeçen, 1977). ... (Pîrî Reis, 1966). ... (DN, 1966).
Subsequent References	... (Cartographer's First Name, Year of Publication).
Example	... (Çeçen, 1977). ... (Pîrî Reis, 1966). ... (DN, 1966).
Direct References	... (Cartographer's First Name, Year of Publication).
Example	... (Çeçen, 1977). ... (Pîrî Reis, 1966). ... (DN, 1966).
Bibliography	Cartographer's Last Name, First Name. <i>Name of Map</i> . Place of Publication: Publisher, Year of Publication. (if available) Name of Library, Name of Collection, no. Stock Number. URL
Example	Çeçen, M. Kazım. <i>I. Bayezid Suyolu Haritaları</i> . İstanbul: İSKİ Yayınları, 1977. DN, Dahiliye Nezâreti. <i>Vilayet Yolları Haritasıdır</i> . İstanbul: Dahiliye Nezâreti Umur-i Mahalliye Vilayet Müdüriyeti, 1329/1913. İstanbul Büyükşehir Belediyesi Atatürk Kitaplığı, no. 23589. http://ataturkkitapligi.ibb.gov.tr Pîrî Reis, Muhyiddin b. Hacı Mehmed. <i>Piri Reis Haritası</i> . İstanbul: Deniz Kuvvetleri Komutanlığı Hidrografi Neşriyatı, 1966. İstanbul Büyükşehir Belediyesi Atatürk Kitaplığı, no. Bel_Osm_B.00038. http://ataturkkitapligi.ibb.gov.tr

- ❖ If no cartographer name is given, write the Name of Institution in the field of Name of Map, and Abbreviation for Institution in the field of Last Name.

Example: Cartographer's First Name: Dahiliye Nezâreti

Cartographer's Last Name: DN

38.2. Map-Online

First Reference	... (Publisher Name, Access Day Month Year).
Example	... (David Rumsey Map Collection, 19 September 2019) ... (Google, January 2019). ... (Harita Genel Müdürlüğü, 19 September 2018).
Subsequent References	... (Publisher Name, Access Day Month Year).
Example	... (David Rumsey Map Collection, 19 September 2019) ... (Google, January 2019). ... (Harita Genel Müdürlüğü, 19 September 2018).
Direct References	... (Publisher Name, Access Day Month Year).
Example	... (David Rumsey Map Collection, 19 September 2019) ... (Google, January 2019). ... (Harita Genel Müdürlüğü, 19 September 2018).
Bibliography	Publisher Name. <i>Name of Map</i> . Day Month Year. Access Day Month Year. URL
Example	David Rumsey Map Collection. <i>Istanbul Vilayeti</i> . 19 September 2019. https://www.davidrumsey.com Google. <i>Google Maps</i> . Access 12 January 2019. https://www.google.com/maps Harita Genel Müdürlüğü. <i>Atlas</i> . Access 19 September 2018. https://atlas.harita.gov.tr

39. E-Mail

First Reference	... (Sender's Last Name, E-Mail Day Month Year).
Example	... (Demir, 2 September 2019).
Subsequent References	... (Sender's Last Name, E-Mail Day Month Year).
Example	... (Demir, 2 September 2019).
Direct References	... (Sender's Last Name, E-Mail Day Month Year).
Example	... (Demir, 2 September 2019).
Bibliography	Sender's Last Name, First Name. <i>Subject</i> . E-Mail Day Month Year, Receiver First and Last Name.
Example	Demir, Abdullah. <i>İSNAD Atif Sistemi 2. Edition</i> . E-Mail 2 September 2019, Receiver Emrah Kaya.

40. Text Message

First Reference	... (Sender's Last Name, Text Message Day Month Year).
Example	... (Doğan, 2 September 2019).
Subsequent References	Sender's Last Name, Text Message Day Month Year).
Example	... (Doğan, 2 September 2019).
Direct References	Sender's Last Name, Text Message Day Month Year).
Example	... (Doğan, 2 September 2019).
Bibliography	Sender's Last Name, First Name. <i>Subject</i> . Text Message Day Month Year, Receiver First and Last Name.
Example	Doğan, Yusuf. <i>The Religious Studies Citation Index</i> . Text Message 2 September 2019, Receiver Sami Şahin.

41. Package

First Reference	... (<i>Name of Product</i> , Material, Date of Production).
Example	... (<i>Kırınkıl Çubuk Kraker 150 gr.</i> , Plastic Packaging, 2019).
Subsequent References	... (<i>Name of Product</i> , Material, Date of Production).
Example	... (<i>Kırınkıl Çubuk Kraker 150 gr.</i> , Plastic Packaging, 2019).
Direct References	... (<i>Name of Product</i> , Material, Date of Production).
Example	... (<i>Kırınkıl Çubuk Kraker 150 gr.</i> , Plastic Packaging, 2019).
Bibliography	<i>Name of Product</i> (Material, Pruduction). Place of Production: Company Name, Serial No: Serial Number, Barcode no. Barcode Number.
Example	<i>Kırınkıl Çubuk Kraker 150 gr.</i> (Plastic Packaging, August 2019). İstanbul: BİM, Seri no. 291, Barcode no. 8695077001153.

- ❖ Material: Glass Packaging, Plastic Packaging, Metal Packaging, Paper/Carton Packaging, Composite Packaging or Wooden Packaging.

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